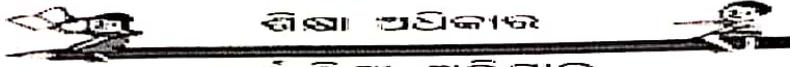


# OFFICE OF THE DISTRICT PROJECT COORDINATOR RTE-SS, SUBARNAPUR



E\_mail: [dpcsonapurssa.opepa@nic.in](mailto:dpcsonapurssa.opepa@nic.in), [pedsonapurssa.opepa@nic.in](mailto:pedsonapurssa.opepa@nic.in) Ph.: 06654-220551 / 06654-220514(fax)

No. 1149

Date. 22.08.19

## "TENDER CALL NOTICE FOR PRINTING OF REPORT CARD FOR THE YEAR 2019"

Sealed tenders are invited in prescribed format from the registered firms with offset printers having PAN, GST and IT clearance certificate for printing and supply of Report Card from Class-I to VIII of Subarnapur district. The tender paper will be submitted to District Project Coordinator, RTE-SS, Subarnapur latest by 31.08.2019 at 2.00 PM. Details terms and conditions can be down loaded from the official website [www.subarnapur.nic.in](http://www.subarnapur.nic.in), and [www.opepa.nic.in](http://www.opepa.nic.in)

By Order of Collector and Chairman, RTE-SS, Subarnapur

*[Signature]*  
22-8-19

District project Coordinator  
RTE-SS, Subarnapur

Memo No. 1150

Date 22-08-19

Copy to the Editor Samaj/ Sambad / Dharitri. They are requested to publish the Tender call Notice for one day issue only on 23/08/19..... with a financial limit of Rs. 3000/- only per each and submit necessary bill for payment within seven days.

*[Signature]*  
22-8-19

District project Coordinator  
RTE-SS, Subarnapur

Memo No. 1151

Date 22-08-19

Copy to the DIO, NIC, Subarnapur / Assistant Director, MIS, OSEPA, Bhubaneswar for information and to upload the quotation call notice with detail term and conditions in Subarnapur district and OSEPA website respectively.

*[Signature]*  
22-8-19

District project Coordinator  
RTE-SS, Subarnapur



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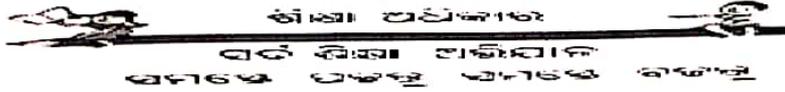
# District Project Office RTE-SS, Subarnapur

BID DOCUMENTS FOR PRINTING OF REPORT  
CARD FOR THE YEAR 2019

22-3-19



# OFFICE OF THE DISTRICT PROJECT COORDINATOR RTE-SS, SUBARNAPUR



E\_mail: [dpcsonapurssa.opepa@nic.in](mailto:dpcsonapurssa.opepa@nic.in), [pedsonapurssa.opepa@nic.in](mailto:pedsonapurssa.opepa@nic.in) Ph.: 06654-220551 / 06654-220514(fax)

## TERMS AND CONDITIONS

The Tender paper should be submitted following the terms and conditions specified here under.

