

# DISTRICT RURAL DEVELOPMENT AGENCY: SUBARNAPUR

Lt. No. 3159 /

Dated: 27.8.2019

## Tender Call Notice

Sealed quotations in the prescribed format are invited from interested Manufacturer/ Suppliers/Dealer having GSTIN/IT clearance certificate for providing Furniture as per the specification given below for official use of BPMU & DPMU under Rural Housing at Blocks & DRDA of Subarnapur District. The tender forms can be downloaded from <http://www.subarnapur.nic.in> with in this tender period. The quotation in all respect complete may be sent in sealed cover super scribing " (**Tender for supply of Office Furniture under Rural Housing**) with separate **Technical bid and Financial bid inside the envelope** should reach in the Office of **Project Director ,DRDA, Subarnapur, (Rural Housing Cell)** on or before **16<sup>th</sup> September 2019 by 5:00 PM** by Registered/Speed post only and shall be opened on **16<sup>th</sup> September 2019 at 5.30pm** in presence of the bidders or their authorized representatives in the **office chamber of Project Director DRDA, Subarnapur.**

**The undersigned reserves the right to cancel by modify fully or partially the invitation for bid or to reject one or more of the bids or cancel the entire tender process without assigning any reason thereof.**

**Name of the items:**

SI No .	Brief Description of the Item	Specificati on	Period of delivery	Place of delivery	Installati on Requirement if any	Warranty	Appro x. Requirement in nos
1	Steel Almirah	Godrej Store well Plain	Within 7 days of receipt of Purchase Order	DRDA, Subarnapur	Yes	3 Years	<b>12</b>
2	Executive Table	Godrej-T8	Within 7 days of receipt of Purchase Order	DRDA, Subarnapur	Yes	3 Years	<b>13</b>
3	Executive Chair with Hands	Godrej-EARL-7202	Within 7 days of receipt of Purchase Order	DRDA, Subarnapur	Yes	3 Years	<b>14</b>

4	High back	Godrej Premier	Within 7 days of receipt of Purchase Order	DRDA, Subarnapur	Yes	3 Years	01
9	Plastic Chair	Supreme( with arm)	Within 7 days of receipt of Purchase Order	DRDA, Subarnapur	Yes	1 Years	70

**2. Bid Price**

- The transportation charges is also to be included in the Bid Price.
- All duties, taxes and other levies payable by the dealer under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only.

**3. Each bidder shall submit only one quotation.**

**4. Evaluation of Quotations :**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- Are properly signed and
- Confirm to the terms and conditions, and specifications.

The Quotations would be evaluated for the entire item together/ for each.

**5. Award of contract:**

- 5.1 The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 5.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiry of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
6. Payment shall be made after delivery of the goods through RTGS/NEFT after submission of the bills and vouchers.
7. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
8. Any legal dispute arising out of this is subject to concerned district jurisdiction only.
9. Notwithstanding the above, DRDA, Subarnapur reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter. The bidders may be present in person or through one of

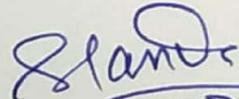
their representative(s) with valid authorization letter during the opening of quotations as per the date and time fixed by the Project Director, DRDA, Subarnapur.

10. A sum of Rs. **5,000/-** shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the **Project Director, DRDA, Subarnapur payable at SBI, Subarnapur** and submitted along with the tender as security deposit. The bidders who participated the tender process earlier and their EMD 5000/- is with this Agency are allowed to participate in this fresh tender without EMD. After completion of tender process the EMD will be refunded to unsuccessful bidders
11. The nos of items may varies in number as per requirement.
12. The technical Bids will be opened first and bidders who are qualified in the Technical Bid are eligible to participate in the Financial Bid.

  
Project Director,  
DRDA, Subarnapur

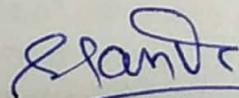
Memo No- 3160 Date- 27.8.19

Copy forwarded to the Addl. District Magistrate, Subarnapur/Sub-Collector s Sonapur & Birmaharajpur/All BDOs/All Tahasildar/All Executive Officers of ULBs/All CDPOs/All District Level Officers of Subarnapur District/All Line Deptts. for information and necessary action. They are requested to publish the notice in their notice Boards for wide publicity

  
Project Director,  
DRDA, Subarnapur

Memo No- 3161 Date- 27.8.19

Copy to DIO, NIC, Subarnapur for information. He is requested to upload the same in the District website for wide publication.

  
Project Director,  
DRDA, Subarnapur

**Technical Bids:**

1	Name of the Supplier	
2	Full address of Supplier's shop/showroom Telephone no. Fax no. E-mail address :	
3	Details of EMD : ( if the bidder has deposited EMDearlier he has to mentioned deposited earlier)	
4	Are you a dealer/retailer / supplier	
5	Trade Tax / Sales Tax Registration no. with Place (Copy to be attached)	
6	GST No. (with copy of certificate)	
7	Up to date GST Clearance/deposit Certificate (Copy to be attached)	
8	IT Return for last three years:	

I do hereby certify that the above mentioned particulars are true and correct.

**Full Signature of the Bidder:**

**Date:**

**Seal**

**DECLARATION BY THE BIDDER:**

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firms have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Signature:

Date:

Name

Address

(Financial BID)

**FORMAT OF QUOTATION**

<b>Sl. No.</b>	<b>Description Goods</b>	<b>Specifications with Brand</b>	<b>Rates offered (In Rs) per piece</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>1</b>	<b>Executive Chair with Arm</b>	Godrej-EARL-7202	
<b>2</b>	<b>Executive Table</b>	Godrej-T8	
<b>3</b>	<b>High back</b>	Godrej Premier	
<b>4</b>	<b>Steel Almirah</b>	Godrej Store Wel Plain	
<b>5</b>	<b>Plastic Chair</b>	Supreme( with Arm)	

Price (including Taxes and Other)

Signature of the Bidder

Name of the Firm/Agencies

Address

Date