

Near Royal Field, Subarnapur  
PIN-767017



Email: ddason.dag@nic.in

**OFFICE OF THE CDAO-CUM-PROJECT DIRECTOR, ATMA, SUBARNAPUR**

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Letter No. 557

Date: 18/10/25

To

**The District Informatics Officer  
NIC, Subarnapur**

**Sub: Publication of Expression of Interest for selection of Chartered Audit firms under Extension Reforms.**

Sir,

With reference to the subject cited above, enclosed please find herewith the copy for publication of Expression of Interest for selection of Chartered Audit Firm to be published under Subarnapur District Website from 18.10.25 to 25.10.25.

This is for your information and necessary action.

Yours faithfully,

Encl: As above

  
**Chief District Agriculture Officer  
Subarnapur**

Memo No.

558

Date: 18/10/25

Copy submitted to the Collector-cum-Chairman, ATMA, Subarnapur for favour of kind information and necessary action.

  
**Chief District Agriculture Officer  
Subarnapur**

Memo No.

559

Date: 18/10/25

Copy submitted to the Director, IMAGE, Bhubaneswar for favour of kind information and necessary action.

  
**Chief District Agriculture Officer  
Subarnapur**

Near Royal Field, Subarnapur  
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## OFFICE OF THE CDAO-CUM-PROJECT DIRECTOR, ATMA, SUBARNAPUR

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Letter No. 556

Date: 18/1/25

### **EXPRESSION OF INTEREST (EOI)**

#### **For Empanelment of Chartered Accountant Firms for Audit of ATMA, Subarnapur**

The Agricultural Technology Management Agency (ATMA), Subarnapur invites sealed Expression of Interest (EOI) from eligible and empanelled Chartered Accountant Firms for undertaking the statutory audit of ATMA, Subarnapur for the financial year 2017-18 to 2024-25.

#### **1. Eligibility Criteria**

The interested firms must:

1. Be empanelled with the **C&AG of India** for the year 2025-26.
2. Be registered with **ICAI** and hold a valid Certificate of Practice.
3. Have at least **3 years of experience** in auditing Government / Semi-Government / Autonomous bodies / NGOs.
4. Not have been blacklisted by any Government or PSU.

#### **2. Scope of Work**

The selected firm shall be responsible for:

- Conducting the statutory audit of ATMA, Subarnapur accounts for FY 2017-18 to 2024-25.
- Verification of compliance with financial guidelines of the scheme.
- Submission of Audit Report, Utilization Certificates (UCs), and Management Letter.
- Any other audit-related work as per Government instructions.

#### **3. Submission of EOI**

Interested firms are requested to submit the following documents in a sealed envelope superscribed as "**EOI for Audit of ATMA, Subarnapur**":

- Firm Profile (with ICAI Registration No. & C&AG Empanelment No.)
- Experience details of similar assignments.
- PAN, GST Registration (if applicable).
- Copy of last 3 years audited financial statements.
- Declaration of not being blacklisted.

#### **4. Important Dates**

- **Last date for submission:** 25/10/2025 (by 5:00 PM)
- **Address for submission:**  
Project Director, ATMA  
Office of the Chief District Agriculture Officer,  
Subarnapur, Odisha – PIN 767017

#### **5. Selection Process**

The selection will be made based on eligibility, experience, and lowest audit fee quoted as per the norms of the Government of Odisha / ATMA guidelines.

#### **6. Contact Details**

For any queries, please contact:  
Project Director, ATMA, Subarnapur  
Email: ddason.dag@od.gov.in | Phone: 9124003904

  
**Project Director, ATMA  
Subarnapur**