

DISTRICT OFFICE, SUBARNAPUR

(District Child Protection Unit)

No: 89

//Dt: 19/02/24

Quotation Call Notice.

Sealed quotations are invited from interested supplier, agency, dealer or individual having GST/TAN/TIN number for supply of following materials as per specification below for Child Help Line Office, Subarnapur.

1. HP Laptop:	01
2. Printer Photo copier cum scanner:	01
3. Steel Almirah:	02
4. Executive Chair (Cushioned):	01
5. Executive Office visitor chair Black:	05
6. Office Table:	03

The quotation shall be received at the office of the District Child Protection Officer, Subarnapur on or before 27.02.2024 at 1.pm and will be open on the same day at 04.pm at the Office chamber of the ADM, Subarnapur. The quotationer or his representative may attend at the time of opening of the quotation.

Quotation in plain paper completed in all respect will be dropped in the drop box kept in the office of the District Child Protection Officer, Subarnapur. The quoted price will be inclusive of all taxes including transportation. All materials will be delivered by the agency at the Office of the District Child Protection Officer, 1st Floor Collecorate, Subarnapur. The Quotation received beyond the date and time mentioned above shall not be taken into consideration and it will be rejected.

Specification of the Materials.

S/no	Items	No. of item	Specification/Brand/Model
1	HP Laptop	01	HP ProBook 455 (15.6) 39.6 cm G9 Business Laptop PC. AMD Ryzen 5 processor, 16 GB RAM
2	Printer Photo copier cum scanner.	01	HP Laser Jet Tank MFP 2606sdw Printer. A4 black and white laser multifunctional Printer.
3	Steel Almirah	02	Godrej 2 Door Steel Almirah, 6 Feet Height.
4	Executive Chair	01	Nilkamal Veneto Pu Cushioned Office Chair Black
5	Executive Office visitor chair	05	Black Leatherette Grato office visitor chair Lengh: 25 mm, Hight: 33mm.
6	Office Table	03	Godrej MOQ, Design: Board, Machine Made.

Handwritten signature and date: 13/02/24

Term and Conditions.

1. Selected agency/individual will supply within 10 days of placement of order.
2. Payment will be made through PFMS/RTGS to the agency/individual after delivery and installation of items.
3. No extra Transportation charges.
4. No advance will be paid for this purpose.

The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.


**Addl. District Magistrate
Subarnapur**

Memo: 90 //Dt: 19/02/24
Copy to Notice Board / Nizarat Section Collectorate, Subarnapur for information and necessary action.


**Addl. District Magistrate
Subarnapur.**

Memo: 91 //Dt: 19/02/24
Copy to DIO,NIC Subarnapur for information and requested to web hoist the quotation in the district website for publicity.


**Addl. District Magistrate
Subarnapur**