



OFFICE OF THE SUPERINTENDENT
Block Programme Management Unit,
NHM, SDH Birmaharajpur



Letter No- 66 / BPMU

Date: 11.02.26

To,
DIO, NIC, Subarnapur.

Sub- Publication of Adv. in the District website.

Sir/Madam,

As per the subject cited above you are requested to publish the advertisement enclosed here with in the district web site.

Thanking You.

Yours Sincerely


Superintendent
SDH Birmaharajpur



SUB DIVISIONAL HOSPITAL BIRMAHARAJPUR, DIST-SONEPUR
Tender call notice for hiring of vehicle



Sealed tender are invited from Travel Agencies/Transporters/Tour Operator/ Individuals/Private Organization/ NGOs situated within SDH Birmaharajpur for supply of vehicles on monthly hiring basis to be used in SDH Birmaharajpur for **Mobile Health Team under RBSK & Block Programme Management Unit** of SDH Birmaharajpur. Last date for submitting the documents is **22/02/2026 on or before 05.30 PM** through Regd Post Only. For detail information and documents, please visit www.subarnapur.odisha.gov.in. The authority has reserve the right to cancel the whole process without any notice.

Sd/-
Superintendent
SDH Birmaharajpur


Superintendent
SDH Birmaharajpur

TENDER DOCUMENT FOR ENGAGEMENT OF VEHICLES FOR MOBILE HEALTH TEAM& BLOCK PROGRAMME MANAGEMENT UNIT, SDH BIRMAHARAJPUR

No. 67 /BPMU

Dated: 11.02.26

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE BIDDERS FOR HIRING OF VEHICLES AT BLOCK CHC LEVEL FOR MOBILE HEALTH TEAM& BLOCK PROGRAMME MANAGEMENT UNIT.

1	Period of Availability of Tender Document in the district website	From 12.02.2026 to 22/02/2026
2	Last date for submission of Tender & address	Date: 22/02/2026, Time : 5.30 PM Address: Office of the Superintendent, SDH Birmaharajpur, Dist- Subarnapur By Reg. Post.
3	Date, time and place of opening of Tender (Technical & Financial Bid)	Date: 24/02/2026, Time : 11.00 AM Training Unit, Office of the Superintendent, SDH Birmaharajpur Dist- Subarnapur
4	Signing of the contract and physical deployment of the vehicle	Date: 07/03/2026 Office of the Superintendent, SDH Birmaharajpur

(Bidders / authorized representative may remain present at the time of opening of Tender)

INSTRUCTIONS TO BIDDERS

1. Scope

Interested bidders fulfilling the eligibility criteria may submit their bid for engagement of two numbers of vehicles for MHT& BPMU at SDH Birmaharajpur

2. Eligibility Criteria

- Any private individuals/ Tour operators / Travel Agency / Society /Firm can participate in the tender process.
- Should submit the required EMD @ Rs.5, 000/- for each vehicle offered.

Note: Vehicles with only commercial registration shall be accepted.

3. Submission and Signing of Tender

Interested eligible bidders may submit their bid(s) for engagement of vehicles for MHT& BPMU at SDH Birmaharajpur **through Registered Post only.**

4. Packing, Sealing and Marking of Bid

The bidders have to submit two sealed envelopes in form of (a) Technical Bid & (b) Financial Bid which further be sealed in a third outer envelope super scribed with "Tender for Hiring of Vehicles for MHT/BPMU".

Again both the inner envelopes carrying the bids should clearly be **super scribed** with the following:

- a) "Hiring of Vehicle for MHT/BPMU, Technical Bid" for SDH Birmaharajpur
- b) "Hiring of Vehicle for MHT/BPMU, Financial Bid" for SDH Birmaharajpur
 - The bidder's Name & address shall be mentioned in the left hand corner of each of the envelopes.
 - The envelope shall be **addressed** to the **Superintendent, SDH Birmaharajpur, Subarnapur**

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5. Content of the Tender Submission

The sealed envelope (a) shall contain the following:

1. EMD of Rs.5, 000/- in the shape of a Demand Draft in favour of **Miscellaneous A/C, SDH Birmaharajpur**
2. **Annexure-I** duly filled in
3. Photo copies of all required documents duly signed by the bidder.
4. Any other details, the bidder like to include in the proposal.
5. The seal envelop (b) for **Financial Bid** should contain **Annexure-II** with proper signature and seal of the bidder.

6. Location & Operational Area of Vehicle

- **Each Vehicle** will be allotted with a specific operational area under the Block CHC for visit of targeted villages/Institutions. The vehicle may move beyond the operational area under Health programmes with due permission of the Superintendent, **SDH Birmaharajpur**.
- The vehicles will be attached to the SDH at the **disposal of Superintendent**.
- **In case the SDH isn't located centrally**, then the vehicles would be positioned in such a way that it covers its targeted institutions with minimal distance coverage.
- The hired vehicles will be stationed at respective health institution.

7. Essential Features of Vehicles to be engaged for MHT & BPMU

- **The vehicle shall not be more than 2 years old** at the time of hiring / award of contract **from the initial registration**.
- The hired vehicles, during period of contract, shall have all necessary **valid MV documents such as:-** Valid Registration Certificate, Insurance certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times.
- **The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss** cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

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Specifications:

Type of Vehicles permissible to be hired	Make & Model	Minimum Average Mileage / Lit. for reimbursement purpose	Maximum Hire charges per month	Remarks
For MHT AC Diesel driven vehicle	Bolero	10 Kmpl	Rs. 22,000/- (However, rate will be fixed for all vehicles as per L1 rate of the respective block)	GPS system is mandatory as per specification of Govt after engagement of vehicle

For BPMU AC Diesel driven vehicle	Mahindra XUV / Mahindra Scorpio N / Bolero	10 Kmpl	Rs. 22,000/- (However, rate will be fixed for all vehicles as per L1 rate of the respective block)	
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- **The Driver of the vehicles must have a valid Driving License** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a functional **mobile phone by the Vehicle owner.**
- **The Driver** should have a clean track record without any history of conviction in the court of law.