- 1. Place, date and timing of receiving Tender:** The sealed Tender paper should reach the District Project Office, RTE-SS, Subarnapur- 767017 through Registered Post or Speed Post only during office hour on or before 31.08.19 at 2.00 PM. The authority will not be held responsible for any postal delay.
- 2. Place, date and time of opening of Tender:** The tender will be opened at District Project Office, RTE-SS, Subarnapur, on dtd. 31.08.19 at 3.00 P.M. The bidders or their authorised representatives will remain present in tender opening meeting positively, otherwise no claim will be accepted.
- 3. EMD:** Rs. 20000/- (Rupees twenty Thousand only) is to be deposited along with the tender in shape of bank draft in favour of District Project Coordinator, RTE-SSA Subarnapur in any nationalized bank payable at Sonepur (refundable). An amount of Rs. 1000/- (Rupees One thousand only) towards cost of tender paper in shape of bank draft in favour of District Project Coordinator, RTE-SS Subarnapur on any nationalize bank payable at Sonepur (Non-refundable). Exemption of tender paper cost and EMD will not be allowed to SSI/ MSEs units registered with DIC & NSIC firm as per letter no.8018 dtd 03.09.2012 of SPD, OPEPA, Bhubaneswar.
- 4. Technical bid and financial Bid** will be submitted separately in two separate envelop. The envelope containing the Tender Paper should be superscripted as "Quotation for printing and supply of Report card for the year 2019 for Subarnapur district"
- 5. SECURITY Deposit:** The successful firm is required to deposit 7 % of the total value as security Deposit ( Refundable without interest) in shape of bank draft drawn in favour of District Project Coordinator, RTE-SS, Subarnapur payable at SBI, Sonepur at the time of execution of agreement before issue of work order. The security Deposit shall be forfeited in case of any terms and conditions of the contract are infringed or the bidder fails to make complete supply satisfactorily or if work not completed in time.
- 6. Delivery of Printed materials:** Delivery will be made at Block Education Offices of Subarnapur District within 15 days from the date of issue of work order failing which the security deposit will be forfeited.
- 7. Rate of Printing:** The printing cost should be inclusive of plate making cost. Rates should be quoted per card in prescribed format at Annexure-I which includes the cost of paper, printing, plate making and packaging, binding and taxes (if any).



22-8-19

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8. **Signing of Agreement:** The successful bidder will sign an agreement in non-judicial stamped paper worth Rs. 51/- with the undersigned within 2 days after finalization of the Tender prior to issue of supply order by DPO, RTE-SS, Subarnapur.
  9. **Paper Quality:** 220 GSM pulp board (Good quality Cream Wove) sample paper duly signed and stamped should be submitted by the firm along with Tender paper.
  10. **Size of Paper:** ¼ Demi size. Only the above prescribe paper is allowed in tenders / quotations.
  11. **TEXT:** Font & size as per the sample with both sides printing (Sample to be obtained from District project Office, RTE-SS, Saubarnapur). The text will be of Bi-colour.
  12. **Quality of Printing:** The printing must be in offset process using eco-friendly ink (ISO, ISI).
  13. **Packaging:** Child Report Card shall be packaged by the firm in sealed covers / packets as per the indent by this office i.e. school wise, cluster wise packets and lastly of each block are packed in gunny bags for safety purpose prior to delivery at block point. The bidder will be responsible for proper counting and packaging of exact number of Report Card as per the indent. The block wise indent will be provided at the time of issue of supply order to the successful and selected bidder.

The undersigned reserves the right to amend or cancel all or any quotation without assigning any reason thereof.

22-8-19  
District project Coordinator  
RTE-SS, Subarnapur

## Annexure-A

### Format of Technical Bid for printing and supply of Report card

1. Name of the Firm and proprietor : \_\_\_\_\_
2. Registration Certificate of DIC/ EM-II : \_\_\_\_\_
3. Details address : \_\_\_\_\_  
\_\_\_\_\_
4. Telephone No. / Mobile No. : \_\_\_\_\_
5. GST Clearance Certificate : \_\_\_\_\_  
(Attach copy of Return for the last Month)
6. IT Clearance Certificate : \_\_\_\_\_  
(Attach Copy of Return for the year 2017-18)
7. PAN No. (attested photo copy enclosed) : \_\_\_\_\_
8. Cost of Tender Paper (DD No./ Date, amount, Drawee bank): \_\_\_\_\_
9. EMD (DD No. Date, amount, Drawee bank): \_\_\_\_\_

Date.

Seal & Signature of the owner/ proprietor of the firm

22-8-19

## Annexure-B

## Format of Financial Bid for printing and supply of Report card

1. Name of the Firm and proprietor : \_\_\_\_\_
2. Cost of Printing (per card) : in Figure \_\_\_\_\_  
In Word: \_\_\_\_\_
3. Transportation Cost for six nos. of Blocks : \_\_\_\_\_

date.

Seal &amp; Signature of the owner/ proprietor of the firm