



OFFICE OF THE MUNICIPAL COUNCIL, SONEPUR

E-mail: sonepurmhud@nic.in

Web site Address:
www.subarnapur.nic.in

Letter No: 3484 //

Date: 11-09-2023

REQUEST FOR PROPOSAL (RFP)

Sonepur Municipality proposes to undertake "**Preparation of Storm Water Drainage Master Plan and DPR for Sonepur Municipality area**".

Proposals are invited to conduct the assignment and submit the deliverables from Public Sector Undertakings/ Autonomous Bodies/ consulting registered architectural firms that have requisite experience in preparation of drainage/ pipeline/ sewerage network plan and infrastructure.

The details may be accessed and the RFP/Application forms can be downloaded from the District web site www.subarnapur.nic.in.

The completed application as per the instructions in the EOI document, should reach the following address by Speed Post/ Registered Post & by hand latest by **5 pm on dated 27.09.2023**.

The Authority reserves the sole right to accept or reject any or all proposals without assigning any reason whatsoever.


Executive Officer

Sonepur Municipality

Memo No. 3485 / Date 11-09-2023

Copy submitted to the Collector & District Magistrate, Sonepur/ Project Director, DUDA, Sonepur/ Sub-Collector, Sonepur for favour of kind information with a request to display the same in the notice board for wide publication and one copy displayed in the Sonepur Municipality Office Notice Board for wide publication.


Executive Officer

Sonepur Municipality

Memo No. 3486 / Date 11-09-2023

Copy submitted to the D.I.O, NIC, Sonepur for kind information with a request to display the notice in the district website, Sonepur for wide publication.


Executive Officer

Sonepur Municipality

Memo No. 3487 / Date 11-09-2023

Copy submitted to the joint secretary, I&PR, Govt. of Odisha, Bhubaneswar for information with a request to publish the same in any one English News Paper and two Odia News Paper for one day only with the minimum space, readable font, approved rate and submit one copy of publication for reference and copy in duplicate along with the bill within 7days for making payment.


Executive Officer
Sonepur Municipality

Memo No: - 3488 /Date 11-09-2023

Copy submitted to the Additional Chief Engineer-cum- ILW, PH Circle, Bhawanipatna for favour of kind information.


Executive Officer
Sonepur Municipality

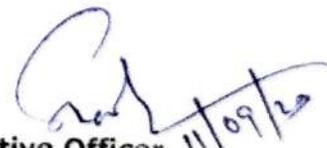
Memo No: - 3489 /Date 11-09-2023

Copy submitted to the Director Municipal Administration-cum- Ex-officio Additional Secretary to Govt., H & U.D Deptt. Odisha, Bhubaneswar for favour of kind information.


Executive Officer
Sonepur Municipality

Memo No: - 3490 /Date 11-09-2023

Copy submitted to all tender committee members of Sonepur Municipality for favour of kind information.


Executive Officer
Sonepur Municipality



**PREPARATION OF COMPREHENSIVE
STORM WATER DRAINAGE MASTER
PLAN AND DETAILED PROJECT
REPORT OF SONEPUR MUNICIPALITY
AREA**

DISTRICT:- SONEPUR ,ODISHA

**EXECUTIVE OFFICER
SONEPUR MUNICIPALITY**

REQUEST FOR PROPOSAL (RFP)
SCHEDULE OF EOI AND OTHER IMPORTANT INFORMATION

Sl. No.	Particular	Details
1.	Web address to download the EOI	www.sonepur.nic.in
2	Pre bid meeting At office of the conference/ Council hall Sonapur Municipality	25.09.2023 up to 4 pm
3	Last date & time of submission of bid by speed post/ registered post/Courier and by hand (Bid due date & time)	27.09.2023 up to 5pm
4	Date & Time of opening of Technical Bid	28.09.2023 at 11am
5.	Date & time of opening of Financial Bid	To be intimated later to the technically qualified bidders
6.	Duration of Service	10 Months.
7.	Cost of EOI document	DD of Rs. 10000/- (Ten Thousand) only from any Nationalized Bank in favour of Executive Officer, SONEPUR MUNICIPALITY payable at SONEPUR
8.	Earnest Money Deposit	DD of Rs. 50000/- (Fifty Thousand) only from any Nationalized Bank in favour of Executive Officer, SONEPUR MUNICIPALITY payable at SONEPUR,
9.	Address where Bidders must sent proposal	Executive Officer, SONEPUR MUNICIPALITY SONEPUR, Pin-752069


