



DISTRICT URBAN DEVELOPMENT AGENCY, SUBARNAPUR

E-mail ID :- dudasonapur@gmail.com

Letter No 13

Date 04.09.2023

Quotation/Tender Call Notice

Sealed Quotation/tenders are invited from interested reputed local Travel Agencies/ Tour Operators/ Private Individuals for providing 1nos of AC Petrol driven vehicle (Tiago/Bolt/Celerio/Dezire (Petrol) or same type. Which shall conform to the terms and conditions (Annexure-II) for official use of PD, DUDA, Subarnapur on monthly rent basis.

1. The Service provider shall have a valid OGST registration.
2. The vehicle must be in road worthy condition, shall not be more than 3-year-old from the date of initial registration and must have valid Registration certificate, Insurance certificate, Fitness certificate, pollution certificate, valid contract carriage permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
3. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving passenger vehicle.
4. The driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs.5000 shall be deposited by the intending bidders in the shape of Account Payee Bank Draft drawn in favour of the PD, DUDA, Subarnapur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The monthly rate of hire charge within Rs.20,000/- be quoted separately in the general bid information (excluding fuel and lubricants).
7. The vehicle must achieve a fuel efficiency of 17 Km per litre.
8. The details of the make and year of manufacture of the vehicle, registration no, mileage (Km covered per litre) and name of the Driver, driving license No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
9. The quotation completed in all respect should reach the undersigned by registered post/speed post/by hand only on or before 18.09.2023 by 3 pm and shall be opened on the same day at 4 pm in the presence of the bidders or their authorized representatives. The sealed envelop must be superscribed with "Quotation for hiring of vehicle".
10. The application form of quotation/tender containing General Bid information & Terms and Conditions for Hiring of vehicles etc will be available with PD DUDA Office, Subarnapur on payment of Rs.100/- cash or Demand Draft towards the cost of application along with the application. In case the application form is downloaded from Govt Website, the applicant shall furnish a Demand Draft for an amount Rs.100/- only towards the cost of application along with the application.

Biswanath Barik
Project Director
DUDA, Subarnapur
4/09/2023



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Memo No.....14.....

Dated.....04.09.2023.....

Copy to the DIO, NIC, Subarnapur for information with a request to upload the Quotation call Notice in the Subarnapur District NIC Portal for wide publicity.

Copy forwarded to all E.Os /Sub Collector, Subarnapur/Tahasildar, Sonapur for information and necessary action with a request to exhibit the above notice on the Notice Board.

Copy to Notice Board, Zilla Parishad, Subarnapur/Collectorate, Subarnapur for information and wide publication.

Biswanath Barik
Project Director 4/09/2023
DUDA, Subarnapur

Terms and Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as valid Registration certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Valid Contract Carriage permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The PD,DUDA hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid on monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear box & differential coolant, Tyres and Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The Vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, Project Director, DUDA office shall forfeit the entire amount of security deposit.

Browna Bane
Project Director 4/09/2023
DUDA, Subarnapur

GENERAL INFORMATION

SI No	Particulars	
1	Name of the service provider	
2	Complete Address	
3	Bank Account No and IFSC Code	
4	Registration No of the Vehicle	
5	Year of Manufacture	
6	Make and Model	
7	Date of Registration	
8	Name and complete address of the owner of the vehicle	
9	Fitness certificate validity	
10	Pollution Certificate validity	
11	Permit Validity	
12	Insurance Validity	
13	Name/Address of the Driver	
14	D.L No & Validity of the D.L of the Driver	
15	Proposed hire charge of the vehicle per month excluding fuel cost	
16	Rate of fuel consumption/mileage per litre	
17	Contact Number of the Service Provider (Tenderer/Quotationer)	
18	Contact Number of the Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief".

Biswanath Bora
4/05/2023

Seal and Signature of
Quotationer/Tenderer