



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH

OFFICER,
SUBARNAPUR

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Phone No- 06654-220999



Letter No 112 / Date 10.12.2024

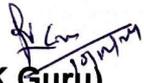
OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SONEPUR

No. / 112

DWH / 01 / LABCHEM / 2024-25 Tender Call Notice

Date. 10.12.24

Sealed tenders are invited from authorized Manufacturers / Suppliers / Distributors for **supply of Laboratory Chemicals & Other Items** to Subarnapur district. The details are available in the district website: www.subarnapur.odisha.gov.in. The tender paper cost of Rs1000/- (Non-Refundable) & EMD for an amount of Rs10,000/- (Refundable) in shape of Demand Draft from any nationalized Bank in favour of **Rogi Kalyan Samiti, DHH Sonapur** payable at **SBI Sonapur(1085)**, Odisha. The eligible bidders may submit their tender papers **on or before 26.12.2024** through **Registered Post / Speed Post** only, to the undersigned. The tender documents will be opened on **27.12.2024** at **12.00 PM.** in the office chamber of the undersigned. The bidders or their representatives may remain present at the time of opening. **The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.**


(Dr. P K Guru)

Chief District Medical & Public Health Officer
Subarnapur



**TERMS & CONDITIONS FOR
SUPPLY OF Laboratory Chemicals & Other Items**
Chief District Medical & Public Health Officer, Subarnapur
(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)

Bid Reference No. – C.D.M. &P.H.O. (Subarnapur) – DWH / 01 / LABCHEM / 24-25

TENDER DOCUMENT FOR SUPPLY OF *Laboratory Chemicals & Other Items*

LAST DATE OF RECEIPT OF BID DOCUMENTS : 26.12.2024

DATE & TIME OF OPENING OF TENDER : 27.12.2024 at 12.00 PM.

PLACE OF OPENING OF BID DOCUMENTS: **OFFICE CHAMBER OF CDM & PHO,
SUBARNAPUR**

ADDRESS FOR COMMUNICATION
AND

O/o. C.D.M & PHO, SUBARNAPUR
(Central Drug Ware House)
Subarnapur – 767017.

RECEIPT OF BID DOCUMENTS


Chief Dist. Medical & Public Health Officer
Subarnapur

SALE OF TENDER / BID DOCUMENT

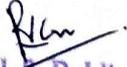
Sealed tenders are invited from the manufacturers / Suppliers/ Distributors for supply of Laboratory Chemicals & Other Items to Subarnapur district. The Bidders have to download the Tender Documents directly from the district WEBSITE available at www.subarnapur.nic.in within the stipulated period. The tender paper cost of **Rs1000/-** (Non-refundable) & EMD for an amount of **Rs10,000/-** (Refundable) in shape of Demand Drafts separately drawn from any Nationalized Bank in favour of **Rogi Kalyan Samiti, DHH Sonepur** payable at SBI, Sonepur (**1085**) must be enclosed along-with the Technical Bid. The envelope must be super-scribed as, "**Tender for Supply of Laboratory Chemicals & Other Items & Last date of receipt 26.12.2024**" on the top of the outer envelope containing Technical Bid (Bid-A) and Price Bid (Bid-B) separately. The authority i.e. C.D.M & P.H.O, Subarnapur shall have no responsibility for any delay / omission on part of the bidder. **The tender paper will be rejected if the bidder doesn't comply with any clause or Annexure of the bid document downloaded from the website.**

IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS

1. Purchaser : Health & F.W. Department
2. Indenter : C.D.M. & P.H.O, Subarnapur
3. Consignee : C.D.M. & P.H.O, Subarnapur
4. Delivery Period : Within 30 days from issue of the purchase order.
5. Mode of Delivery : By Air / Road / Rail (**On door delivery basis**)
6. **EMD**

The Earnest Money Deposit (EMD) for an amount of Rs.10000/- (Rupees Ten Thousand) only per tender must be submitted in the shape of demand Draft only in favour of **Rogi Kalyan Samiti, DHH Sonepur** from any Nationalized Bank payable at SBI, Sonepur (**1085**). The EMD will be refunded to the unsuccessful bidders and the EMD of qualifying bidders will be refunded after successful completion of supply of items within the stipulated time-period.

N:B: EMD is exempted for MSMEs registered in Odisha.


Chief Dist. Medical & Public Health Officer
Subarnapur

7. General Conditions for supply:

a) Under no circumstances, the organization shall appoint any sub-contractor or sub-lease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited (EMD) by the organization shall be forfeited.

b) The supply should be made in good packing condition and labeled as **“Odisha Govt. Supply, NOT FOR SALE”**. MRP should not be mentioned anywhere in Bottle / Packet / stripe.

c) All bills should be super-scribed as **Supply of Laboratory Chemicals & other Items** and bill should be prepared on values of the goods in addition to all applicable taxes.

d) The quoted price must be **inclusive of all taxes**.

e) All bills should contain the **GST number**.

f) Liquidated demurrage will be charged @ 0.5% on order value per week beyond 30 days & up to 44 days from the date of issue of the purchase order. The order will automatically stand cancelled after the due period & no further communication will be made in this regard.

