

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: SUBARNAPUR
(Gen & Misc. Section)

Email ID: genmisccollectoratesubarnapur@gmail.com

No. 5499

Dated. 16.04.2026

Short Quotation Call Notice

1. The DM & Collector, Subarnapur invites Sealed Quotation in 2 bid system from intending registered Suppliers / Agencies / Firms for supply and installation of Computer system on door steps as per following specification.

Sl. No	Name of the items With Company	Specification	Remarks
1	2	3	4
1	All in One (HP/ Lenovo)	I-5 Version 13 th Generation 512 GB SSD 16 GB RAM 24" LED	
	Printer	HP Leaser Jet 1020 Plus	
2	All in One (Dell /HP)	I-5 Version 14 th Generation 512 GB SSD 16 GB RAM 24" LED	
	Printer	HP Laser Jet Pro MFP M126a Plus	

2. The quotation has been invited under two bid systems i.e. Technical Bid and Financial Bid. The bidders are advised to submit two separate sealed envelopes super scribing;

"Technical Bid" Annexure-II (Supply of Computer system)
and

"Financial Bid" Annexure-III (Supply of Computer system)

Both sealed envelopes must be kept in a third sealed envelope super-scribing

"Bid Document- (Supply of Computer system)

3. The **Technical BIDs** will be opened first & next the **Financial BID** of the Bidder(s) who founds eligible in the **Technical BID** will only be opened.
4. Interested eligible Suppliers / Agency / Firm may obtain further information and inspect the sealed quotation Forms at the office of the **COLLECTOR, SUBARNAPUR .**
5. The Quotation completed in all respect in prescribed proforma in technical and financial bid should reach in sealed cover through Registered / Speed Post/ by hand in person Collocotrator, Subarnpur (Gen & Misc Section) on or before **20.04.2026** by **1.00 P.M.** (On Working Days) and shall be opened on **21.4.2026** at **4.00. P.M.** in presence of the bidders or their authorized representatives. The authority shall not be responsible for any postal delay. The tenders received beyond the scheduled date and time will not be entertained / considered at any cost.
6. The quotation containing Terms and conditions for Supplier of Computer System Technical BID & Financial BID etc, can be downloaded from Subarnapur District Website www.Subarnapur.nic.in.
7. If any information / document furnished by the supplier with quotation papers as asked for are found to be misleading or incorrect at any stage their quotation will be rejected without assigning reasons thereof.
8. The undersigned / committee reserve the full right to accept in full or part or reject any or all the quotation without assigning any reason thereof. The undersigned / committee is not bound to accept the lowest rates if found incomplete.
9. In case of any legal dispute, it will be adjudicated within the jurisdiction of Subarnapur court only.



Collector, Subarnapur

Annexure – I

TERMS & CONDITIONS FOR SUPPLY OF COMPUTER SYSTEM

The following terms and conditions must be fulfilled by the successful bidder for Supply of Computer System.

- A. Quotation must be submitted inclusive all taxes / GST.
- B. No transportation cost will be allowed.
- C. Suppliers must ensure the delivery of items to the Office within 2days from order of supply.
- D. Items must be in good condition at the time of delivery and installation.
- E. The Computer Systems conform to the specifications as enumerated above.
- F. The Total cost of System should be within Rs. 90,000/- for SI. No. 01 and 1.00 Lakhs for SI No. 02 with printer inclusive all taxes


Collector, Subarnapur

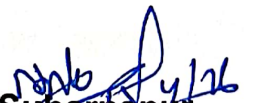
Memo No. 5500 Dt. 16-04-2026

Copy to DIO, NIC, Subarnapur for information and requested to web host the quotation call notice in the District website/ Copy to Notice Board of Collecotrate, Subarnapur for wide publicity


Collector, Subarnapur

Memo No. 5501 Dt. 16-04-2026

Copy to All Sub-Collectors/ All BDO's/ All CDPO / All Tahashildar, of Subaranpur district for information with a requested to display the notice in their notice board for wider publicity .


Collector, Subarnapur

TECHNICAL BID FOR COMPUTER SYSTEM

1. Name of the Firm/ Supplier :

2. Address:

3. GST No. :

4. PAN NO :

- 5 Whether IT file returned : (Copy to be enclosed)

DECLARATION

1. I Son / Daughter / Wife of ShriProprietor / Partner /authorized signatory of the Service Provider mentioned above and competent to sign this declaration and execute this Quotation document;
2. I have carefully read and understood all the terms and conditions of the Quotation and undertake to abide by them;
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we / am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my quotation at any stage besides liabilities towards prosecution under appropriate law.

**Signature of the
Quotationer**

FINANCIAL BID

Name of the Firm /Supplier	SI No	Rate Quoted
	1	
	2	

“Certified that the information submitted above is true to the best of my knowledge and belief”.

**Signature of the
Quotationer**