 Executive Officer
 Sonapur Municipality

REQUEST FOR PROPOSAL(RFP)

For

Providing Consultancy Services for preparation of DPR including Topographical Survey, Design and technical support assistance for Improvement of Drainage System of -SONEPUR MUNICIPALITY in the District of SONEPUR--, Odisha

DATASHEET

Sl.No.	Particular	Details
1.	Name of the Client	Executive Officer, Address- SONEPUR, SONEPUR, Odisha Pin-752069
2	Date of Issue of RFP	12.09.2023
3	Proposal due date	27.09.2023 up to 5pm
4	Date of opening of Technical Proposal	28.09.2023 at 11am
5	Date of opening of Financial Proposal	Intimated later on to Qualified bidders.
6	Contact Person	Executive Officer, Municipal Council SONEPUR, SONEPUR, Odisha Pin-752069 Ph.No-8018215360
7	Address for Hard Copy Submission of Technical Proposal	Office of the Executive Officer, Address- Address- SONEPUR, SONEPUR, Odisha Pin-752069 Mode of Submission: Speed Post /Registered Post/Courier and by hand.
8	Place of Opening of Proposal:	Office of the Executive Officer, Address- SONEPUR, SONEPUR, Odisha Pin-752069
9	Mode of Tendering	Open & QCBS 80-20 basis (tech-80 & fin-20) JV, will be allowed


Executive Officer 11/09/23
Sonapur Municipality

Bidder's Organization (General Details)

Sl. No.	Description	Full Details
1	Name of the Bidder/ Consultant	
2	Address for communication: Tel : Fax: Email id:	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No. : Email id:	
4	Registration/Incorporation Details Registration No: Date &Year.:	
5	Local office in Odisha Please furnish contact details	
6	Bid Processing Fee Details Amount: DD/No. : Date: Name of the Bank:	
7	EMD Details Amount: FDR/FD/Postal Deposit No. : Date: Name of the Bank:	
8	PAN Number	
9	Goods and Services Tax Identification Number (GSTIN)	
10	Willing to carry out assignments as per the scope of work of the RFP	Bidders letter head
11	Willing to accept all the terms and conditions as specified in the RFP	Bidders letter head

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____


 Executive Officer
 Sonepur Municipality



REQUEST FOR PROPOSAL (RFP)

For

Providing Consultancy Services for preparation of DPR including Topographical Survey, Design and technical support assistance for Improvement of Drainage System of SONEPUR MUNICIPALITY in the District of SONEPUR-, Odisha

INFORMATION TO THE BIDDER

Pre-Qualification Criteria:

Before opening and evaluation of the technical proposals, each bidder/consultant will be assessed based on the following pre-qualification criteria. The bidder / consultant is required to produce the copies of the required supportive documents/information as part of their technical proposal failing which the proposals will be rejected.

Pre-Qualification Criteria:

- 1- Bidder/Consultant *must be* a Company as registered under Indian Companies Act, 2013 or a Society registered under The Societies Registration Act, 1860 or a Trust registered under the Indian Trusts Act, 1882 or a Partnership Firm registered under the Indian Partnership Act, 1932 or a Limited Liability Partnership registered under The Limited Liability Partnership Act, 2008
- 2- The bidder/ Consultant should have been in the consulting business for more than TEN years from the date of Incorporation on the last date of submission of the proposal
- 3- Bidder should be operating its local office in Odisha. Evidence of the Bidder i.e agreement copy or allocation building etc...with mentioning office address.

Bidder/Consultant must have experience in:

4- The Agency/bidder should have completed similar consultancy services, i.e Preparation of at least one Master Plan with relate to Sewerage OR Storm Water Management in any urban area in india with existing population more than 1 lakh within the last 10 years.

(The bidder shall be submitting the Copies of Work Order /Agreement /Completion Certificate from the previous Clients with clearly mentioned about date of start & Completion period & area which the work have been executed/covered for one lakh population in any town/urban/city etc...)

(If the consultant/bidder submitted the completion certificate, in consideration to JV completion works near any client in past, then the bidder should produce the amount of fee sharing between the venture partners along with TDS certificates must)

5- The Bidder should have average financial turnover of at least Rs3.00 Cr (Three cores) during the last 05(Five) Financial Years with Last 03 years IT and update GST returns.

