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# पीएम श्री केन्द्रीय विद्यालय सोनपुर

## PM SHRI KENDRIYA VIDYALAYA SONEPUR

06 MAR 2025

मानिप आली, सोनपुर, जिला-सुवर्णपूर (ओडिशा) पिन-७६७०९७

AT- PANJALI, SONEPUR DIST. SUBARNAPUR-767017 (ODISHA)

E-MAIL: [kvsonepur@gmail.com](mailto:kvsonepur@gmail.com) Website:- <https://sonepur.kvs.ac.in>

CBSE Affl. No. 1500042 School Code -19139

F.03/KV सोनपुर/2024-25/ 757

दिनांक: 06/03/2025

To  
The Collector & District Magistrate  
Subarnapur District

**Sub: Fresh admission in Kendriya Vidyalayas for the session 2025-26-reg.**

Respected Madame,

1. With reference to Kendriya Vidyalaya Sangathan (Headquarter), New Delhi letter No. F.110331/EDPOLA/1/2025-26/ACADEMIC/C.N. 26856 dated 05.03.2025 (copy attached as Annexure-A), fresh admission for Class- I in Kendriya Vidyalayas for the **Academic Session 2025-26** is destined to start from **07.03.2025(10:00 AM onwards)** through online admission portal. The registration will remain open till **21.03.2025(till 10:00 PM)**.

2. In respect of admission to **Class-II onwards (except Class XI)**, the admission process is scheduled to commence from **02.04.2025 to 11.04.2025** (if vacancy exists) as per admission schedule 2025-26 (copy attached as Annexure-B).

3. In consonance with the above, it is earnestly requested to upload the aforesaid details in the District Portal and disseminate among all employees of the district for wider circulation.

Admission help Desk of PM SHRI KV Sonapur:

SI No	Name	Contact No
01	Mr. Diganta Kumar Mohapatra, Principal	8480744733
02	Ms. Namita Sagar, (I/C Admission)	7608891165
03	Mr. Satyajit Pradhan	8895173581
04	Mr. Tribhubaneswar Panigrahi	9064581125
05	Mrs. Janani Barik	9348517827
06	Ms. Rakhi Barik	7735257475
07	Ms. Swetanjali Mishra	9861849154

धन्यवाद

भवदीय,

दिगंत कुमार महापात्र  
प्राचार्य

पीएम श्री केन्द्रीय विद्यालय सोनपुर  
प्राचार्य/Principal

पीएम श्री के.वी. सोनपुर PM SHRI K.V. SONEPUR  
ओडिशा-७६७०९७/Odisha-767017

Annexure: As stated

Copy to: The District Education Officer, Subarnapur

DISTRICT OFFICE: SUBARNAPUR

(Gen & Misc. Section)

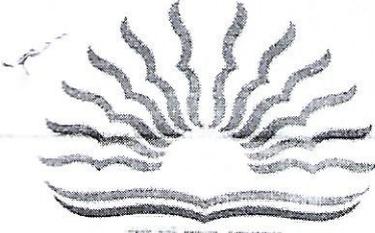
Memo no: 4763

Date: 05.04.2025

Copy forwarded to De-UM, Subarnapur for information and necessary action with a request to upload the aforesaid details in the district portals.



Adl. District Magistrate  
Subarnapur



सर्वे स्यं सुखेन अभिवृद्धयुः  
केन्द्रीय विद्यालय संगठन

F.110331/EDPOLA/1/2025-26/Academic/C.N. 26856/

## केन्द्रीय विद्यालय संगठन (मुख्या०)

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान

18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016

**KENDRIYA VIDYALAYA SANGATHAN (HQs)**

An Autonomous Body under Ministry of Education, Govt. of India

18, Institutional Area, S.J.S Marg, New Delhi-110016

Tel.: 011-26569100

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

Date: 05.03.2025

The Deputy Commissioner/Director  
Kendriya Vidyalaya Sangathan  
All Regional Offices/ZIETs

Subject: Fresh Admissions in Kendriya Vidyalayas for the Academic Session 2025-26-reg.

