

OFFICE OF THE DISTRICT MANAGER, OSCSC LTD.,
SUBARNAPUR.

Letter No. 2933 /Date. 10.12.19

To

The Director,
Information & Public Relations Deptt. Odisha,
Bhubaneswar.

Sub: Publication of Tender Call Notice for hiring of vehicle (Four wheels).

Sir,

With reference to the above, I am directed to request you to please publish the tender call notice (copy enclosed) in possible minimum space of a local edition of **only one** leading ODIA paper on or before 11.12.2019 for engagement one hired vehicle for office use & Paddy Procurement Work.

Yours faithfully,


District Manager
OSCSC Ltd., Subarnapur.

Memo No- 2934 /Dt- 10-12-19

Copy to P.A. to collector, Subarnapur for kind information of Collector.


District Manager
OSCSC Ltd, Subarnapur.

Memo No- 2935 /Dt- 10-12-19

Copy submitted to the Managing Director, OSCSC Ltd., Bhubaneswar for favour of kind information.


District Manager
OSCSC Ltd, Subarnapur

ODISHA STATE CIVIL SUPPLIES CORPORATATION LIMITED, SUBARNAPUR.

Office of the District Manager, Subarnapur

Quotation / Tender Call Notice. No:- 2927 /Dt. 10.12.19

Tender Call For Hiring Vehicle

The Collector, Subarnapur has been pleased to pass orders for engagement of 1(One) hired vehicle for Official use in the office of the District Manager, OSCSC Ltd., Subarnapur for the KMS 2019-20 w.e.f. 01.01.2020 as per Govt. Office Memorandum No.30464 dated 06.09.2019.

Fresh Sealed quotation / tenders are invited form interested reputed Travel Agencies / Tour Operators or Private Individuals for providing 1(One) No. of Non AC / AC vehicles preferably BS-IV (Tiago/ Bolt/ Celerio) petrol vehicle with a mileage of 17 Kms. per ltr. (Preferable).

Or,

1(One) No. of Non AC / AC vehicles (Bolero/ Sumo Gold/ Scorpio) diesel vehicle with a mileage of 10 Kms. per ltr. which shall confirm to the Terms and Condition for Official use in the Office of the CSO-cum-District Manager, OSCSC Ltd., Subarnapur on monthly rental basis for aforesaid purpose.

Tender Paper shall be reached to the Office of the undersigned by Speed Post / Registered Post / Courier on or before dt. 19.12.2019 by 2 P.M.

The non refundable cost of Tender Application is Rs.100-(Rupees One Hundred) only to be deposited with the under signed in shape of cash/DD/Pay Order drawn in favour of "District Manager, OSCSC Ltd,Subarnapur" payable on Sonepur

The detail tender guide line is available in this office /District website.

| PROGRAMME OF TENDER SELECTION | DATE & TIME |
|---|--------------------------------------|
| Date of Advertisement | 11.12.19 |
| Sale of tender paper. (All working days.) | 11.12.19 to 18.12.19 (up to 3.00 PM) |
| Receipt of Tender Application | By 19.12.2019 (up to 2.00 PM) |
| Opening & Finalization of Tenders / Bids | 19.01.2019 at 4.00 PM |

By order of Collector.

[Signature]
District Manager
OSCSC Ltd., Subarnapur.

Memo No- 2928 /Dt- 10.12.19

Copy to Office Notice Board / C.S. Selection (Collectorate), Subarnapur Office Notice Board / Sub-Collector Office, Subarnapur Notice Board / Collectorate , Subarnapur Office Notice Board / All Block Development Officer Notice Board for information and necessary action.

Copy Submitted to the RTO Subarnapur for information & necessary action.

[Signature]
District Manager
OSCSC Ltd, Subarnapur.

Memo No- 2929 /Dt- 10.12.19

Copy submitted to the General Manager (Tech.) OSCSC Ltd., Bhubaneswar for favour of kind information and necessary action.

[Signature]
District Manager
OSCSC Ltd, Subarnapur

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate ,Fitness Certificate ,valid Contract Permit, Proof of up to date tax payment etc. and D.L. of the driver available all the times. This Office hiring the vehicle shall not be responsible for any damages / loss caused to hired vehicle or loss of life / injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall not be responsible for such litigation.
2. The charges to be paid for monthly basis is final but does not include cost of diesel., which is to be paid separately basis on actual consumption and lubricants as per exiting Government norms. All the expenditure of the vehicle towards salary of driver, repair, and replacement of spare parts, Lubricating oil of Engine, Gear box & differential, Coolant, Tyres & Tubes, and Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the agency.
4. In case of breakdown for reasons whatsoever the replace of vehicle of the same or better model shall be provided by the agency / bidder.
5. .In case the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle of other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer in case of holidays also. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (a per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 (Three) year old form the initial registration and also on good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdrawn the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. .If the bidder violates any of the terms of contract, the Corporation shall forfeit the entire amount of security deposit.
13. **The undersigned reserves rights to accept or reject any tender without assigning the reasons thereof.**
14. A sum of Rs.5000/- (Five Thousand) only shall be deposited by the intending bidders in shape of Bank Draft drawn in favour of District Manager OSCSC Ltd, Subarnapur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

Signature of
Quotation / Tender Calling Authority
O.S.C.S.C. Ltd., Subarnapur

ODISHA STATE CIVIL SUPPLIES CORPORATATION LIMITED,
SUBARNAPUR

APPLICATION FORM FOR HIRING OF VEHICLES

1. Name of Travel Agencies / Operators
2. Registration No. of vehicle:-
(With date of purchase)
3. Make and Model of the vehicle :-
4. Proposed hire charges of the vehicle per month excluding fuel cost (in Rupees) :-
5. Rate of fuel consumption / Mileage per litre :-
6. Details of the Bank Draft of Rs. 5000/- for security deposit :-

7. Present Corresponding Address

Permanent Address

I hereby declared that, the information and documents which are submitted and attached to this application are true to the best of my knowledge and belief. I further agreed to abide with the terms and conditions and model agreement of this office to provide the vehicle to OSCSC Ltd.

Yours faithfully,

Signature of the applicant
With date and seal

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle:-
- 2) Types of Vehicles:-
- 3) Year of Manufacture:-
- 4) Models :-
- 5) Date of registration :-
- 6) Name & complete address
of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity:-
- 9) Insurance validity:-
- 10) Name / Address of the Driver :-
- 11) D.L. No. & Validity of the D.L. of the Driver :-
- 12) Proposed hire Charges of the vehicle per month
Excluding fuel cost in Rupees:
 - I) In figure ()
 - ii) In Words ()
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provide (Tenderer / Quotationer)

Mobile _____ Telephone _____

“Certified that the information submitted above is true to the best of my knowledge and relief.”

Signature of the
Quotationer / Tenderer