6- Bidder /Consultant shall furnish an undertaking about no black listed or debarred from any project during execution of any project.

7- The bidder undertake a letter that all the provide documents are true as per their knowledge's and there are no falls documentation during submission of the bid & the bidder agree that the discretion and decision of authority of ULB in respect of selection of agencies with accomplished expertise is final and binding.

[Handwritten Signature]
11/09/20

2 Documents/Formats needs to be submitted along with TECHNICAL

PROPOSAL: The bidder / consultants have to furnish the following documents duly signed in along with their Technical Proposal:

- 1-Covering letter (TECH- 1) on bidder's letterhead requesting to participate in the selection process.
 - 2-Copy of Certificate of Incorporation/Registration
 - 3-Copy of PAN
 - 4-Copy of Goods and Services Tax Identification Number (GSTIN).
 - 5-Copies of IT Return for the last 3 (Three) Assessment Years
 - 6-General Details of the Bidder
 - 7-List of completed assignments of similar nature (Past Experience Details,) along with copies of contracts / work orders from previous Clients.
 - 8-Undertaking for not having been black-listed by any Central / State Government / Any other autonomous bodies/ International & National Organization in their cent past.
- Each page should be signed by the authorized representative.

3. Validity of the Proposal:

Proposals shall remain valid for a period of 90 (Ninty Days) from the date of opening of the technical proposal. The Client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

Bid shall be enclosed with -----

- Part 1: Tender Fee/Pre-Qualification/Technical Proposal with proposed key personnel's
Part 2: Financial Proposal.

Performance Bank Guarantee: (PBG)

Within 15 days of notifying the acceptance of a proposal for award of contract, the qualified bidder shall have to furnish a Performance Bank Guarantee amounting to 3% of the Contract Value from a scheduled commercial bank. After deposit of PBG the EMD will be adjusted in PSD of successful bidder.

Anti-corruption Measure:

- a. Any effort by Bidder(s) to influence the Client in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.
- b. A recommendation for award of Contract shall be rejected if it is determined that the recommended bidder has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Client shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.

Language of Proposals:

The proposal and all related correspondence exchanged between the bidder and the Client shall be written in the English language. Supporting documents and printed literature that are part of the proposal may be in another language provided they are accompanied by an accurate translation of the relevant passages in English with self-certification for accuracy, in which case for the purposes of interpretation of the

[Handwritten signature]
Date: 11/09/20

Proposal, the translated version shall govern.

Legal Jurisdiction:-All legal disputes are subject to the jurisdiction of civil court of SONEPUR, Odisha.

The Client and the agency shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or arising from or in connection with the contract. Disputes not so resolved amicably within 30 days of receipt of notice of such as a dispute shall be resolved by a sole arbitrator nominated by the dept of Housing and Urban development dept govt of Odisha.

Force Majeure:

For purpose of this clause, "Force Majeure" means an event beyond the control of the agency and not involving the agency's fault or negligence and not foreseeable. Such events may include, but are not restricted, wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the agency, which prevents or delays the execution of the order by the agency. If a force Majeure situation arises, the agency shall promptly notify Client in writing of such condition, the cause thereof and the change that is necessitated due to the condition. Until and unless otherwise directed by the Client in writing, the Agency shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The agency shall advise Client in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event to force lay lasting for more than one month, if arising out of causes of Force Majeure, Client reserve the right to cancel the contract without any obligation to compensate the agency in any manner for what so ever reason.

JV will be allowed subject to conditions-

- A) JV is within 2 members only.
- B) Both the Lead & second member are sole liable near Municipality.
- C) Both of Member's have completed the sl.no-4 of PQC- or equivalent experience in Urban Sector in India. Turn over shall be consider jointly/both of parts to meet the PQC-sl.5, but both jv partners IT returns shall be checked by authority for last 5 years.
- D) If the Lead Member will be failed to deliver the work then the second member will be take the responsibility as per TOR of RFP and deliver with completion of the work the work.
- E) The Payment shall be release to Lead Member But if the Lead Member will be failed to deliver the work and the second member will be engaged for completion of work the balance payment shall be release to second member in consideration to Indian tax act (advjsed from legal officials of Govt or govt empland CA)

OBJECTIVE

Sonepur Municipality is in the District of Subarnpur having an area of 13.67 Sq.Kms and Population of 20777 as per Census-2011, consisting of 15 nos. of Wards and 4860 House Holds. Looking in to the sufferings of the people of the city, the Housing & Urban Development Department, Govt of Odisha has directed the Municipality to go for a Comprehensive Drainage Master Plan for Sonepur Municipal Area as mandated by the 5th State Finance Commission to solve the above issue.

