



**OFFICE OF THE SUPERINTENDENT, SUB-DIVISIONAL HOSPITAL
BIRMAHARAJPUR**

E-Mail: bpmbmpur@gmail.com,

Phone No-



Letter No 42 / 1 Date 18.1.25

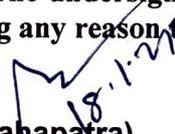
OFFICE OF THE SUPERINTENDENT, SDH, BIRMAHARAJPUR

No. 01 / 2024-25

Tender Call Notice

Date. 18.01.25

Sealed tenders are invited from authorized Manufacturers / Suppliers / Distributors for the **Supply of Dry Food Packets in 100 Days Intensified TB elimination campaign till 24th March 2025** to SDH, Birmaharajpur. The details are available on the district website: www.subarnapur.odisha.gov.in. The tender paper cost of Rs1000/- (Non-Refundable) & EMD for an amount of Rs10,000/- (Refundable) in the shape of a Demand Draft from any nationalized Bank in favour of **Rogi Kalyan Samiti, SDH, Birmaharajpur** payable at **SBI, Birmaharajpur (7079)**, Odisha. The eligible bidders may submit their tender papers **on or before 28.01.2025** through **Registered Post / Speed Post** only, to the undersigned. The tender documents will be opened on **29.01.2025 at 12.00 PM.** in the office chamber of the undersigned. The bidders or their representatives may remain present at the time of opening. **The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.**


(Dr. S. Mahapatra)
Superintendent
SDH, Birmaharajpur



**TERMS & CONDITIONS FOR
SUPPLY of Dry Food Packets**
Superintendent SDH, Birmaharajpur
(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)

Bid Reference No. – SUPERINTENDENT, SDH, BIRMAHARAJPUR–

/ 24-25

TENDER DOCUMENT FOR SUPPLY OF Dry Food Packets

LAST DATE OF RECEIPT OF BID DOCUMENTS: 28.01.2025

DATE & TIME OF OPENING OF TENDER : 29.01.2025 at 12.00 PM.

**PLACE OF OPENING OF BID DOCUMENTS: OFFICE CHAMBER OF
SUPERINTENDENT, SDH,
BIRMAHARAJPUR**

**ADDRESS FOR COMMUNICATION
AND**

**O/o. SUPERINTENDENT, SDH,
BIRMAHARAJPUR
(BPMU, BIRMAHARAJPUR)
Subarnapur – 767018.**

RECEIPT OF BID DOCUMENTS

SALE OF TENDER / BID DOCUMENT

Sealed tenders are invited from the manufacturers / Suppliers/ Distributors for supply of **Supply of Dry Food Packets in 100 Days Intensified TB elimination campaign till 24th March 2025** to SDH, Birmaharajpur. The Bidders have to download the Tender Documents directly from the district WEBSITE available at **www.subarnapur.nic.in** within the stipulated period. The tender paper cost of **Rs1000/-** (Non-refundable) & EMD for an amount of **Rs10,000/-** (Refundable) in the shape of Demand Drafts separately drawn from any Nationalized Bank in favour of **Rogi Kalyan Samiti, SDH, Birmaharajpur** payable at **SBI, Birmaharajpur (7079)**, Odisha, must be enclosed along with the Technical Bid. The envelope must be super-scribed as, "**Supply Dry Food Packets in 100 Days Intensified TB elimination campaign & Last date of receipt 28.01.2025**" on the top of the outer envelope containing Technical Bid (Bid-A) and Price Bid (Bid-B) separately. The authority i.e. Superintendent, SDH, Birmaharajpur shall have no responsibility for any delay/omission on the part of the bidder. **The tender paper will be rejected if the bidder doesn't comply with any clause or Annexure of the bid document downloaded from the website.**

IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS

1. Purchaser : **Health & F.W. Department**
2. Indenter : **Superintendent, SDH, Birmaharajpur**
3. Consignee : **Superintendent, SDH, Birmaharajpur**
4. Delivery Period : **Within 2 days from issue of the purchase order.**
5. Mode of Delivery : **Door Delivery**
6. **EMD**

. The Earnest Money Deposit (EMD) for an amount of **Rs.10,000/-** (Rupees Ten Thousand) only per tender must be submitted in the shape of a demand Draft only in favour of **Rogi Kalyan Samiti, SDH, Birmaharajpur** payable at **SBI, Birmaharajpur (7079)**, Odisha. The EMD will be refunded to the unsuccessful bidders and the EMD of qualifying bidders will be refunded after the successful completion of the supply of items within the stipulated period.

N:B: EMD is exempted for MSMEs registered in Odisha.

