

OFFICE OF SUPERINTENDENT C.H.C. NAIKENPALI, Dist. Subarnapur (Odisha)

No: 230/BPMU

Date: 02/07/2024

Quotation call notice for hiring of vehicle

Sealed quotations are invited from Travel Agencies/Transporters/Tour Operator/ Individuals/Private Organization/ NGOs for supply of vehicle on monthly hiring basis to be used in different health institution of CHC Naikenpali as per the following specification.

Sl. No.	Vehicle to be used as	Type of Vehicle	Place where to engage	No of Vehicle	Term & Conditions
1	BPMU Vehicle	TUV 300/Bolero/ Sumo Gold/ Ertiga etc	CHC Naikenpali	1	As per part-I & II

OFFICE OF THE SUPERINTENDENT C.H.C. NAIKENPALI, SUBARNAPUR



Tender call notice for hiring of vehicle

Sealed quotations are invited from Travel Agencies/Transporters/Tour Operator/ Individuals/Private Organization/ NGOs situated for supply of vehicle on monthly hiring basis to be used in NAIKENPALI CHC. Last date for submitting the documents is 18.07.2024 by Regd Post / Speed post / Courier by 2PM and the same will be opened on the same day 18/07/2024 at 4 .00 PM . For detail information and documents please visit BPMU CHC NAIKENPALI. The authority has reserve the right to cancel the whole process without any notice.

SUPERINTENDENT C.H.C. NAIKENPALI
Subarnapur

SUPERINTENDENT C.H.C. NAIKENPALI
Subarnapur

Memo No: 231/BPMU

Date: 02/07/2024

1. Copy to the Notice board of undersigned / Notice Board of BDO, Sonapur block. / BEO Sonapur block./ Notice Board Tahasildar Sonapur block. / CDPO Sonapur block/ GP office Narayanpur .
2. copy to DIO.NIC, Subarnapur for information and with a request to upload the softcopy of tender call notice for wide circulation and information of the bidders.
3. Copy to. ipr.advt@gmail.com Subarnapur for information and with a request to Publication of advertisement of tender call notice for wide circulation and information of the bidders.

SUPERINTENDENT C.H.C. NAIKENPALI
Subarnapur

Request for Proposal (RFP) document for Hiring
of vehicles at BPMU

PART- I

O/O- SUPERINTENDENT C.H.C.NAIKENPALI


02/07/24

Subarnapur

TERMS & CONDITIONS FOR BPMU VEHICLES

1. A contract of engagement must be entered into with the travel agency/Individual/Private Organization/NOGs etc. and the SUPERINTENDENT.
2. The vehicle must be a multi utility vehicle and should be less than 2 years old .
3. The initial contract period will be for 12 months or till the closure of the Mission whichever is earlier.
4. The vehicle to be engaged should not belong to any employee of NHM, SUPERINTENDENT office, any health department employee or the close relative of the employee of NHM.
5. All the major & minor repair should be made by the vehicle owner himself.
6. The vehicle must be available with BPMU office on all working days & holidays as desired by BPMU for office purpose only.
7. The vehicle should not be spared for private use of any officials of DPMU /BPMU/CDMOs office.
8. The record of vehicle usage and log book will be maintained by the second party, and should be counter signed by the concerned member of BPMU on a daily basis. The extract of such documents should be produced to the first party along with the bill.
9. The second party will be responsible for payment of road tax, comprehensive insurance of the vehicle.
10. DoL will be provided by the BPMU as per norm of 10 KM per liter. No cost of engine oil or other consumable will be provided from the first party. **Hiring charges as per Specifications (as per office memorandum of Finance Deptt. No. 22924 / Fin-COD-MV-0004-2018, dated 14-08-2023)**
11. The bidder have to submit an **EMD of Rs 5000/- (Five thousand only)** in shape of Demand Draft separately in favour of (Miscellaneous CHC Naikenpali) a/c payable at CHC Naikenpali .The EMD will be refunded to unsuccessful bidder within 15 days of finalization of the tender without any interest. The EMD will be converted to Security Deposit in case of successful bidder and will be refunded without any interest within 2 months from the date of the completion of contract period or disengagement of the vehicle.
12. The separate sealed envelope must be super scribed as "Quotation for Financial Bid" for financial bid and "Quotation for Technical Bid" for technical bid to be kept in a separate envelope super scribed as "Quotation for _____ Vehicle" with detail addresses & phone no.
13. The number of vehicle requirement may vary as per need **subject to condition.**
14. **The Driver of the vehicle must have a valid Driving license** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
15. For effective coordination, the driver of the vehicle has to be provided with a **mobile phone by the vehicle owner.**

16. The driver should have a clean track record without any history of conviction in the court of law.
17. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
18. The successful bidder shall execute an agreement with the member secretary of respective Rogi Kalyan Samiti (RKS) for engagement of vehicle/s.
19. All charges will be paid on monthly basis as per the terms of reference with in fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
20. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The contract will also be terminated in case of following reasons,
 - ✓ If the behaviour of the driver is not proper
 - ✓ Any attempt to tamper the log book
 - ✓ In case of the vehicle do not report regularly
 - ✓ In case the driver of the vehicle is found to be convicted.
21. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of services and termination of agreement.