Sonepur Municipality is an urban local body with the responsibility of providing basic civic services like roads, water supply, sewerage, health, sanitation and storm water disposal etc. within its 15 wards.

In support of the Invitation for the EOI (Offer), the Sonepur Municipality issues this Bidding Document for the preparation of Comprehensive Drainage Master Plan along with DPR with complete technical data, design, drawing, estimates with specification, L.S and C.S etc. and related Services incidental thereto as specified in Schedule of Services (SS).

The main objectives of the present work are:

To prepare a Detailed Project Report for implementation of comprehensive storm water urban drainage system at Sonepur consisting of the Municipal area & fringed areas. The entire study will have an integrated approach to Urban Watershed Management. The DPR shall be prepared as per the norms & guidelines of Housing and Urban Development Department, Govt. of Odisha.

OBJECTIVES/SCOPE OF THE ASSIGNMENT

The scope of services to be re tender is as follows:

- ❖ Total Station Survey, for collection of baseline data of existing drain, road, along with its R.L. for an outcome to investigate water logging situation at different pockets under Sonepur Municipality jurisdiction, so as enable for preparation of Master DPR on drainage system.
- ❖ Study of rainfall data and hydrology for Sonepur region including analysis of historical data & future projected data. Proven computer model shall be used for studying the urban hydrology of the city.
- ❖ Topographical survey of the identified water logged areas, road side drains and nallas (L-section and cross-section).
- ❖ Checking adequacy for natural drains as well as existing road side drains.
- ❖ Calculation of flood discharge and designing of storm water drains for water logged areas including storm water drain of appropriate size along roads, suggestion for improvement of nallas and cross-drain works, planning and designing of network of storm water drains for rain fall intensity.
- ❖ Determination of water sheds and drainage patterns of the study area and its surrounding with the aid of existing maps with contour lines, NSRA top sheets and aerial photographs of town & the drainage basin (catchment area) and by carrying out additional survey.
- ❖ Identification of flood prone areas, reasons for flooding and mitigation measures required.
- ❖ Topographical survey and GIS based mapping of entire project area with require contour interval making there in all important features.
- ❖ Conducting field survey of existing drainage network, hydraulic testing of the adequacy of size, identification and classification of major primary storm water drains existing and required and their present condition.
- ❖ Preparation of the estimation of the project and preparation the tender documents for execution of work & finalization of Tender.

The DPR shall include the following:

- Detailed survey of the drains and their flood plain areas.
- Review of existing conditions including incorporation of present drainage working progress by other agencies like drainage division, Sonepur of Department of Water Resources, PWD, etc.

➤ Preparation of detailed drawings.

➤ Detailed estimate with rate analysis based on current SR.

➤ Deficiency analysis from hydraulic and structural point of view.

➤ Enlisting of obstructions, bottlenecks and encroachments.

➤ Socio-environmental impact analysis.

➤ Estimation of flood discharge and hydraulic design. Estimation and finalizing the design discharge of the individualizations.

➤ Preparation of Longitudinal Sections (LS) and Cross-Sections(CS).

➤ Soil investigation.

➤ Structural design of drain cross-section depending upon the availability of land.

➤ Construction program to complete the Project.

➤ Ground water recharging, study and its effect.

➤ The DPR should be prepared as per the standard guidelines and norms stipulated by Housing and Urban Development, Govt. of Odisha.

➤ The DPR should be prepared and submitted Primary drain including all its secondary and tertiary drains in a holistic manner.

❖ The DPR is to study the Topography, Hydrology of the site and surrounding area with Design and prepare the surface runoff water drainage as per the center Public Health and Environmental Engineering Organization (CPHEEO) –Manual for storm water Management 2019, Central Ground water Board (DGWB) guidelines/River centric Urban Development Planning guide of MoHUA.

❖ Estimate shall be in consideration to SOR Odisha OPWD along with analysis of present wages rates and local royalty fix by Dist. Administration.