7. General Conditions for supply:

a) Under no circumstances, the organization shall appoint any sub-contractor or sub-lease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited (EMD) by the organization shall be forfeited.

b) The supply should be made in good packing condition and labeled as **“Odisha Govt. Supply, NOT FOR SALE”**. MRP should not be mentioned anywhere in the Bottle / Packet/stripe.

c) All bills should be superscribed as **Supply of Dry Food Packets in 100 Days Intensified TB elimination campaign** and the bill should be prepared on the values of the goods in addition to all applicable taxes.

d) The quoted price must be **inclusive of all taxes**.

e) All bills should contain the **GST number**.

f) A Photo Copy of the PAN card must be attached.

g) The manufacturer should be ISO 13485 certified & the product should be USFDA/CE (IVD) approved.

h) Copy of Income Tax statement for the last three financial years.

i) Photocopy of the **GST registration** certificate.

j) The manufacturer/supplier should have **three years** of market standing experience in supplying to Govt./Corporate/PSU Hospitals in India. A copy of purchase orders (**at least three for each year**) must be submitted in support of the market standing experience.

k) The average annual turnover must not be less than Rs. 25 Lakhs for the last three consecutive years and the audited balance sheet must be submitted.

l) Bidders who have been blacklisted either by the Tender inviting authority or by any district/state Govt. or Central Govt. organization for the quoted item are not eligible to participate in the tender during the period of blacklisting. **Affidavit of the same from the Executive Magistrate / Notary Public to be submitted stating that “the firm has neither been blacklisted nor any criminal cases pending against them”**.

GENERAL TERMS AND CONDITIONS:

1. Sealed tenders will be received till dt: **28.01.2025** at the office of Superintendent, SDH, Birmaharajpur for the purchase of **Dry Food Packets in 100 Days Intensified TB elimination campaign**. Any tender/s received after the due date will be rejected/returned to the sender/s unopened. **The tenders will be received through Regd. Post / Speed Post only.**
2. The bidders have to submit their tenders in separate sealed covered envelope for technical bid and financial bid super-scribed as **"Technical Bid"** in cover "A" and **"Financial Bid"** in cover "B" and both covers should be put in the third cover which again should be super-scribed as **"Supply Dry Food Packets in 100 Days Intensified TB elimination campaign & Last date of receipt 28.01.2025"**.
3. The sealed tender of Cover "A" (Technical bid) submitted by the tenderer will be opened before the purchase committee in the office chamber of the Superintendent, SDH, Birmaharajpur, dated **29.01.2025** at 12.00 PM. The bidder or his representative may remain present at the time of opening of the tender.
4. The Financial Bid will be opened to only those who pass the technical verification.
5. The Delivery Period is set to be within **2 days** from the issue of the supply order.
6. The rate quoted must be **inclusive of all taxes** & will be valid till the completion of the campaign program from the date of approval.
7. The quoted rates must be computerized both in **words & numeric**.
8. If there is any difference between numeric figures & words found, **words will be taken** into consideration.
9. The price quoted by the bidders must not, in any case, exceed the controlled price, if any, fixed by the Central / State Government / DGS&D and the MRP.
10. The undersigned reserves the right to place the order in phases.
11. On all packaging like Bottles/Packets/ Boxes / Cartoons etc. the indication **"ODISHA GOVT. SUPPLY, NOT FOR SALE"** will be mentioned & there **must not be any MRP mentioned** on any supplied items.
12. All the documents must be self-attested.
13. The selection will be made considering the quality & cost of the product & the decision of the purchase committee will be conclusive.
14. **The undersigned reserves the right to reject any or all the tender without any reason thereof.**


(Dr. S. Mahapatra)
Superintendent
SDH, Birmaharajpur



Check List

Please put in the respective box

Application for Supply Dry Food Packets in 100 Days Intensified TB elimination campaign to SDH, Birmaharajpur.



Sl No	Details	To be filled up	Remarks										
1	Name of the Firm with Complete Correspondence Address with mobile no												
2	whether the tender paper cost in the shape of DD worth Rs 1000 /- to be submitted along with the tender paper.	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						Details of DD no. & date to be mentioned
Page No.	From	To	Yes	No									
3.	EMD Deposited (Yes/ No)	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						Details of DD no. & date to be mentioned
Page No.	From	To	Yes	No									
4.	GST Registration & PAN card (Xerox Copy) submitted or Not	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
5	Income Tax Return for the past three Years	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
6	Audited balance sheet for last three years for Average Annual Turnover of 01 crores.	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
7.	Manufacturer, ISO 13485 certificate & CE (IVD)/USFDA certificate of the product.	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
8.	Affidavit from Notary Public regarding Non-blacklisting of the supplier/agency/firm.	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
9	Tender document containing the total no of pages.	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td></tr><tr><td></td><td></td><td></td></tr></table>	Page No.	From	To								
Page No.	From	To											

Certified that the above information submitted by me/my firm is true to the best of my knowledge and if any information is found false at any point in time then the whole offer/tender may be cancelled. I have suppressed no facts in the tender which could debar me to participate in the tender. If it is revealed after the opening of the tender that any fact is suppressed by me, the tendering authority shall have the right to reject my tender along with other punitive action against me as per law. Again, I agree & will abide by the terms & conditions affixed by the authority.

Full Signature of the tenderer
Mobile No & Address

List of Items (Enclosed in Separate Sheet)

Sl no.	Name of the Item	Pack size	Name of the manufacturer	MRP	Rate Quoted (Inclusive of all Taxes)	Remarks
1						
2						
3						

Full Signature of the bidder

