

# Modalities for Empanelment of Architectural Firm/ Individual Architect for developing Master Plan of PHC-HWCs as per IPHS norm

## 1. Sample Expression of Interest format

<b><u>Organization Profile</u></b>				
Name of Individual/ Firm				
Address & Contact details				
Professional Certificate (in case of individual applicant)				
Registration details in case of Firm (Attach document/s of proof)				
Total Architects associated with the Firm (Attach document/s of proof)				
Total Architect/s can be mobilised for the assignment in case of firm (Attach professional certificate for Architects proposed to be engaged for the assignment)				
No. of Hospital Architectural drawing have been executed (Details)				
<b><u>Performance Statement</u></b>				
Total Nos. of projects handled till date	Major Projects handled in last 3(Three) years Name wise	Nature of project Health Infra/ other Infra (Mention against each project)	Area of operation (Mention district against each project)	Average annual turnover in last 3 years

## 2. Evaluation Criteria for empanelling Architect Firm/ individual Architect

Parameters	Criteria
<b>Qualifying Criteria</b>	<p>In case of Firm</p> <ul style="list-style-type: none"> <li>• Firm is registered under relevant Act.</li> <li>• Firm has Qualified (having Architect degree) Architect/s.</li> <li>• Must have minimum 3 to 5 years working experience in the relevant field.</li> </ul> <p>In case of Individual</p> <ul style="list-style-type: none"> <li>• She/he must be a qualified (having Architect degree) Architect.</li> <li>• Must have minimum 3 years working experience in the relevant field.</li> </ul>
<b>Criteria for listing Priority Architect Firms/ Individual Architects for empanelment</b>	<p>Average Annual turnover in last 3 financial years (2016-17, 2017-18 &amp; 2018-19)</p> <ul style="list-style-type: none"> <li>• Rs.20 Lakhs to Rs. 30 Lakhs: 10 marks</li> <li>• Rs. 30 Lakhs to Rs. 60 Lakhs: 15 marks</li> <li>• Rs. 50 Lakhs to Rs.100 lakhs: 20 Marks</li> <li>• Rs.60 Lakhs to Rs. 100 Lakhs: 25 Marks</li> <li>• More than 100 Lakhs: 30 Marks</li> </ul> <p><b>Successfully completed Health Project/s (Govt/Pvt Sector) in last 3 years. There must be at least 2 completed projects with certification by the respective Govt/Pvt Hospital authority — 20 Marks</b></p> <p><b>If applicant is a Firm &amp; ready to engage more than 1 Architect in the assignment (Undertaking to be given): 10 Marks</b></p> <p><b>Verify document/s of proof for above given performance parameters.</b></p>

As the assignment has to be completed within a time frame (Max 3 months), district may empanel more than one (1) Architect based on following norm:

- 1 Architect for every 25 PHC- HWCs
- Or as decided by the district authority but to complete the assignment in time.

## 3. Documents to be attached with the Application:

- Relevant Registration certificate in case of individual architectural / firm.
- Professional certificate in case of individual architect/ firm,
- Audited Account Statement of last 3 years (2016-17, 2017-18 & 2018-19) in case of firms / IT return copies of last 3 years (2016-17, 2017-18 & 2018-19) in case of individuals

- Working experience in implementing district.
- Working experience in health sector.

#### 4. Deliverables expected form Architect Firm/ Individual Architect

- At least three visits to the site for discussion with stakeholders/ Users of the building & assess presence of existing Infrastructure vis-a-vis infrastructure need as per IPHS norms.
- Provide as is report of existing infrastructure
- Provide master plan for expansion of existing building as per IPHS norm.
- Provide 3D picture of proposed building.
- Provide plan for best use of open space available at each PHC-HWC.
- Provide detail estimate of funds required for up-gradation of existing building as per master plan.

#### 5. Professional Fees (Maximum Allowed) for developing an Architectural Plan of a PHCHWC: Rs.25, 000/- (Fixed cost)

Details of Estimation (Not to reflecting the website)

SI No	Item	Estimated Cost (in Rs.)	Fees structure
1	Cost for Site visit	3,000	As per the Govt. norms.
2	Professional Fees for 4 working days (including day of site visit) @ Rs.5000/- per day to develop plan	20,000	
3	Contingency Cost	2,000	
	<b>Total</b>	<b>25,000</b>	

6. All applications should be submitted to the under signed by registered post/ currier services within the given timeline.

Correspondence address