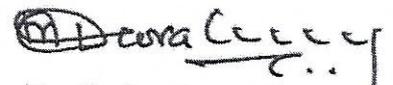
Madam/Sir,

This is to inform that the Registration Process for admission to Class I for the Academic Session 2025-26 is to start from **07.03.2025 (10:00 AM)** through Online Portal as in the previous years. The registration shall remain open till **21.03.2025 (10:00 PM)**. For Class II onwards, registration for the fresh admission will be done offline only, if vacancies exist, as per Admission schedule 2025-26. Accordingly, the following points are to be noted for information and smooth execution of Admission process:

- 1. KVS Admission Guidelines & Schedule 2025-26:** KVS Admission Guidelines and Admission Schedule 2025-26 are being sent with this covering letter. The class strength for all Classes from Balvatika to XII shall be 40 per Section.
- 2. Advertisement by Regional Office:** The draft advertisement in Hindi & English, to be given by Regional Office in Newspapers and Website for wide publicity is enclosed. It should be published in Newspapers (including newspaper in local language) immediately on priority.
- 3. Admission to Newly opened KVs:** All newly opened Kendriya Vidyalayas till February 2025, will conduct Class I admissions in online mode through OLA Portal and for other classes in offline mode only. The schedule for admission to Class II onwards (offline) as mentioned in Admission Schedule 2025-26 will not be binding for them as full strength 40 is to be admitted.
- 4. Admission to Class II onwards:** The vacancies, if any, from Class II onwards is to be placed on the Vidyalaya Websites, social media handles i.e. Facebook, X (formerly twitter) & Notice Board by the Principal of the concerned Kendriya Vidyalayas, prior to the commencement of registration, for the information of all stakeholders. Deputy Commissioner of the Region is to personally ensure the display of the same.
- 5. Verification of documents at the time of Admission:** Principals of Kendriya Vidyalayas under the region be directed to thoroughly scrutinise the documents (Certificate of Date of Birth as proof of age, Service Certificate of the parent to determine priority category, Address Proof, Certificate of Disability in case of CwSN and Caste Certificate, etc., if applicable) carefully at Vidyalaya level. On account of submission of fake documents and entry age, this office was compelled to cancel admission of some students in KVs and take administrative action against the defaulting Principals. Hence, the admission committee and Principal of all the KVs may be directed to thoroughly verify the documents before granting admission to the children. Lapses, if found at later stage, could lead to complication, and hence would attract serious view.

6. **KVs with Balvatika Classes:** KVs where Balvatika classes have started:
- In KVs where Balvatika- 1, 2 & 3 are running, admissions will be done through online mode in Balvatika-1. Similarly, in KVs where Balvatika-3 is running, admissions will also be conducted through online mode in Balvatika-3.
  - Balvatika-3 students to be automatically promoted to Class-I. In such KVs, one section of Class 1 shall be reduced from the online admission process. If vacancies arise in the section with students promoted from Balvatika-3, candidates from the appropriate waitlists, based on the online draw of lots conducted for the remaining sections, shall be granted admission as per the priority category.
  - In KVs with only one section, online applications for admission to Class I will not be invited. In case of vacancies, admissions will be conducted offline as per the schedule applicable for Class II and above.
  - KVs where Balvatika 1, 2 and 3 are functioning, all provisions of Class I admission will be applicable for Balvatika-1. For Balvatika- 2 and 3, provisions for class 2 onwards admission, will be applicable. In these classes, fresh admissions will be granted only where the class strength is less than 40.
  - KVs where Balvatika-3 alone is functioning, all provisions of Class I admission in KVs, will be applicable to Balvatika-3.
7. **Other important points:** Few more points are to be kept in mind while dealing with the admission cases, which may be summarised as below:
- KVTC Cases of priority category I to IV in Civil/Defence KVs and category I to V in Project/IHL KVs where the parents want admission of their wards in the KVs at the station where they intend to settle post-retirement, will be dealt as per para 7(A)(i) of PART A of KVS Admission Guidelines.
  - Cases requesting a change of KV within the same academic year of admission shall not be entertained in the first instance, except in situations where a government-employee has been transferred or has been allotted and shifted to government accommodation after the admission of the child.
  - Regular classes for Balvatika and Class 1 will commence from 01.04.2025. Further, modalities for Online Admissions & other details will be sent separately. This issues with the approval of the Competent Authority.

