



ବାଣିଜ୍ୟକର ଏବଂ ଦ୍ରବ୍ୟ ଓ ସେବାକର ମଣ୍ଡଳ, ସୋନପୁର / CT & GST CIRCLE, SONEPUR
ବାଣିଜ୍ୟକର ଏବଂ ଦ୍ରବ୍ୟ ଓ ସେବାକର କ୍ଷେତ୍ରୀୟ ଚକଳା, ବଲାଙ୍ଗୀର ଅଧିକାର / Under CT & GST Territorial Range, Bolangir
ଅର୍ଥ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର / Finance Department, Government of Odisha
Patavadi, Sonepur, PIN-767017, E-mail: acctsonapur@odishatax.gov.in

ANNEXURE-I

Quotation/Tender Call Notice for Hiring Of Vehicle

No. 425 /CT& GST.

Date 17/02 /2025

Sealed Tenders/Quotations are invited from the interested reputed Travel Agencies / Tour Operators/private individuals for providing 1 (One) number of AC Petrol/Diesel driven vehicle having seating capacity not more than 7(seven) including driver, which shall conform to the terms and conditions (Annexure-A) for official use in Office of CT & GST Circle, Sonepur on monthly rent basis.

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporation, shall be registered on GeM platform.
3. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and shall have all necessary valid MV documents such as: - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment/Pollution Under Control Certificate etc. which are mandatory for plying the vehicle.
4. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/ passenger vehicle.
5. The driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. 5000/- shall be deposited by the intending bidder in shape of A/C payee and Bank Draft (Banker' cheque not allowed) in favour of the Deputy Commissioner of CT & GST, CT & GST Circle, Sonepur and submitted along with the quotation as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge to be quoted separately in the general bid information (excluding fuel and lubricants).
8. The vehicle must achieve a fuel efficiency of minimum 10 K.Ms per liter.
9. Maximum hiring charges of the vehicle shall not exceed Rs.31,000/- (excluding fuel & GST) per month.
10. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure- B).

11. The Quotation/Tender completed in all respect should reach the undersigned through Registered/Speed post/by hand on or before **Dt.10.03.2025 by 03.30 PM** and shall be opened on the same day at 04.30 PM in Office Chamber of Deputy Commissioner of CT & GST, CT & GST Circle, Sonapur. The Bidders/Authorized representatives of the firm may remain present during the opening of the Tender, if they desire.
12. The Quotation/Tender paper received after due date and time shall not be entertained under any circumstances.
13. The undersigned reserves the right to cancel any or all quotations without assigning any reason thereof.
14. The application form of quotation/ tender containing General Bid Information & Terms and conditions for Hiring of the Vehicles etc. will be available with the O/o CT & GST Circle, Sonapur on any working day on payment of Rs.1000/- during office hour from dt.16-02-2025 to dt.10-03-2025 (till 3.30 PM of dt.10-03-2025) or can also be downloaded from district website of Subarnapur (www.subarnapur.nic.in). In case the application form is downloaded from the district website, the applicant shall furnish a Demand Draft (Banker' cheque not allowed) for an amount of Rs.1000/- (Rupees one thousand) only in favour of Deputy Commissioner of CT & GST, CT & GST Circle, Sonapur towards the cost of application along with the application.


Deputy Commissioner of CT & GST,
CT & GST Circle, Sonapur

Memo No 426 /CT&GST

Dated 17/02 /2025

Copy forwarded to the District Information Officer, Subarnapur for information and necessary action. He is requested to upload Tender Call Notice (Annexure-I, A & B) in the district website.


Deputy Commissioner of CT & GST,
CT & GST Circle, Sonapur

Memo No 427 /CT&GST

Dated 17/02 /2025

Copy submitted to the Additional Commissioner of CT & GST, Territorial Range, Bolangir for favour of kind information.


Deputy Commissioner of CT & GST,
CT & GST Circle, Sonapur

Memo No 428 /CT&GST

Dated 17/02 /2025

Copy to the office Notice Board for wide circulation.


Deputy Commissioner of CT & GST,
CT & GST Circle, Sonapur

TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :
- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment/Pollution Under Control Certificate etc. and D.L. of the driver available all the times.
2. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall not be responsible for all such litigation.
3. The hire charges to be paid on monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption but as per existing Government norms. All other expenditures of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by bidder.
4. It shall be the responsibility of the bidder to provide a good, well behaved driver and the salary of the driver shall be borne by the owner of the vehicle.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle by the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case the vehicle does not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricant (as per Government norms) of selected bidder will be paid in every succeeding month, as possible as within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit entire amount of security deposit.


Deputy Commissioner of CT & GST,
CT & GST Circle, Sonapur