

**OFFICE OF THE TAHASILDAR, ULLUNDA  
(NIZARAT SECTION)**

**QUOTATION CALL NOTICE**

No. 4826 / Dt- 22/10 /2025

The Tahasildar, Ullunda invites in plain paper sealed quotations from intending vehicle owners/travel agencies for entering into rate contract for hiring the services of one MAHINDRA (BS VI - SCORPIO, XUV 700) having commercial license in connection with the work assigned under proper monitoring supervision of Revenue Works & law & Orders etc under Revenue & Disaster Management Department.

The vehicle shall be hired on the following Terms & Conditions: -

1. The intending vehicle owner/ travel agency should quote the rate of hiring charges on monthly basis excluding fuel. The maximum hire charge of the vehicle is limited to Rs. 37,200/- per month.
2. The vehicle must be good condition and running smoothly with a minimum mileage of 10 km/ liter of fuel with A.C.
3. The vehicle must have valid registration for commercial use and up to date tax clearance certificate and copy of the same must be attached with the quotation.
4. The vehicle must have valid insurance coverage during the period the vehicle shall remain as hired by the undersigned.
5. The driver of the vehicle must have valid driving license for four wheeler.
6. The salary of the driver, repair & maintenance cost (Including lubricants), taxes, insurance cost, etc. will be borne by the vehicle owner.
7. Intending owner/ travel agency must quote the hiring charge on monthly basis and the rate of consumption of fuel in the quotation.
8. Monthly hiring charges and the rate of consumption of fuel shall be considered for acceptance of quotation subject to fulfilling other terms & conditions of tender.

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9. The interested parties are requested to apply with detail of the vehicle such as Model of the vehicle, Registration No., Permit No., period and tax paid, insurance coverage (Attested Xerox copies must be attached with the quotation and financial bids shall be submitted separately enclosed in sealed quotation).
10. A sum of Rs. 10,000/- (Rupees ten thousand) only shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the Tahasildar, Ullunda and submitted along with the tender as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders.
11. The vehicle owner of the accepted quotation shall have to sign an agreement with the undersigned in non-judicial stamp paper before placing the vehicle into government service.
12. In case of violation of agreement by the vehicle owner or any difficulty experienced by the undersigned in getting service/ use of vehicle, the vehicle shall be disengaged from the services without assigning any reason thereof.
13. The vehicle should be registered within one years of advertisement.
14. It shall be the responsibility of the quotationer/ bidder to provide a good driver and the salary of the driver shall be borne by the owner.
15. In case of breakdown for reasons whatever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle bidder.
16. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
17. The monthly charges of the vehicle will be paid to vehicle owner subject to the availability of Govt. allotment on MV head.
18. The sealed quotation shall be sent through Registered Post/Speed post only along with prescribed documents addressing to Tahasildar, Ullunda inscribed on the envelope "Tender for Engagement of Vehicle"



19. The last date of receipt of quotation in the office of undersigned is 07.11.2025 up to 1.30 PM. The opening and finalization of quotation is on 07.11.2025 at 4.00 P.M in the office chamber of the undersigned in presence of the quotationer or their authorized representatives.
20. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

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*22/10/2025*  
Tahasildar, Ullunda

Memo No. 4827 / Dt- 22 / 10 / 2025

Copy to Notice Board of Tahasil Office, Ullunda / Collectorate, Subarnapur/ Sub-Collector, Birmaharajpur/ All Tahasildars / All BDOs for information and wide publicity. Copy to the DIO, NIC, Subarnapur to upload the notice in our district website. (i.e-[www.subarnapur.nic.in](http://www.subarnapur.nic.in))

*hukh*  
*22/10/2025*  
Tahasildar, Ullunda

**APPLICATION OF QUOTATION FOR ENGAGEMENT OF HIRED VEHICLE IN  
THE OFFICE OF THE TAHASILDAR, ULLUNDA**

NAME OF THE VEHICLE OWNER:-	
ADDRESS OF THE VEHICLE OWNER:-	
VEHICLE TYPE:-	
VEHICLE NUMBER:-	
DATE OF REGISTRATION OF THE VEHICLE:-	
VALIDITY OF FITNESS:-	
VALIDITY OF INSURANCE:-	
VALIDITY OF PERMIT:-	
NAME OF THE DRIVER:-	
ADDRESS OF THE DRIVER:-	
DETAILS OF DRIVING LICENSE OF THE DRIVER:-	

HIRE CHARGES AMOUNT TO BE QUOTED PER MONTH (WITH A.C) EXCLUDING FUEL:-	
RATE OF CONSUMPTION OF FUEL / MILAGE PER LITRE OF THE VEHICLE (WITH A.C) :-	

"Certified that the information submitted above is true to the best of my knowledge and belief".

**Signature of the  
Quotationer/Vehicle Owner**

OFFICE OF THE TAHASILDAR, ULLUNDA  
(NIZARAT SECTION)

No. 4828/ Date. 22/10/2025

QUOTATION CALL NOTICE

Sealed Quotation are invited from the intending vehicle owners/travel agencies for engagement of a private vehicle in the Office of the Tahasildar, Ullunda on monthly basic. The details of terms & conditions of the sealed quotation are available in the district website [www.subarnapur.nic.in](http://www.subarnapur.nic.in). The intending vehicle owners/ travel agencies may apply as per terms & conditions.

Sd/-

Tahasildar, Ullunda

Memo No. 4829/ Date. 22/10/2025

Copy forwarded to the Joint Director (Advertisement) I & P.R. Department Government of Odisha, Bhubaneswar with a request to publish the Tender Call Notice in two Odiya daily widely circulated newspaper in all Odisha space edition in minimum space for one day and the complementary copies of the newspaper may be sent to this Office for reference and record.

*Subarnapur*  
22/10/2025  
Tahasildar, Ullunda