Yours sincerely,



(Dr. P. Devakumar)  
Joint Commissioner (Acad)

05-03-25

**Enclosures:**

- KVS Admission Guidelines 2025-26.
- Admission Schedule 2025-26.
- Draft Advertisement (Hindi & English)
- List of KVs with Balvatika.

**Copy to:**

- PS to Commissioner, KVS(HQs), New Delhi for information.
- Joint Commissioner, Admn./Training/Personnel & Finance KVS(HQs), New Delhi for information.
- The Deputy Seceretary (KVS), DoSEL, MoE, Govt. of India-for information.
- The Assistant Commissioner, (Acad & IT Cell) with the request to upload Admission Guidelines 2025-26 & Admisison Schedule 2025-26 on KVS (HQs) website.
- SO (Acad), KVS (HQs), New Delhi for information & record.



**प्रवेश के लिए समय-सारणी**  
**SCHEDULE FOR ADMISSION**

सत्र 2025-26 में प्रवेश के लिए समय-सारणी निम्नलिखित होगी :

**The Admission Schedule for the Session 2025-26 will be as under:**

क्र.सं S.N.	विषय- वस्तु CONTENTS	निर्धारित तिथियाँ SCHEDULED DATES
1	प्रवेश के लिए विज्ञापन Advertisement for admission	1 <sup>st</sup> week of March 2025 (Latest by 06.03.2025)
2	बालवाटिका-1 व 3 एवं कक्षा-1 के लिए पंजीकरण -ऑनलाइन माध्यम से Online Registration for Balvatika-1 & 3 and Class-I (बालवाटिका-1 व 3 केवल चयनित विद्यालयों में/ Balvatika-1 & 3 in selected KVs only)	07.03.2025 10:00 AM onwards
3	बालवाटिका-1 व 3 एवं कक्षा-1 के लिए ऑनलाइन पंजीकरण की अंतिम तिथि Last date of Online Registration for Balvatika-1 & 3 and Class-I	21.03.2025 Up to 10:00 PM
4	(a) सभी पंजीकृत विद्यार्थियों की चयनित एवं प्रतीक्षित अनंतिम सूची का प्रदर्शन Declaration of provisional lists of selected and waitlisted registered candidates (b) उपरोक्त जारी सूची के अनुसार चयनित विद्यार्थियों के प्रवेश का आरंभ निम्न क्रम में: शिक्षा के अधिकार के अंतर्गत चयनित सेवा श्रेणी वरीयता क्रम श्रेणी I एवं II में से चयनित उपरोक्त में शामिल आरक्षित कोटे में भरी सीटों के बाद रिक्त सीट पर प्रवेश Admission of eligible & selected candidates as per the above list in following order: (i) RTE (ii) From Service Priority Category (I and II) only (iii) Shortfall of Reservation Quota after admission in (i) and (ii) above	1 <sup>st</sup> Provisional List on 25.03.2025 (for Class 1) & 26.03.2025 (for Balvatika)
		2 <sup>nd</sup> Provisional List on 02.04.2025 (if seats remain vacant)
		3 <sup>rd</sup> Provisional List on 07.04.2025 (if seats remain vacant)
5	शिक्षा के अधिकार के अंतर्गत एवं अनुसूचित जाति/ जनजाति, अन्य पिछड़ा वर्ग (NCL) प्रवेश हेतु दूसरी अधिसूचना (बालवाटिका-1 व 3 एवं कक्षा-1) यदि पर्याप्त आवेदन पत्र प्राप्त ना हुए हों तो (Offline) Extended date for the Second Notification for offline registrations for admission to be made under RTE Provisions, SC, ST and OBC (NCL), if sufficient applications were not received in online mode for Balvatika-1 & 3 and Class-I.	Notification on 07.04.2025 Registration from 08.04.2025 to 14.04.2025 Display of list and Admissions 23.04.2025 to 28.04.2025
6	बालवाटिका-2, कक्षा-II तथा अन्य कक्षाओं का पंजीकरण (in offline mode) (कक्षा-XI को छोड़कर), कक्षा- विशेष में रिक्तियाँ होने की स्थिति में Registration (in offline mode) for Balvatika-2 and Class-II onwards (except Class XI) - Subject to the availability of vacancies in a particular class. (बालवाटिका-2 केवल चयनित विद्यालयों में/ Balvatika-2 in selected KVs only)	02.04.2025 to 11.04.2025