Though SONEPUR town is a historical & heritage places in Odisha/India, so it is advised to bidder the ULB will be check the clearance of Archaeological Survey of India in some parts where the location/area relate with (ASI). The bidder will be execute the Project area in DPR according the advice of Engineering division of Sonepur municipality within the jurisdiction of Municipal Area.

Time lines, stages of deliverables and content of each deliverable.

Deliverables vis-à-vis time frame

Deliverables	Description of Items/Deliverables	Corresponding time frame (Monthly)
D-1	Topographic Survey and Primary Survey Reports With finalization of Municipal boundary and Existing Road Network and Drain network along Water logging places/catchment area. Topographical sheets will be submit by consultant as require to project.	1- 3 Months
D-2	Preparation of Detailed Project Report (Draft)	4- 6 Months
D-3	Submission of Final Report & Tendering for Construction with necessary coordination	7- 9 Months

11/09/22

Marking Process of RFP

TECHNICAL EVALUATION: Detailed evaluation process as per the following parameters will be adopted for evaluation of the proposals.

Sl. No.	Bid Evaluation Parameters	Allocation of Marks
1	The bidder should have completed Sewerage/ Water rejuvation or Reclamation underground drainage/Storm water drainage system projects DPRs for any Urban / Govt infrastructures up to 10nos * 2 marks each -	20
3	Specific Experience in preparation of Storm Water drainage DPRs in different urban sectors at Govt (ongoing also considerable) Mark shall be consider as per submitted documents of bidder.	10
4	Work Plan, Approach and Methodology with case study of different projects & available of appropriate technology system - submitted along with Proposal.	40
5	Qualifications and competence of the Key Professional staff for the assignment 1- Team Leader-01-BE with 15 years' experience & Specialization in Master Plan / sewerage or storm water management-10 marks 2- Project Engineer-02-BE with 10 years' experience & Specialization in sewerage or storm water management-@5*2 =10 marks 3- GIS Expert-01- BE with 05 years' experience with Specialization in GIS -Master Plan/Sewerage or Storm Water Management -GIS work Minimum 3 project experience in any urban towns of India -10 Marks	30

QCBS approach for storm water drainage DPR .Bidders who secure above 70% marks from the total (100marks) in the technical proposal will be called for financial evaluation. If the proposal submit with JV then the Lead member Credential/submitted documents/experience/completion certificate etc...will be consider during mark evaluation. The minimum technical score (ST) required to pass 70 points The formula for determining the financial score is the following:

The financial proposal (F) shall be arithmetic sum of Total cost, as indicated in price bid.(P). $SF = 100 * FM / F$, in which in SF is the financial score, FM is the lowest price and F price of the proposal under consideration. The weights to be given to the technical and financial proposals are $T = 0.80, P = 0.20$.

(BIDDER'S PAST EXPERIENCE DETAILS) completed assignments of bidder

Sl. no.	Period	Name of the Assignment	Name of the Client	Contract Value (in INR) and	Date of Award /Commencement of assignment	Date of Completion of assignment	Remarks if any
A	B	C	D	E	F	G	H
1							
2							
3							

→

PROPOSED WORKPLAN TO CARRY OUT THE ASSIGNMENT (Work Plan in Month Wise)

Activities	1	2	3	4	5	6	7	8

↓

Bidders requested to fill and propose their work plan & Approach & Methodology

Payment Terms and Schedule (as per the following table:)

Sl. No.	Payment Terms	Schedule	Disbursement Schedule	
1	Completion of Topographic Survey and Submission of Survey Report	1 st to 3 rd Month	10% On team Mobilization and start the survey works and 20% after submission of Topographical Survey and Preliminary Survey Report (total 30%)	The entire activity reporting to Authority of SONEPUR Municipality
2	Preparation of draft DPR & Submission	6 th Month	20% Submission of draft DPR & presentation in ULB with all analysis of the technical issues and proposals with the initial estimation.	A committee will be formation by the ULB for scrutiny of the draft DPR i.e 2 nd phase of work onwards (Design & Estimation)
3	Preparation of DPR and Submission of Final DPR incorporating observations and compliance	8 th Month	35% Submission of Final DPR & obtaining Technical Sanction from Competent Authority Or Dept./Govt	The suggestion of the committee shall be incorporate during preparation of the final report and submit by the consultant.
4	Preparation of Specifications and submission of Tender Documents for Construction & assist in bidding system of municipality for mutual decide period.	9 to 10 th Month	15%. Assist in tendering system and reporting to municipality..	As per suitability to ULB & advise/propose by ULB the consultant will be prepare the tender documents and submit to Municipality.

