

OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR, SUBARNAPUR
(District Emergency Operation Centre)

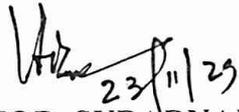
Order No. 1362/eng Date. 23/11/23

QUOTATION CALL NOTICE

Sealed quotations / tenders having valid GST Registration Certificate are invited in the prescribed format (given in Annexure-B) from interested reputed Travel Agencies / Tour Operators / Service Providers / Private Individuals for providing 01 (one) No. of Petrol driven four wheeler vehicle (INDIGO Car / Dzire / Hundai Accent / Tiago / Bolt / Celerio) having sitting capacity not more than 05 persons including Driver, which must confirm to the terms and conditions (given in Annexure-A) for official use by the District Emergency Officer, Subarnapur to attend preparedness and response activities relating to heat-wave, flood and other disasters on monthly rent basis. The expenditure towards hire charges with lubricants shall be incurred within a ceiling of Rs.20,000/- only per month.

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc which are mandatory for plying of vehicle.
4. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport / passenger vehicle.
5. The driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs.5,000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the Collector, Subarnapur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants).
8. The vehicle must achieve a fuel efficiency of 17 KM Per litre.

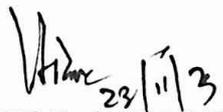
9. The details of the make and year of manufacture of the vehicle, registration number, mileage (KM covered per litre) and name of the driver with driving License number and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-A).
10. The Quotation completed in all respect should reach the undersigned on or before **30th November, 2023** by **1.00 PM** and shall be opened on the same day at 3.30 PM in presence of the bidders or their authorized representatives.
11. The application form of the Quotation/Tender containing general bid information & terms and conditions for hiring of vehicle etc will be available in the District Emergency Operation centre, Subarnapur on payment of Rs.100/- from 23rd November, 2023 to 30th November, 2023 or can be downloaded from the official web site of Subarnapur District www.subarnapur.nic.in from 23rd November, 2023 to 30th November, 2023. In case the application form is downloaded from the website, the applicant shall furnish a Demand Draft for an amount of Rs.100/- (Rupees One Hundred) only towards the cost of application along with the application.


23/11/23
COLLECTOR, SUBARNAPUR

Memo no. 1363/eng /Date. 23/11/23

Copy to the DIO, NIC, Subarnapur for information and necessary action. He is requested to web hoist Quotation Call Notice along with its enclosure in the Subarnapur District NIC Portal for information of the intending participants of the tender process..

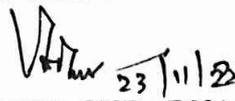
Copy to the Ntice Board, Collectorate, Subarnapur for information and wide publication.


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TERMS & CONDITION FOR HIRING VEHICLE

The following terms & conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc and DL of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicle or loss of life / injury made to any person or damage to any property on account of the use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil engine, Gear Box and differential Coolant, Tyres & Tubes, Battery etc will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner of the vehicle/bidder.
5. In case of breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
6. In case the vehicles do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
7. The vehicle shall report for duty for minimum 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges including lubricants (as per Govt. Norms) and reimbursements towards cost of fuel (as per actual) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


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GENERAL INFORMATION

Sl. No.	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC	
6	Registration No of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name & address of the Driver	

16	DL No & validity of the DL of the Driver	
17	Proposed hire charges of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption / mileage per litre	
19	Contact No of the service provider (Tenderer / Quotationer)	
20	Contact No of Driver	

“Certified that the information submitted above is true to the best of my knowledge & belief”.

**Seal & Signature of the
Quotatioiner / Tenderer**