



**DISTRICT OFFICE : SUBARNAPUR
(SOCIAL WELFARE SECTION)**

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Letter No. 2442 / Mission Shakti

Date: 01 / 10 / 2020.

Tender Call Notice

Sealed tenders in the prescribed format are invited from the intending Supplier/ Manufacturer for supply of "OFFICE FURNITURE FOR BLF UNDER MISSION SHAKTI" to all the ICDS Projects. The tender shall be received by the DSWO, Subarnapur till 5 AM/PM of 21/10/2020 and will be opened on Dt. 22/10/2020 at 3 AM/PM. The tenderer or his/her authorized representative may attend during the time of opening of Tender. The details of Tender papers along with the terms and conditions, earnest money deposit etc. can be downloaded from the website <http://www.subarnapur.nic.in>. The tender completed in all respect may be sent in sealed cover super scribing "**Tender for supply of Office Furniture for BLF under Mission Shakti**" to all the all the block / Projects and address to The DSWO, Collectorate, Subarnapur - 767 017. by Registered/Speed Post/courier only so as to reach the office before the date & time fixed. The tender received beyond the date and time mentioned above shall not be taken into consideration under any circumstances.

The undersigned reserves the right to cancel by modify fully or partially the invitation for bid or to reject one or more of the bids or cancel the entire tender process without assigning any reason thereof.


DM & Collector,
Subarnapur

DPMU, Mission Shakti, Subarnapur.
O/O-DSWO, Collectorate, Subarnapur, Odisha - 767 017.
Email : dpmusub@gmail.com & dswosonepur@nic.in.



**DISTRICT OFFICE : SUBARNAPUR
(SOCIAL WELFARE SECTION)**

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Letter No. _____ / Mission Shakti

Date : / / 2020.

Memo No. 2443 /MS Dt. 01.10/2020

Copy to the Notice Board of DSWO, Subarnapur and Collectorate, Subarnapur.

Copy to submitted to the P.D. DRDA, Subarnapur/ Sub-Collector, Sonapur & Birmaharajpur/ All BDOs/ All CDPOs of Subarnapur district for information and wide publicity in their Notice Board.

Copy to submitted to the District Informatics Officer, NIC, Subarnapur for information and necessary action. He is requested to upload the Tender call notice in the district website.

Copy to the Advertising Manager DHARITRI for information with a request to publicity the Tender call Notice in Odia Daily Newspaper (all Odisha addition) for one day. The cost of the advertisement is not to be exceeded of Rs.3000/- and submit the advertisement bill to DSWO, Subarnapur for payment.

Copy submitted to the Deputy Secretary to Govt. in Mission Shakti Deptt, Odisha, BBSR for information & necessary action.


DM & Collector,
Subarnapur

DPMU, Mission Shakti, Subarnapur.
O/O-DSWO, Collectorate, Subarnapur, Odisha – 767 017.
Email : dpmusub@gmail.com & dswosonepur@nic.in.

**DETAILED OF TERMS AND CONDITIONS FOR OFFICE FURNITURE
UNDER MISSION SHAKTI TO ALL ICDS PROJECT & DISTRICT.**

1. Sealed tenders in the prescribed formats are invited from the intending Supplier/ Manufacturer for supply of "OFFICE FURNITURE FOR BLF UNDER MISSION SHAKTI" to all the ICDS Projects.
2. The tender shall be received by the DSWO, Subarnapur till 5.00PM of dt. / / 2020 and will be opened on Dt. / /2020 at 3.00PM. The Tenderer or his/her authorized representative may attend during the time of opening of Tender.
3. The item wise photographs should be attached with the tender paper.
4. The approximate requirement of items is in "Annexure-A" will be vary as per the requirement.
5. The details of quotation papers along with the terms and conditions, earnest money deposit etc. can be downloaded from web site <http://www.subarnapur.nic.in>.
6. The quotation completed in all respect may be sent in sealed cover super scribing "Quotation for Officer Furniture for BLF under Mission Shakti" to all ICDS Project to the address of DSWO, Collectorate, Subarnapur - 767 017. by **Registered/Speed Post/Courier only** so as to reach the office before the date & time fixed. The Quotation received beyond the date and time mentioned above shall not be taken into consideration under any circumstances.
7. Tenderer(s), awarded with the tender must deliver the stock at delivery point (concerned BLF).
8. The item wise rate & order will be issued to the L1 tenderer.
9. No additional charges will be paid for transportation.
10. The details of the specification of items required under furniture are as follows in Annexure-A.
11. The other terms & conditions associated with the assignment are as follows.