क्र.सं S.N.	विषय- वस्तु CONTENTS	निर्धारित तिथियाँ SCHEDULED DATES
7	बालवाटिका-2, कक्षा-II तथा आगे की कक्षाओं के लिए अनंतिम सूची जारी करना Declaration of the first provisional list for admission in Balvatika-2 and Class-II onwards.	17.04.2025
8	बालवाटिका-2, कक्षा-II तथा आगे की कक्षाओं के लिए प्रवेश। Admission for Balvatika-2 and Class-II onwards.	18.04.2025 to 21.04.2025
9	कक्षा-XI को छोड़कर अन्य सभी कक्षाओं के प्रवेश की अंतिम तिथि Last date of admission for all classes except class XI	30.06.2025
10	30 जून के बाद भी सीटें रिक्त रहने पर, निर्धारित सीमा अर्थात 40 तक, स्वीकृत प्राथमिकता क्रम में, उपायुक्त के विशेषाधिकार द्वारा सभी कक्षाओं में प्रवेश की अंतिम तिथि Last date of admission for all classes, if seats remain vacant, after 30 <sup>th</sup> June, with special power of Deputy Commissioner to allow admissions up to the prescribed strength i.e. 40 as per priorities in admissions	31.07.2025
11	के. वि. के छात्र/ छात्रा : कक्षा-XI में प्रवेश के लिए पंजीकरण <b>For KV students:</b> Registration for admission in class XI	Within 10 days after the declaration of class X result
12	के. वि. के छात्र/ छात्रा: कक्षा XI की प्रवेश सूची जारी करना एवं प्रवेश <b>KV students:</b> Display of admission list & admissions for Class-XI.	Within 20 days after declaration of class X results
13	गैर के. वि. के छात्र/छात्रा: कक्षा-XI में प्रवेश के लिए पंजीकरण प्रवेश सूची जारी करना एवं प्रवेश (रिक्तियाँ होने की स्थिति में) <b>Non-KV students:</b> Registration, display of admission list & admissions in class XI (Subject to availability of vacancies)	After the admissions of KV students in class XI
	कक्षा-XI के प्रवेश की अंतिम तिथि Last date of admission for class - XI	30 days from the date of declaration of class-X results by CBSE

**Note: -**

- समस्त पंजीकृत बच्चों की सूची, प्रवेश-योग्य बच्चों की सूची, प्रवेश के लिए अंतिम चयनित बच्चों की श्रेणी- वार सूची, प्रतीक्षा-सूची व उत्तरवर्ती सूचियों को संबन्धित केन्द्रीय विद्यालय के सूचनापट्ट पर प्रदर्शित करने के साथ- साथ विद्यालय की वेबसाइट एवं सोशल मीडिया हैंडल्स-फेसबुक व एक्स (पूर्व-ट्विटर) पर देना अनिवार्य है।

List of children registered, list of eligible children, category-wise list of provisionally selected children, waiting list and subsequent lists to be compulsorily displayed on the website/social media handles like Facebook, X (formerly Twitter) of the Vidyalayas concerned, in addition to display on School's Notice Board.

- यदि पंजीकरण हेतु निर्धारित प्रारम्भिक/ अंतिम तिथि को कोई सार्वजनिक अवकाश का दिन है, तो अगला कार्य दिवस स्वीकार्य होगा।

If any of the dates happens to be a public holiday the next working day shall be treated as opening/closing dates.