

OFFICE OF THE DISTRICT PROJECT COORDINATOR RTE-SS, SUBARNAPUR



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No. 537

Date. 12. 3. 2020

"TENDER CALL NOTICE FOR PRINTING OF TEACHER'S IDENTITY CARD FOR ALL GOVT. ELEMENTARY TEACHERS OF SUBARNAPUR DISTRICT

Sealed tenders are invited in prescribed format from the registered firms having GST and IT clearance certificate for printing and supply of approximately 2827 numbers of teachers Identity Card for Subarnapur district. Interested printers/traders will be submitted their paper by Registered post or Speed Post only to District Project Coordinator, RTE-SS, Subarnapur on or before 30.03.2020 by 5.00 P.M. Details terms and conditions can be down loaded from the official website www.subarnapur.nic.in, and www.opepa.nic.in

By Order of Collector and Chairman, RTE-SS, Subarnapur

12-3-2020

District project Coordinator
RTE-SS, Subarnapur

Memo No. 538 Date 12. 3. 2020

Copy to the Editor Samaj/ Sambad . They are requested to publish the Tender call Notice for one day issue only on 14.3.2020 with a financial limit of Rs. 3000/- only per each and submit necessary bill for payment within seven days.

12-3-2020

District project Coordinator
RTE-SS, Subarnapur

Memo No. 539 Date 12. 3. 2020

Copy to the DIO, NIC, Subarnapur / Assistant Director, MIS, OSEPA, Bhubaneswar for information and to upload the quotation call notice with detail term and conditions in Subarnapur district and OSEPA website respectively.

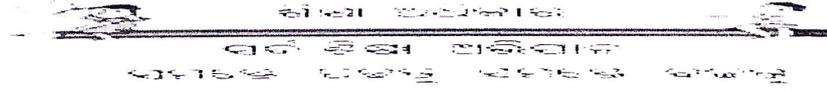
12-3-2020

District project Coordinator
RTE-SS, Subarnapur

District Project Office RTE-SS, Subarnapur

BID DOCUMENTS FOR PRINTING AND
SUPPLY OF IDENTITY CARD FOR GOVT.
ELEMENTARY TEACHERS FOR SUBARNAPUR
DISTRICT.

OFFICE OF THE DISTRICT PROJECT COORDINATOR RTE-SS, SUBARNAPUR



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TERMS AND CONDITIONS

The Tender paper should be submitted following the terms and conditions specified here under.

- Place, date and timing of receiving Tender:** The sealed Tender paper should reach the District Project Office, RTE-SS, Subarnapur- 767017 through Registered Post or Speed Post only during office hour on or before 30.03.2020. The authority will not be held responsible for any postal delay.
- Place, date and time of opening of Tender:** The tender will be opened at District Project Office, RTE-SS, Subarnapur, on dtd. 31.03.20 at 3 pm. The bidders or their authorised representatives will remain present in tender opening meeting positively, otherwise no claim will be accepted.
- Quotations must be accompanied with following documents failing which the bids shall be rejected.
 - Updated GST Clearance Certificate
 - IT Clearance Certificate (Copy of IT return filed for the financial year 2018-19)
 - Sample Identity Card with due seal and signature of the bidder
- EMD:** Rs. 7000/- (Rupees Seven thousand only) is to be deposited along with the tender in shape of bank draft in favour of District Project Coordinator, RTE-SSA Subarnapur in any nationalized bank payable at Sonepur (refundable). An amount of Rs. 500/- (Rupees five hundred only) is to be deposited towards cost of tender paper in shape of bank draft in favour of District Project Coordinator, RTE-SS Subarnapur payable at Sonepur (Non-refundable). Exemption of tender paper cost and EMD will not be allowed to SSI/ MSEs Units registered with DIC & NSIC firm as per letter no.8018 dtd 03.09.2012 of SPD, OPEPA, Bhubaneswar.
- Technical bid and financial Bid will be submitted separately in two separate envelopes. The envelope containing the Tender Paper should be superscripted as "**Quotation for printing and supply of Teachers' Identity Card for all Govt. Elementary Teachers for Subarnapur District**"
- SECURITY Deposit:** The successful firm is required to deposit 10 % of the total value as security Deposit (Refundable without interest) in shape of bank draft drawn in favour of District Project Coordinator, RTE-SS, Subarnapur payable at SBI, Sonepur at the time of execution of agreement before issue of work order. The security Deposit shall be forfeited in case of any

terms and conditions of the contract are infringed or the bidder fails to make complete supply satisfactorily or if work not completed in time.

7. **Delivery of Printed materials:** Delivery will be made at Block Education Offices of Subarnapur District within 15 days from the date of issue of work order failing which the security deposit will be forfeited.
8. Order for supply will be placed in bulk as per requirement i.e 2827 which is approximate and the quantity may increase or decrease as per actual requirement.
9. **Rate of Printing:** The printing cost should be inclusive of all taxes and transportation.
10. **Signing of Agreement:** The successful bidder will sign an agreement in non-judicial stamped paper worth Rs. 21/- with the undersigned within 2 days after finalization of the Tender prior to issue of supply order by DPO, RTE-SS, Subarnapur.

SPECIFICATION RECOMMENDED FOR PRINTING OF TEACHER'S IDENTITY CARD

SIZE: Standard ID card Size

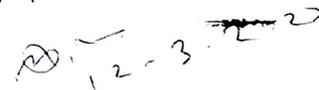
Quality: ISO mark durable plastic with Card holder along with double ribbon

Specification: Wide 3.375 inches & height 2.215 inches having multi colour.

The decision of the committee is final and binding for selection of any sample irrespective of price.

1. **Packaging:** The Identity Card will be packaged block wise & delivered to the block point as per the indent supplied by this office. The bidder will be responsible for proper counting and packaging as per the indent. The block wise indent will be provided at the time of issue of supply order to the successful and selected bidder.

The undersigned reserves the right to accept or cancel all or any quotation without assigning any reason thereof.


District project Coordinator
RTE-SS, Subarnapur

Annexure-A

Format of Technical Bid for printing and supply of Teacher's Identity Card to all Govt. elementary teaches

1. Name of the Firm and proprietor : _____
2. Registration Certificate of DIC/ EM-II : _____
3. Details address : _____

4. Telephone No. / Mobile No. : _____
5. GST Clearance Certificate
(Attach copy of Return for the last Month) : _____
6. IT Clearance Certificate
(Attach Copy of Return for the year 2018-19) : _____
7. PAN No. (attested photo copy enclosed) : _____
8. Cost of Tender Paper (DD No./ Date, amount, Drawee bank): _____
9. EMD (DD No. Date, amount, Drawee bank): _____

Date.

Seal & Signature of the owner/ proprietor of the firm

Annexure-B

Format of Financial Bid for printing and supply of Teacher's Identity Card to all teachers

1. Name of the Firm and proprietor : _____

2. Cost of Printing (per card) : in Figure _____

In Word: _____

Date.

Seal & Signature of the owner/ proprietor of the firm

