

ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ କାର୍ଯ୍ୟାଳୟ, ବିନିକା



**NOTIFIED AREA COUNCIL, BINIKA**

**Dist : Subarnapur, Odisha, 767019**

Email ID : [binikan.hud@nic.in](mailto:binikan.hud@nic.in)

Phone/Fax : 06654-241113

Letter No : 1366 Date : 05.06.25

### **QUOTATION CALL NOTICE**

Sealed Quotation is invited from the reputed Manufacturer/ authorized dealer/suppliers/Agency having valid GST /MSME Registration certificate, up to date Tax clearance certificate, Pan etc. for supply of sanitary materials & equipments for the purpose of sanitation work. The quotation schedule with rate will be submitted to the office of the undersigned with tender paper cost (Non Refundable) of Rs.2000/- in shape of Demand Draft/Bankers Cheque drawn in favour of Executive Officer,NAC,Binka. The intending quotationer shall have to deposit the EMD of Rs.10,000/- in shape of Bank Draft in favour of Executive Officer, NAC Binka payable at SBI Binka. The rate should be quoted inclusive of all taxes and delivery charges. The quotationer has to submit technical bid and financial bid separately in two envelope. The details of materials list & quotation schedule will be available in District website i.e.[www.subarnapur.nic.in](http://www.subarnapur.nic.in) and NAC Binka website i.e. [binakanac.in](http://binakanac.in) during the period from 05.06.2025 to 18.06.2025. The sealed quotation shall reach the office of the undersigned by 18.06.2025 by 2.00P.M through speed post/courier service & shall be opened on the same day at 4.00 P.M in presence of the quotationers or their authorized representatives. The authority shall not be responsible for any postal delay. The undersigned reserve the right to reject any or all quotation without assigning any reason thereof. The successful bidder shall supply the materials within thirty days at NAC Office godown.

  
05.06.25

Executive Officer,  
Notified Area Council, Binka

Memo No. 1367 /Dt. 05.06.25

Copy submitted to the Joint Secretary/Advertisement Manager, I & P.R Department, Govt. of Odisha, Bhubaneswar (email:- [ipr.advt@gmail.com](mailto:ipr.advt@gmail.com)) for information with a request to publish the quotation notice in one Odia local daily newspaper(all edition) & and one English daily newspaper for one day using the minimum space & size, approved rate and submit one copy of publication for reference and copy in duplicate along with the bill for making payment.

  
05.06.25

Executive Officer,  
Notified Area Council, Binka

**Memo No. 1368 / Dt. 05.06.25**

Copy submitted to the Collector, Subarnapur/P.D. DUDA Subarnapur/Sub-Collector, Subarnapur/ Tahasildar, Binka /B.D.O, Binka for kind information and requested to display the above notice in their notice board for wide publication.

  
05.06.25

Executive Officer,  
Notified Area Council, Binka

**Memo No. 1369 / Dt. 05.06.25**

Copy to Office Notice Board NAC Binka for wide circulation of tender call notice.

  
05.06.25

Executive Officer,  
Notified Area Council, Binka

**Memo No. 1370 / Dt. 05.06.25**

Copy to the DI & PRO, Subarnapur for information and necessary action with a request to ensure the publication.

  
05.06.25

Executive Officer,  
Notified Area Council, Binka

**Memo No. 1371 / Dt. 05.06.25**

Copy to the DIO, NIC, Subarnapur for information with a request to publish the above notice in the district website.

  
05.06.25

Executive Officer,  
Notified Area Council, Binka

**Eligibility criteria:**

1. The bidder must be based in India and should be a manufacturer /authorized dealer/supplier/agency having valid GST Registration certificate/ MSME Certificate of the equipment intended for supply.
2. The bidder should have adequate service facility and technical man power within the state of Odisha so as to provide necessary after sale services.
3. The bidder must have established quality assurance system and organization.
4. The bidder must have good track records with respect to their past performances.
5. The Bidder should have sound financial background.
6. The Bidder should not be blacklisted/de-barred by any Govt./Semi-Govt. Organization during last three years. A declaration regarding the same has to be submitted along with the bid.
7. The Bidder should not be having any pending litigation history. A declaration regarding the same has to be submitted along with the bid.