Special conditions of contract

- 1- The payments will be made upon submission of an invoice backed by consultant. Payment of professional fees would be made within two weeks of submission of Invoices.
- 2-If any of the work is to be addition in this contract in jurisdiction of ULB area according to the necessary requirements & desires of ULB authority then the extra payment shall be pay to consultant as per mutual discussion between both the parts in consideration to a Minutes of Minutes.
- 3- The ULB will be extend all necessary coordination with different depts. for providing of all necessary information's during topographical survey and preparation of DPR .The ULB authority shall be extend all necessary cooperation to Scrutiny of the Technical Feasibility of the (DPR) detailed project Report with formed committee by ULB.
- 5-If the consultant/bidder submitted the completion certificate, in consideration to JV completion works near any client in past, then the bidder should produce the amount of fee sharing between the venture partners along with TDS certificates.
- 6-The bidder should be visiting the SONEPUR Municipality area with its own arrangement for study and analysis of geographical & topographical situation of area before submission of the RFP.
A committee will be formation by the ULB for scrutiny of the draft DPR i.e 2ndstage of work onwards (Design & Estimation) which will be prepare by the consultant. The suggestion of the committee shall be incorporate during preparation of the final report and submit by the consultant. The Consultant will be necessary coordination during obtain of Technical sanction from Competent authority at Govt/Dept. The ULB will be extended all necessary cooperation during obtain of TS from dept.

[Signature]
11/09/23

FINANCIAL PROPOSAL- II
COVERING LETTER
(In Bidder's Letter Head)

Date-

To
Executive Officer,
SONEPUR MUNICIPALITY
SONEPUR, Odisha,
Pin-752069

Subject:- Financial Price offer for Providing Consultancy Services for preparation of DPR including Topographical Survey, Design and technical support assistance for Improvement of Drainage System of SONEPUR MUNICIPALITY, SONEPUR, Odisha, Pin-752069.

Sir,

I, the undersigned, offer to provide the consulting services for [Price offer for Providing Consultancy Services for preparation of DPR including Topographical Survey, Design and technical support assistance for Improvement of storm water Drainage System of SONEPUR MUNICIPALITY in the District of SONEPUR, Odisha] in accordance with your Request for Proposal No. _____ Date- _____ -

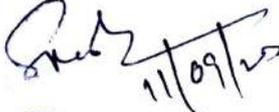
SL No	Item	Unit	Rate(Rs)for whole assignment Including all taxes & duties	
			In Figure	In Words
1	Preparation of Comprehensive DPR for Storm Water Drainage System of SONEPUR MUNICIPALITY area in conformity with the provisions of detailed scope of work mentioned in the tender documents.	Per One Km Drain in the Proposed of Municipal area		

The above quoted amount is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the RFP document.

Yours faithfully,

Authorized Signatory
Name and Designation of Signatory with Date and Seal:

Address of the Bidder:


11/09/20

Executive Officer
Sonepur Municipality

PERFORMANCE BANK GUARANTEE FORMAT

The Executive Officer, SONEPUR MUNICIPALITY, Odisha.

WHEREAS _____ (Name and address of the Consultant)(herein after called "the Consultant") has under taken, in pursuance of RFP No _____ Dated _____ to undertake the service _____ (description of services) (herein after called "the contract").

AND WHERE AS it has been stipulated by _____ (Name of the Client) in the said contract that the Consultant shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THERE FORE where by affirm that we are guarantors and responsible to you, on behalf of the Consultant, up to a total of _____ (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the consultant to be in default under the contract and without caviler argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified there in.

We here by waive the necessity of your demanding the said debt from the consultant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the consultant shall in any way release us from any liability under this guarantee and we here by waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the day of _____, <Year>

Our branch at _____ (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our _____ branch a written claim or demand and received by us a tour _____ branch on or before Dt. _____ Otherwise bank shall be discharged of a liabilities under this guarantee thereafter.

..... (Signature of the authorized officer of the Bank)
..... Name and designation of the officer
..... Seal, name & address of the Bank & Branch


Executive Officer
Sonepur Municipality