



**DISTRICT PLANNING & MONITORING UNIT: SUBARNAPUR**

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Ph.No. (06654) 295008

Order No. 533 //DPMU/Planning Date 18/9/24

**Standard Bidding Document  
Quotation/Tender Call Notice**

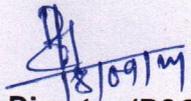
Sealed quotation/tenders are invited from Odisha Based Chartered Accountants (CA) Firms empaneled with C & AG, India having valid GST registration certificate for conducting Audit of MPLADS Books of Accounts maintained in the o/o the Deputy Director (P&S), DPMU, Subarnapur for the Financial Year 2022-23 & 2023-24 relating to the 17<sup>th</sup> Lok Sabha period in respect of Subarnapur District.

The following are the terms and conditions for applying Odisha based Chartered Accounts (CA) Firms empaneled with C & AG, India for conducting Audit of MPLADS Books of Accounts.

**Mandatory Terms & Conditions:**

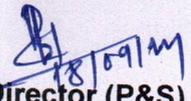
1. The applicant should be either a partnership or proprietorship Firm or a company already empaneled with C & AG, India for conducting audit.
2. The fees/payments payable to the selected CA Firm should be decided by adopting a competitive bidding process by the District Authority.
3. For expeditious completion the audit process, a CA Firm selected in the above process may allowed to audit the MPLADS Books of Accounts for the Financial Year 2022-23 & 2023-24 relating to the 17<sup>th</sup> Lok Sabha period only.
4. The CA firm must have to submit the certificate like: GST Registration, Firm Registration, empaneled with C & AG, India and experience certificate at the time of applying.
5. The selected CA firm must have to submit their letter of acceptance (If selected) within a week from the date of issuance of engagement order by the District Authority.
6. The Physical Audit Work must be performed in the O/o the Deputy Director (P&S), DPMU, Subarnapur. All logistic expenses relating to the Audit must be bear by the CA firm.
7. The Audit work of MPLADS Books of Accounts for the Financial Year 2022-23 & 2023-24 relating to the 17<sup>th</sup> Lok Sabha period should be completed with in 10 days from the date of the engagement.
8. The CA firm must follow the term & conditions prescribed in the MPLADS Guidelines - 2023.

9. The Quotation Price (per year of Audit) must inclusive of GST amount. Expect the Quoted price the authority is not responsible for payment of any other expenses bear by the CA firm during the Audit period.
10. After completion of Audit, the Audit Certificate & Utilization Certificates as prescribed by the Ministry of Statistics and Programme Implementation, Govt. of India in MPLADS Guidelines 2023 must be submitted within 3 days to the Deputy Director (P&S), DPMU, Subarnapur.
11. The sealed Quotation completed in all respect should reach the undersigned by Registered Post/Speed Post only on or before 25<sup>th</sup> September, 2024 by 03.00 P.M and shall be opened on the same day at 04.00 P.M in presence of the bidders or their authorized representative. The sealed envelope must be superscribed with **"Quotation for Audit of MPLADS Accounts"**.
12. The undersigned reserved the right to cancel the tender/quotation at any time without prior notice.

  
Deputy Director (P&S)  
DPMU, Subarnapur

Memo No. 534 /DPMU// Dtd. 18/9/24

Copy submitted to the Additional Secretary to the Govt., P & C Deptt, Odisha, for kind information & necessary action.

  
Deputy Director (P&S)  
DPMU, Subarnapur

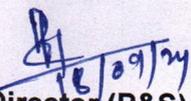
Memo No. 545 /DPMU// Dtd. 18/9/24

Copy to DIO, NIC, Subarnapur for information and necessary action with request for hosting this notice in the District NIC Website for wide publication.

Copy to Notice Board of Collector, Subarnapur/Zilla Parishad, Subarnapur/ Sub-Collector, Office, Sonapur/ BDO, Sonapur/E.O, Municipality , Sonapur for wide circulation /publication.

Copy to this office Notice Board for general intimation.

Copy to P.A to the Collector, Subarnapur for kind information of the Collector, Subarnapur.

  
Deputy Director (P&S)  
DPMU, Subarnapur