  
05.06.18  
Executive Officer,  
N.A.C., Binka  
N.A.C., Binka

**Instruction to bidders:**

1. Tenders must be submitted in English Language only.
2. Incomplete/ telegraphic or conditional tenders are not acceptable.
3. Prices quoted must be inclusive of all taxes & duties and fixed for a period of at least one year. Variations and escalations will not be allowed with-out justified ground.
4. Binka NAC terms and conditions and technical specifications must be accepted in full and in token thereof the bidder must sign at the bottom of each page of the document and submit the same.
5. At any time prior to the last date of submission of bids, Binka NAC may, for any reason, whether at its own initiative or in response to clarifications requested by any Supplier, modify the tender document by the issuance of Addenda.
6. Tenders received after Dt. 18.06.2025, 2:00 P.M due to postal delay or otherwise, it will not be considered.
7. The quantity of equipments/ materials required to be purchased is subject to alteration without prior information.
8. The Bidders are required to furnish their offers in the price bid both in words & figures. Correction if any shall be made by crossing out, initialing, dating and rewriting. In case of any conflict between figures and words, the latter shall prevail.
9. The materials are urgently required. Goods must be delivered within 30 days time of placing the purchase order.
10. Canvassing in any manner is strictly prohibited. The same will lead to rejection of the tender.
11. Proof in support of having sales office/service centre in Orissa should be enclosed.
12. In case of any correction or overwriting made by the bidder in the rates offered, it should be signed & sealed by the bidders; otherwise tenders are liable for rejection.
13. Notice inviting tender, tender documents, prescribed Technical bid, price bid, terms & conditions will form the part of tender.
14. Tenders will be accepted & will be opened as per information mentioned in the notice-inviting tender. No receipt for the tender shall be issued by the agency.

  
06.06.25  
**Executive Officer**  
**N.A.C, Binka**

15. Tender received after due date & time will not be considered. If due to any reason the due date is declared as a holiday the tenders will be opened on next working day at the same time.
16. In case of supply of any defective material or substandard material, the materials will be rejected & it will be the responsibility of the supplier for taking back & replacing the rejected materials at their own cost. In case of non-lifting of such rejected materials within a reasonable time offered by the office, Binka NAC, have the right to suitably dispose off the same and forfeit the amount.
17. The supplied materials should strictly comply with the specifications as mentioned in the tender document; otherwise the material would be liable for rejection.
18. Any clarification on the technical specification and commercial terms and conditions may be clarified in writing from Binka NAC.
19. All the bidders shall essentially indicate the price inclusive all taxes & duties as shown in Price bid.
20. Binka NAC reserves the right to reject any Quotation, if:
  - a. At any time, a material misrepresentation is made or discovered; or
  - b. The Supplier does not respond promptly and diligently to requests for supplemental information required for the evaluation of the Quotation.
21. The successful bidder has to execute an agreement with the Executive Officer, NAC, Binka in prescribed format prior to supply the materials.

  
05.06.14  
Executive Officer  
NAC, Binka  
N.A.C. Binka

Eligibility criteria and General Instructions to Bidders/ Documents to be submitted by the Bidder with **Technical Bid/ CHECK LIST**

**The technical bid shall be accompanied** with the following requisite documents and financial instruments failing which the bid shall be rejected outrightly.

Sl No.	Details	Applicable document submitted/ Not submitted	Remarks of Office
a)	The Bidder should be registered with the appropriate registration authority i.e <b>GST / MSME Certificate</b>		
b)	The bidder should submit <b>valid certificate of manufacturer /authorized dealer/supplier/agency</b> for supply of sanitation material i.e. bleaching powder, etc.		
c)	D.D. of <b>Tender Paper Cost</b> of Rs.2,000/-		
d)	D.D. of Rs.5,000/- towards <b>EMD</b>		
e)	The bidder should have <b>upto date Income tax return clearance certificate</b> of the last financial year one year		
f)	<b>Valid Pan Card</b>		
g)	Declaration regarding <b>not being blacklisted</b> in any organization during last 3 years		
h)	Declaration regarding <b>not having any litigation</b> in any organization.		
i)	Quality assurance certificate <b>if any</b>		

  
Executive Officer:  
N.A.C. Binka

## **TERMS AND CONDITIONS**

1. The offer should indicate the unit cost of the items inclusive of all taxes & duties. The unit cost must be inclusive of packing, forwarding, loading & unloading charges, cost of insurance and transportation for destination where the materials has to be delivered.
2. All Taxes and duties as prescribed both under Central and State Government Tax rules would be applicable.
3. The Sealed tender shall be sent either by speed post/Courier service so as to reach the office of the undersigned by 18.06.2025 by 2.00 P.M. The authority shall not be responsible for any postal delay .The tender received shall be opened on the same day at 4.00 P.M. in the presence of tenderer or their authorized representatives. The quotationer has to **submit technical bid and financial bid separately in two envelope.**
4.
  - a. Earnest money deposit as specified in the tender document is required to be deposited along with the bid without which the bid will not be accepted. No interest will be payable for the EMD amount under any circumstances.
  - b. E.M.D is required to be deposited in shape of Bank Draft/Bankers Cheque from any nationalized Bank in favour of Executive Officer, Binka NAC, Subarnapur.
  - c. E.M.D would be refunded without any interest to the unsuccessful Bidders after finalization of the Price-bid.
  - d. E.M.D would be forfeited in case of non-compliance of the purchase order by the successful bidder.
  - e. In case of claim for exemption from deposit of Earnest money sufficient proof in support of claim for exemption of EMD as prescribed in Govt. of India/ Govt. of Orissa notification is to be attached with the bid.
5. The successful Bidder must deposit the Security amount / Performance Guarantee fees @ 5% of the ordered value with the Binka NAC, either in shape of Demand Draft/Banker Cheque or in shape of irrevocable Bank Guarantee which will be released after six months from the date of supply of materials.
6. The materials would be consigned to the Executive Officer, Binka NAC .All materials must be delivered to Executive Officer, NAC, Binka within 30 days of placement of purchase orders.