8. Major Features of Contract

- **Vehicles will be hired** on contractual basis. The contracts shall be initially for period of **one year which may be extended subject to** satisfactory performance assessed by appropriate authority (Superintendent of SDH) every year.
- Any private individuals/ Tour operators / Transport Agency / Society /Firm can participate in the tender process.
- **The monthly rate of hiring charge** shall be quoted separately in the price bid (excluding fuel).
- **The agency interested will quote the financial bid** keeping in account the road tax, insurance premium, VAT, parking fee, toll tax etc for which State Government or Rogi Kalyan Samiti (RKS) will not pay.
- **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- The vehicles shall be required generally for **10 hours in a day (8 AM to 6 PM)**
- **In case of emergency**, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the Medical Officer of MHT/BPMU Officials and counter checked by the Superintendent of SDH on regular basis.
- The branding of the vehicle will be done as per Govt norm.
- NHM shall invest additional fund for branding & the owner has to bear the cost towards setting up of GPS in the vehicle.
- If the bidder violates any of the terms of contract, the entire amount of security deposit shall be forfeited.
- The successful bidder shall execute an agreement with the Superintendent, SDH Birmaharajpur for engagement of vehicle/s.
- All charges will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The Contract will also be **terminated in case of following reasons;**
 - ✚ If the **behaviour of the Driver** is not proper;
 - ✚ Any attempt to **tamper** the log book/GPS device;
 - ✚ In case of the vehicle do **not report regularly;**
 - ✚ In case the driver of the vehicle is found to be convicted.

- In case the service provider intends to **withdraw the services** of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

9. EMD/Security Deposit

- **Tenders shall have to deposit EMD of Rs. 5,000/-** (Rupees Five Thousand only) per vehicle offered in the form of crossed Demand Draft/Pay Order in favour of **Miscellaneous A/C, SDH Birmaharajpur** along with their tenders. Tenders received without EMD will not be entertained / considered at all and will be rejected summarily. Tenders received along with EMD in the form of cheque/cash will not be accepted /considered and rejected. No interest would be paid on the EMD.
- **Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
- **Refund:** (i) EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to the successful tender and no interest would be paid thereon; and (ii) EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/Security deposit.
- **Refund of security deposit:** Will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

10. Tender Procedure:

- **Sealed tenders** in the prescribed form duly super-scribed "Tender for Hiring of Vehicles for MHT/BPMU" addressed to Superintendent, SDH Birmaharajpur, Subarnapur.
- **The tender should be submitted** in the Performa given in Annexure-I and Annexure-II. It should be duly signed by authorized signatory on each page.
- **The Tender/Procurement** Committee will open technical bids and only invite the qualified technical bidders for opening of financial bids.
- **Late/delayed tenders** to any reason whatsoever will not be accepted/considered at all under any circumstances.
- Comparative statement duly signed by Tender/Procurement committee will be **approved.**
- The agreement will be **executed between the Superintendent, SDH Birmaharajpur and the approved L1 bidder.**
- If More than one vehicles are needed then the L2 bidder has to agree with the price quoted by the L1 bidder will be considered.
- The monthly hiring charges of all vehicles required for the block will be fixed as per the L1 price.
- For BPMU vehicle, Mahindra XUV 700 → Mahindra Scorpio N → Bolero shall be given priority chronologically i.e. prioritising from Mahindra XUV 700 to Bolero.
- The undersigned reserves the right to cancel the tender at any course of time without mentioning the reason thereof.


Superintendent
SDH Birmaharajpur
Subarnapur

Technical Bid for Hiring of Vehicle for MHT/BPMU

Name of the Block CHC applied for: SDH Birmaharajpur, Dist. - Subarnapur

1	Name of the Bidder			
2	Address & Telephone/Mobile No			
3	E-mail of the contract person, if any			
4	ID Proof of the Individual /Registration certificate of the Organization (Photocopy)			
5	Details of EMD enclosed (EMD @Rs.5,000/- per vehicle to be submitted)			
6	Details of Vehicle (s) enclosed (Only vehicle with Commercial registration shall be accepted) <ul style="list-style-type: none"> • Date of Purchase- • Make & Model- • Registration No.- • Insurance certificate • Fitness Certificate, • Up to date tax payment Documentary evidence (Photocopy) For all above details to be attached.	Vehicle 1	Vehicle 2	Vehicle 3
7	Declaration - I/We are not blacklisted by any Central/State Government/ Public Sector Undertaking in India. (To be furnished in non-judicial stamp paper of worth Rs.10/- duly certified by Notary)			

N.B: EMD @Rs.5, 000/- per vehicle to be submitted

Yours faithfully,

(Signature of the Applicant)

Name:

Designation:

Seal:

Financial Bid

Make & Model Vehicle	Price Quoted
	Monthly Hiring Charges (Rs.) including all charges of the Driver -
	DOL KMpl -

(*Please refer to the type of vehicle & the Max. Monthly hire charges requirement mentioned at Point -7 of the document)

Signature**Name (Firm/Company/Tour operator/Individual) _____****Date:****Place:****Seal _____**