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Request for Proposal (RFP) document for Hiring
of vehicles under BPMU

PART- II

O/O- SUPERINTENDENT C.H.C.NAIKENPALI
Subarnapur



Handwritten signature and date: 02/08/24

SECTION - II

INSTRUCTIONS TO BIDDERS

1. Scope

Interested bidders fulfilling the eligibility criteria may submit their bid separately for one or more than one vehicle of their interest.

2. *Eligibility Criteria*

- Any private individuals/Tour Operators/Travel Agency / Society / Firm can participate in the tender Process.
- Should submit the required EMD @ Rs. 5,000/- for each vehicle offered.

Note: Vehicles with only commercial registration shall be accepted.

3. Submission and signing of Tender

Interested eligible bidders may submit their bid (s) separately for any block of their interest. The bidders interested to submit their bids for more than one block, can do so by submitting separate bids with EMD & documents as set forth in this RFP document at the office of the SUPERINTENDENT CHC Naikenpali, the details of which is mentioned in Section IV : Schedule of Tender submission. Block can negotiate with the bidders for supply of vehicle for other block where vehicle under BPMU is required.

4. Packing, sealing and Marking of Bid

- (a) The sealed envelope containing the Annexure- I, photocopy of the required documents & Annexure - II should clearly be super scribed with the following:

Tender for "Hiring of vehicles under BPMU".

- RFP no. & Block Name (The bidder should clearly mention the Block Name for which the proposal is submitted). Prior to submission of Bid, bidder has to get detail of the block CHC for which vehicle is required from the office of MO I/c of Block CHC and submit bid accordingly.
- The bidder's name & address shall be mentioned in the left hand corner of the envelope.
- The envelope shall be addressed to the Superintendent CHC Naikenpalia, Subarnapur for which they want to bid (as mentioned at section - IV: Schedule of Tender Submission)


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(b) If the envelope is not sealed and marked as mentioned above, then the O/o the Superintendent CHC Naikenpali will assume no responsibility for the tender's misplacement or premature opening . Telex, cable or facsimile tenders will be rejected.

5. **Content of the Tender submission**

The sealed envelope shall contain the following:

1. EMD of Rs. 5,000/- in the shape of a Demand Draft (for each Vehicle they want to offer) in favour of the (Miscellaneous CHC Naikenpali) a/c payable at CHC Naikenpali (of Tender submission for which the bidder is interested to bid).
2. Annexure-I duly filled in
3. Any other details, the bidder like to include in the proposal.
4. Annex-II (Financial Bid) with proper signature and seal of the bidder.

6. **Number of Proposals**

- Interested bidders fulfilling the eligibility criteria may submit their **proposal separately for any one / more than one vehicle of their choice**. However Block can negotiate with the bidder for supply of vehicle by the bidder for other Block CHC if required.
- **The Department/ office hiring the vehicle shall not be responsible for any damage/ Loss cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.**

The bidders have to submit their proposal (s) to the Superintendent CHC Naikenpali, Subarnapur.


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ANNEXURE-I

Technical Bid for Hiring of Vehicle to be used as BPMU Vehicle

1.	Name of the institution applied for engagement of vehicle	BPMU
2.	Name of the Company/ NGO/ Individual/ Agency etc.	
3.	Address of the Company/ NGO/ Individual/ Agency etc.	
4.	Year of Registration/ Incorporation (Proof to be attended)	
5.	Name, Designation and Address of the person to whom all reference shall be made regarding this tender	
6.	Telephone with STD Code/ Mobile Telephone No	
7.	E-mail of the contract person	
8.	Whether vehicle have commercial registration or not (Documents to be attached)	
9	Vehicle Details	Year of manufacturing:
		Make:
		Registration No:

Date:

(Signature of the Authorize person)

Place:

Name: _____


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SECTION-I

Date & Time of Tender Submission and Finalization

RFP No. BPMU

Dated: _____

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE BIDDERS FOR HIRING OF VEHICLES AT LEVEL UNDER RASHTRIYA BAL SWASTHYA KARYAKRAM (RBSK)

1	Period of Availability of RFP Document	Paper
2	Last date for submission of Tender & address	Date: 18.07.2024, Time: 2PM Address: Office of SUPERINTENDENT C.H.C.NAIKENPALI Dist. : Subarnapur (Through Speed post / Registered post / currier)
3	Date, time and place of opening of Tender (Technical & Financial Bid)	Date: 18.07.2024, Time: 4.00 PM Place of Tender Opening SUPERINTENDENT C.H.C.NAIKENPALI Subarnapur (Bidders / authorized representative may remain present at the time of opening of Tender)
4	Finalization of comparative Statement by SUPERINTENDENT C.H.C.NAIKENPALI	Date :18.07.2024
5	Approval by Block procurement committee & communication of approved list of successful bidders to SUPERINTENDENT for engagement	Date : 18.07.2024
6	Issue of award of contract by the SUPERINTENDENT	Date :25. 07.2024
7	Signing of agreement by SUPERINTENDENT	Date :25.07.2024


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ANNEXURE-II

Financial Bid

Registration No of Vehicle	Make & Model Vehicle	Monthly Hiring Charges (Rs.)

DECLARATION

1. I am /we are not involved in any major litigation that may have an impact of affecting or compromising the delivery of service as required under this tender. .
2. I am /we are not black listed by any central/ state Government/ Public sector Undertaking in India.

Signature

Name (Firm/ Company/ Tour operator/ Individual) _____

Date:

Place:

Seal _____


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