

OFFICE OF THE MUNICIPAL COUNCIL, SONEPUR.

e-mail: sonepurm.hud@nic.in Ph. No-06654-220475

NO.....3894.....//

DATED ...20.10.23

QUOTATION CALL NOTICE

Sealed Quotation is invited from the reputed Manufacture/Suppliers /Agencies having valid GST Registration certificate up to date Tax Clearance Certificate, PAN etc for supply of the following materials. The Quotation will be received upto **dt.03.11.2023** 4.00 P.M by Registered Post, Speed Post and Courier. It will be opened on **04.11.2023** at **11.00 AM** in presence of their Authorised representative.

The rate should be quoted inclusive of all taxes and delivery charges . The payment will be made after inspection of materials & bill. The authority reserves the right to accept or reject any or all quotation without assigning any reason thereof.

SI No	Item	Unit (in No)	Rate Quoted	Tentative Requirement (in No)
1	Computer table(Standard Size) ,	2		3
2	Chair A. Steal Office Chair	3		5
	B.Silver Black Stainless Steel Office Chair	3		5
	C. Valas Staff Work Station Chair	3		5
3	AC 1.5 Ton Voltas / Bluestar / Hitachi / LG	2		2
4	Godrej Almirah(1980*915*450) (I) Iron Rack (5 FT X 3 FT)	7 7		7 7

[Signature]
Executive Officer,
Sonepur Municipality

Memo No.....3895.....// Dated: -20.10.23 2023

Copy to Office Notice Board for wide Circulation of above Quotation call notice .

[Signature]
Executive Officer,
Sonepur Municipality

Memo No.....3896.....//

Dated: -20.10.23 2023

Copy submitted to the District Information Officer, NIC ,Sonepur for information. He is requested to up load the quotation call notice in District website.

[Signature]
Executive Officer,
Sonepur Municipality

Memo No.....3897.....//

Dated: -20.10.23 2023

Copy submitted to the I & PR Department (ipr.advt@gmail.com) with request to public it in one odia daily leading newspaper once with minimum size.

[Signature]



Executive Officer,
Sonepur Municipality

Memo No. 3898 //

Dated: - 20-10-23 2023

Copy submitted to the Project Director, DUDA, Sonepur for favour of kind information and necessary action.


Executive Officer,
Sonepur Municipality

Memo No. 3899 //

Dated: - 20-10-23 2023

Copy submitted to the Chairperson, Sonepur Municipality for favour of kind information and necessary action.


Executive Officer,
Sonepur Municipality



The following documents must be enclosed with the quotation.

1. Xerox copy of the PAN Card & GST clearance certificate/updated GST deposited of the current financial year.
2. Bank Draft/ Bankers Cheque/ in favour of Executive Officer, Sonapur Municipality. payable at Sonapur of Rs.2000/- including GST towards cost of quotation document which is nonrefundable must be attached.

TERMS AND CONDITIONS

1. The payment will be made on production of quality certificate from the competent Authority.
2. Delivery of materials must be at Sonapur Municipality. office premises within 7 days from the date of issue of order at his own risk and cost.
3. Quotation received after due date and time shall not be entertained and the undersigned will not be responsible for any postal delay.
4. The quotation is valid for the year 2023-24 for 1 (One) year i.e up to from the Agreement up to 01 year
5. The quotations should be sent to the **Executive Officer, Sonapur Municipality, Dist: Sonapur, Pin: 767017** through Speed post/Regd. Post/Courier only.
6. The authority reserves the right to reject each and all quotation without assigning any reason thereof.

Signature of Quotationer
Date -


Executive Officer,
Sonapur Municipality