  
18.06.25  
**Executive Officer**  
**N.A.C. Binka**

7. The offer must be kept valid for a period of one year from the date of opening of the Price Bid. No escalation clause under the period of consideration would be accepted. The validity can be further extended with mutual consent.
8. The Bidder must submit copy of valid GST certificate along with the bid document. If required the original certificate would be produced at the time of opening of the Technical Bid/ Price Bid or before placement of purchase order,
9. For adjudication of any dispute between the apex body and the Bidder arising in this case, reference can be made to any Law courts under the jurisdiction of ODISHA High court only.

  
Executive Officer  
N.A.C. Binka  
N.A.C. Binka

**QUOTATION SCHEDULE FOR SUPPLY OF SANITATION MATERIALS & EQUIPMENTS FOR USE IN SANITATION WORKS**

Sl. No.	Materials/ Descriptions	Unit	Make/ Company	Rate	
				In Figure	In Words
1	Bleaching Powder, Grade - I, 33% Chlorine, 25Kg Bag	Per 1 Bag 25Kg			
2	Bleaching Powder, Grade - II, 22% Chlorine, 25Kg Bag	Per 1 Bag 25Kg			
3	Phenyl (Black)	Per 200 Ltr. (1 barrel)			
4	Phenyl (White)	Per 200 Ltr. (1 barrel)			
5	Mosquito Oil	Per 10 Ltr.			
6	Grass Cutter Machine	Per Pc.			
7	Floor Clean Acid	Per 100 Ltr.			
8	Pesticide Spray Machine (Plastic )	Per Pc.			
9	Lime Powder	Per 25 Kg.			
10	Jhadu -Broom Stick (Coconut)	Per 100 Pcs.			

  
**Executive Officer**  
**N. A. C. Binka**

11	Fool Jhadu	Per 10 Pcs.			
12	King Fog Oil	Per Pc.			
13	Hand Gloves- best quality	Per Pair			
14	Plastic Basket	Per Pc.			
15	Crowbar	Per Pc.			
16	Dust Bin (Plastic) 240 Ltr. Capacity	Per Pc.			
17	Dust Bin (Plastic) 120 Ltr. Capacity	Per Pc.			
18	Dust Bin (Plastic) 60 Ltr. Capacity	Per Pc.			
19	Plastic Kula- Medium size	Per Pc.			
20	Community Wheel Bin of around 500 Ltr. Capacity	Per Pc.			
21	4 Seated Mobile Toilet	Per Pc.			
22	2 Seated Mobile Toilet	Per Pc.			

  
**Executive Officer**  
**N.A.C. Binka**

23	Tri-Cycle with 4 Nos. Garbage Bins of 60 ltrs.	Per Pc.			
24	Tri-Cycle with 6 Nos. Garbage Bins of 60 ltrs.	Per Pc.			
25	Hanging Dual Bin (Green & Blue for Segregated Garbages for Installation-20 Litres each -complete set)	Per Pc.			
26	Mask (N95)	Per 10 Pc.			
27	Grass Cutter Scissors	Per Pc.			
28	Daa	Per Pc.			
29	Khanda	Per Pc.			
30	Axe -(500g)	Per Pc.			
31	Gum Boots	Per Pair			
32	Apron- Jacket (with ULB Name printed)	Per 10 Pc.			

  
**Executive Officer**  
**N.A.C, Bin ka**

33	Rain Wear- Rain Coat- best quality-	Per Pc.			
34	Tree Cutter Machine (Chain Saw-Petrol)	Per Pc.			
35	Grass Polishing-cum-cutting Machine	Per Pc.			
36	Thermal Fogging Machine (handed operated)	Per Pc.			
37	Vehicle Mounted Thermal Fogging Machine (50 /60/70 Litres or above) (Specify)	Per Pc.			
38	Any other kind of Materials/ Equipments as available in the Agency to be quoted with details (in a separate sheet)	Per Pc.			

  
 Executive Officer  
 N.A.C. Binka  
 N.A.C. Binka

Signature of the Quotationer / Bidder