g) Photo Copy of PAN card must be attached.

h) The manufacturer should be ISO 13485 certified & the product should be USFDA/CE (IVD) approved.

i) Copy of Income Tax statement for the last three financial year

j) Photocopy of the **GST registration** certificate.

k) The manufacturer / supplier should have **three years** market standing experience in supplying to Govt./Corporate/PSU Hospitals in India. The copy of purchase orders (**at least three for each year**) must be submitted in support of the market standing experience.

l) The average annual turnover must not be less than Rs. 01 crore for the last three consecutive years and the audited balance sheet must be submitted.

l) Bidders who have been blacklisted either by the Tender inviting authority or by any district/state Govt. or Central Govt. organization for the quoted item is not eligible to participate in the tender during the period of blacklisting. **Affidavit of the same from the Executive Magistrate / Notary Public to be submitted stating that “the firm has neither been black listed nor any criminal cases pending against them”**.

GENERAL TERMS AND CONDITIONS:

1. Sealed tenders will be received till dt: 26.12.2024 at the office of C.D.M. & P H.O. Subarnapur for the purchase of Laboratory Chemicals & Other Items. Any tender/s received after the due date will be rejected / returned to the sender/s unopened. **The tenders will be received through Regd. Post / Speed Post only.**
2. The bidders have to submit their tenders in separate sealed covered envelope for technical bid and financial bid super-scribed as "**Technical Bid**" in cover "A" and "**Financial Bid**" in cover "B" and both covers should be put in third cover which again should be super-scribed as "**Tender for Supply of Laboratory / X-ray Chemicals & Other Items and Last date of receipt 26.12.2024**".
3. The sealed tender of Cover "A" (Technical bid) submitted by the tenderer will be opened before the purchase committee in the office chamber of the CDM&PHO, Subarnapur, on dated 27.12.2024 at 12.00 PM. The bidder or his representative may remain present at the time of opening of the tender.
4. The Financial Bid will be opened of only those who pass the technical verification.
5. Delivery Period set to be within **30 days** from the issue of the supply order.
6. Rate quoted must be **inclusive of all taxes & will be valid for a period of one year** from the date of approval.
7. The quoted rates must be computerized both in **words & numeric**.
8. If there is any difference between numeric figures & words found, **words will be taken** into consideration.
9. The price quoted by the bidders must not in any case, exceed the controlled price, if any, fixed by the Central / State Government / DGS&D and the MRP.
10. The undersigned reserves the right to place the order in phases.
11. On all packaging like Bottles/Packets/ Boxes / Cartoons etc. the indication "**ODISHA GOVT. SUPPLY, NOT FOR SALE**" will be mentioned & there **must not be any MRP mentioned** on any supplied items.
12. All the documents must be self attested.
13. The selection will be made considering the quality & cost of the product & the decision of the purchase committee will be conclusive.
14. **The undersigned reserves the right to reject any or all the tender without any reason thereof.**

(Dr. P K Guru)
Chief District Medical & Public Health Officer
Subarnapur


Chief Dist. Medical & Public Health Officer
Subarnapur



Check List

Please put in the respective box

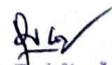
Application for Supply of Drugs & Consumables to Subarnapur District.



SI No	Details	To be filled up	Remarks										
1	Name of the Firm with Complete Correspondence Address with mobile no												
2	whether tender paper cost in shape of DD worth of Rs 1000 /- to be submitted along with the tender paper.	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						Details of DD no. & date to be mentioned
Page No.	From	To	Yes	No									
3.	EMD Deposited (Yes/ No)	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						Details of DD no. & date to be mentioned
Page No.	From	To	Yes	No									
4.	GST Registration & PAN card (Xerox Copy) submitted or Not	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
5	Income Tax Return for last three Years	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
6	Audited balance sheet for last three years for Average Annual Turnover of 01 crores.	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
7.	Manufacturer, ISO 13485 certificate & CE (IVD)/USFDA certificate of the product.	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
8.	Affidavit from Notary Public regarding Non-blacklisting of the supplier / agency / firm.	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
9	Tender document containing total no of pages.	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td></tr><tr><td></td><td></td><td></td></tr></table>	Page No.	From	To								
Page No.	From	To											

Certified that, the above information submitted by me/my firm is true to the best of my knowledge and if any information is found false at any point of time then the whole offer/tender may be cancelled. I have suppressed no facts in the tender which could debar me to participate in the tender. If it is revealed after opening of the tender that any fact is suppressed by me, tendering authority shall have the right to reject my tender along with other punitive action against me as per law. Again I agree & will abide by the terms & conditions affixed by the authority.

Full Signature of the tenderer
Mobile No & Address


Chief Dist. Medical & Public Health Officer
Subarnapur

List of Items (Enclosed in Separate Sheet)

Sl no.	Name of the Item	Pack size	Name of the manufacturer	Rate Quoted (Inclusive all Taxes)	Remarks
1					
2					
3					

Full Signature of the bidder


Chief Dist. Medical & Public Health Officer
Subarnapur