



OFFICE OF THE DISTRICT
MAGISTRATE & COLLECTOR,
SUBARNAPUR
{MISSION SHAKTI}

ନିଶ୍ଚଳ
ଶାନ୍ତି
ସମ୍ପଦ
ସଂଗ୍ରହ

Letter No. 117 / Mission Shakti

Date: 19 / 02 / 2024.

**Inviting Expression of Interest for Engagement for the activity
of House Keeping & Clealiness Services at Sub Centre level**

HWC

Interested WSHGs/ Federation having the willingness and aptitude for Engagement of Engagement for the activity of House Keeping & Clealiness Services at Sub Centre level are invited to submit their proposal before concerned CDPO within 7 days i.e before 27th February 2024. CDPOs are requested to tag nearby WSHGs primarily.

Encl: List of HWC attached in Annexure A.

N.B:

1. Application format available in Odia & English at DSWO/ CDM & PHO, Subarnapur & concerned CDPO Office & District Portal (Subarnapur.nic.in).

Yours faithfully,

19/02/24
District Social Welfare Officer,
Subarnapur

Memo No. 118 Dt. 19 / 02 / 2024.

Copy forwarded to all CDPOs for information and fix the notice in the notice board of Sub-Collector, BDO, CDPO and other Block level officers and also get acknowledgement from AWWs, GPLFs & BLF of the concerned Clusters after supply of above.

Copy forwarded to the CDO cum EO, Zillaparishad, CDM & PHO, All medical officers I/c subarnapur & DPM, OLM Subarnapur for information & necessary action.

Copy Forwarded to DIO, NIC, Subarnapur with a request to webhost the EOI in District Portal.

Copy submitted to PA to Collector for kind information of Collector & DM, Subarnapur.

19/02/24
District Social Welfare Officer,
Subarnapur

Mission Shakti, Subarnapur.

O/O-DSWO, Collectorate, Subarnapur, Odisha – 767 017.

Email : dpmusub@gmail.com & subarnapur.missionshakti@gmail.com

ଆବେଦନ ଫର୍ମ

1. ମହିଳା ସ୍ୱୟଂ ସହାୟକ ଗୋଷ୍ଠୀ / ମହାସଂଘର ନାମ : _____
2. ଆବେଦନ କରୁଥିବା HWC ର ନାମ : _____
3. ମହିଳା ସ୍ୱୟଂ ସହାୟକ ଗୋଷ୍ଠୀ / ମହାସଂଘର ଠିକଣା :
ଗ୍ରାମ _____ ପୋଷ୍ଟ ଅଫିସ _____
ଗ୍ରାମପଞ୍ଚାୟତ _____ ବ୍ଲକ୍ _____
ଜିଲ୍ଲା _____ ପିନ _____
ଆଇ.ସି.ଡି.ଏସ ଅଫିସ _____
4. ଏସଏଚଜିର ଆରମ୍ଭ ବର୍ଷ : _____
5. ଗୋଷ୍ଠୀ / ମହାସଂଘର ଗ୍ରାହକସମ (A/B): _____
6. ଏସଏଚଜିର ବର୍ତ୍ତମାନର ଜୀବିକା : _____
7. ଗୋଷ୍ଠୀ / ମହାସଂଘର ପ୍ୟାନ ନମ୍ବର : _____
8. କେତେଜଣ ସହସମ୍ପାଦକ ଶିକ୍ଷାଗତ ଯୋଗ୍ୟତା ଦର୍ଶନ ପାସ/ ଡିଗ୍ରୀ : _____
9. ମହିଳା DEOR କମ୍ପୁଟର ଦକ୍ଷତା : _____
10. ଏସଏଚଜିର ଜମାଖାତା ନମ୍ବର: _____
11. ବ୍ୟାଙ୍କ ଓ ଶାଖାର ନାମ _____
12. ଆଇଏଫଏସସି(IFSC): _____
13. ଜମାଖାତାରେ ଅବଶିଷ୍ଟ ରାଶି : ଟଙ୍କା. _____
14. ବ୍ୟାଙ୍କ/ ମହାସଂଘ ରକ୍ଷର ପରିମାଣ ଓ ତାରିଖ : ଟଙ୍କା. _____ ଓ ତା: _____
15. ବ୍ୟାଙ୍କ/ ମହାସଂଘ ରକ୍ଷ ପରିଶୋଧ ପରିମାଣ: ଟଙ୍କା. _____
16. ବଳକା ରକ୍ଷ : _____
17. ନିମ୍ନଲିଖିତ କାର୍ଯ୍ୟକଳାପ ବିଷୟରେ :
 - a. ନିୟମିତ ଜମା (ହଁ/ ନା)
 - b. ବୈଠକ ଖାତା ଲିଖନ (ହଁ/ ନା)
 - c. Cash Book ଲିଖନ (ହଁ/ ନା)
 - d. ଆଭ୍ୟନ୍ତରୀଣ ରକ୍ଷାଖାତା ଲିଖନ (ହଁ/ ନା)
 - e. ସିକ୍ୟୁରିଟି ଜମା ପାଇଁ ଯୋଗ୍ୟତା (ହଁ/ ନା)
18. ଯୋଗାଯୋଗ ନମ୍ବର : _____

ଦସ୍ତଖତ (ସଭାପତି)

ଦସ୍ତଖତ (ସମ୍ପାଦକ)

ତାରିଖ :

Acknowledgement

Received the Expression of Interest from _____ SHG / Federation,
_____, on date _____ for Paddy Procurement.