Sl. No.	Other Terms & conditions	Documents to be submitted
1.	The Supplier/Manufacturer should have valid GST registration Certificate.	Attested Xerox copy of registration certificate
2.	The tenderer has to submit the March, 2020 Month/quarter GST Return copy.	Attested Xerox copy of document
3.	The tenderer has to submit the Income Tax Return copy of Financial Year 2019-20 (AY-2020-21)	Attested Xerox copy of document
4.	Rates should be quoted excluding of charges of GST & other taxes and transporting charges as applicable. The Tax & Transportation should be mentioned separately.	Mentioned in the Tender Application Form
5.	Tenderer must submit EMD of Rs.5,000/- (Rupees Five Thousand) only in shape of NSC/FDR pledged in favour of DSWO, Subarnapur. EMD of unsuccessfully tenderers will be returned without interest on finalization of bid EMD of successful tenderers shall turned into security deposit.	NSC/FDR in original must be enclosed

The undersigned reserves the right to cancel by modify fully or partially the invitation for bid or to reject one or more of the bids or cancel the entire quotation process without assigning any reason thereof.

Specification of Furniture for six BLF under Mission Shakti.

- I. **Office Table** : Size 4.5ft X 3ft wooden water proof with iron leg & two side drawer (best quality in local made).
- II. **Office Chair** : best quality Local made with hand & cushion.
- III. **Computer-cum-Working Table** : Size 4ft X 2ft wooden water proof with iron leg & one side drawer (Standard quality in local made).
- IV. **Steel Almirah** : Steel almirah size 6ft (H) x 3.5 ft (W) x 2ft (D) manufactured from 22 gauge for body and 20 gauge for doors. The Almirah should have four shelves making five compartments of standard size. The doors of almirah provided with stiffeners made of MS sheet spot welded to the doors. The almirah equipped with a special three way bolting device with tongue-in groove inter locking mechanism with six lever lock. The handle made from a non ferrous metal alloy, chrome plated. The complete almirah duly painted with synthetic enamel paint of approved shade in and outside. The Almirah contains one self-locker with six lever lock system (Standard quality in local made).
- V. **Plastic Chair** : Nilkamal with arm.
- VI. **Meeting table** : Size 4 ft X 3ft wooden water proof with iron leg with out drawer (best quality in local made).
- VII. **Plastic Chair** : Nilkamal without arm.
- VIII. **Plastic Stool** : Nilkamal Square & Round.
- IX. **White Board** : Best quality water proof white board (3ft X 2ft)
- X. **Table Fan** : Usha or Orient low sound fan.

Tender Application Format (Part-1)

For Office Furniture under Mission Shakti to all BLF.

1. Name of the Tenderer :

2. Postal Address:

At :

PO :

Dist. :

Pin :

3. Telephone/ Mobile No. :

4. e-Mail id if available :

Sl. No.	Particulars	Attached in Sl. No.____ of Tender Papers	Remarks
1.	Tender paper & documents		
2.	Attested copy of valid GST Registration Certificate		
3.	Attested copy of March, 2020 Quarter Return		
4.	Attested copy of the Income Tax Return for Financial Year 2019-20 (AY-2020-21)		
5.	Attested copy of PAN Card		
6.	EMD of Rs.5,000/- in shape of NSC or FDR pledged in favour of DSWO, Subarnapur		
7.	Attested copy of AADHAR Card of the Proprietor or authorized person.		

N.B.:- The documents must be enclosed in sequence & serially numbered with sketch pen on the right top corner of the documents except in case of NSC &FDR.

Place

(Signature and seal of the authorized signatory)

Date

Tender Application Format (Part-2)

For Office Furniture under Mission Shakti to all BLF.

Name of the Tenderer :

Sl No	Name of Items	Net Rate in INR	GST	Total rate including GST	Remarks
I	Office Table				
II	Office Chair				
III	Computer-cum-Working Table				
IV	Steel Almirah				
V	Plastic Chair (with arm)				
VI	Meeting Table				
VII	Plastic Chair (without arm)				
VIII	Plastic Stool				
IX	White Board				
X	Table Fan				

N.B. : Any other Taxes, Charges & Transportation Cost should be mentioned separately.

Place

(Signature and seal of the authorized signatory)

Date