Signature of the CDPO/ Authorised Signatory

Date:

Application Form

1. Name of the WSHG/ Federation: _____
2. Name of the applying HWC: _____
3. SHG/ Federation Address (as applicable):
Village _____ Post office _____
GP _____ Block _____
District _____ PIN _____
ICDS Project _____
4. Year of formation: _____
5. Gradation of WSHG/ Federation(A/B): _____
6. Present Livelihood activities: _____
7. PAN of WSHG/ Federation: _____
8. No of members having qualification 10th Pass or more: _____
9. Computer Literacy of DEO: _____
10. Savings Bank Account Number: _____
11. Bank, Branch name _____
12. IFS Code: _____
13. Funds Available in the Savings Bank Account: Rs. _____
14. Bank/ Federation Loan amount & date: Rs. _____ & dt. _____
15. Bank/ Federation Loan repaid: Rs. _____
16. Balance loan amount: _____
17. Whether following activities are practised:
 - (a) Regular Savings (Yes/ No)
 - (b) Meeting Register maintained (Yes/ No)
 - (c) Cash Book maintained (Yes/ No)
 - (d) Internal Loan Register maintained (Yes/ No)
 - (e) Ability to submit security Money (Yes/ No)
18. Contact No: _____

Signature of President
Date:

Signature of Secretary

Acknowledgement

Received the Expression of Interest from _____ SHG / Federation,
_____, on date _____ for Paddy Procurement.

Signature of the CDPO/ Authorised Signatory Date:

Documents to be enclosed

1. copy of Bye law & 1st Minutes of the WSHG
2. copy of 1st & Last Page of Cash Book & Pass Book
3. copy of Latest Gradation Sheet issued by OLM, Bank or Mission Shakti
4. Copy of Qualification Certificate of all Members including leaders
5. Copy of PAN Card
6. Copy of Loan Sanction Order or Pass book from Bank / Federation
7. Copy of Educational & Computer Certificate of Female DEO.

Documents to be produce before the selection committee.

1. Original Minute register, Bank Pass book & Cash book since inception produce before the committee
2. Original Sanction Order, Bank Pass book or Statement and receipt from Federation
3. Original Qualification Certificate of all Members, leaders & DEO.
4. Original PAN Card & Gradation Sheet.

List of Subcenter HWC-2023-24

House Keeping & Cleanliness Service & Observation of Selected Health days at village level at SC		
SI No	Block	Name of the SC Selected for HWC
1	Binka	Sindurpur
2	Binka	Bagdia
3	Binka	Kaudiamunda
4	Binka	Silati
5	Binka	Bausuni
6	Binka	Mahada
7	Binka	Papi
8	Binka	Phulmuthi
9	Binka	Dovla
10	Binka	Julunda
11	Binka	Kuibahal
12	Binka	Mahulpali
13	Binka	Seledi
14	Binka	Singjuba
15	Birmaharajpur	Pitamahul
16	Birmaharajpur	Kudapada
17	Birmaharajpur	Bagbar
18	Birmaharajpur	Sangrampur
19	Birmaharajpur	Hillung
20	Birmaharajpur	Jatesingha
21	Birmaharajpur	Kamira
22	Birmaharajpur	Kenjhariapali
23	Birmaharajpur	Masiniapali
24	Birmaharajpur	Bahalpadar
25	Birmaharajpur	Khandahata
26	Dunguripali	Andharibhanji
27	Dunguripali	Dungripali (Khuntpali)
28	Dunguripali	Bankipali
29	Dunguripali	Badkerly
30	Dunguripali	Chinajuri
31	Dunguripali	Cherupali
32	Dunguripali	Gajbandh
33	Dunguripali	Sargul
34	Dunguripali	Ichhapur
35	Dunguripali	Karlajuri
36	Dunguripali	Lingmarni
37	Dunguripali	Mayabarha
38	Dunguripali	Sahala
39	Dunguripali	Salepali
40	Dunguripali	Tamamura
41	Sonepur	Kharjura
42	Sonepur	Bagbahali
43	Sonepur	Rengali
44	Sonepur	Baidyanath
45	Sonepur	Baslat
46	Sonepur	Bisimunda
47	Sonepur	Sarganamunda
48	Sonepur	Dovlong
49	Sonepur	Babupali
50	Sonepur	Khaliapali

SI No	Block	Name of the SC Selected for HWC
51	Tarva	Ranisarda
52	Tarva	Deulpadar
53	Tarva	Singhari
54	Tarva	Brahamani
55	Tarva	Naktikana
56	Tarva	Badbhainro
57	Tarva	Jhartarva
58	Tarva	Sargaj
59	Tarva	Sibtula
60	Ullunda	Mahada
61	Ullunda	Jaurabhaura
62	Ullunda	Khemaloi
63	Ullunda	Mundaghat
64	Ullunda	Bidurpali
65	Ullunda	Kalapathar
66	Ullunda	Panchamahala
67	Ullunda	Sindhol
68	Ullunda	Goilgudi
69	Ullunda	Chadeipank

Hm
13/8/23
CDM & PHO, Subarnapur