

OFFICE OF THE CDM&PHO SUBARNAPUR
No 1017 / Dated 27-2-19
TERMS, CONDITIONS FOR
SUPPLY OF ITEMS FOR DBCS SECTION
2018-19

Name of the District / Health Institution: CDM&PHO, SUBARNAPUR
(HEALTH & F.W. DEPTT., GOVT. OF ODISHA)

Tel : 06654-220999, E-mail: smosubarnapur@gmail.com

Bid Reference No. DWH/ DBCS-01 /2018-19/dtd. 27.02.2019

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 12.03.2019 upto 02.00 PM

DATE & TIME OF OPENING OF Bid Document) : 12.03.2019 at 3.00 PM

PLACE OF OPENING OF BID DOCUMENTS
AND

ADDRESS FOR COMMUNICATION: O/o Chief District Medical & Public Health Officer,
AND SUBARNAPUR

RECEIPT OF BID DOCUMENTS

Tel: 06654-220999

Email: smosubarnapur@gmail.com


Chief District Medical & Public Health Officer

Subarnapur
Chief Dist. Medical & Public Health Officer
Subarnapur

SECTION -I

SALE OF TENDER / BID DOCUMENT

The Bidders may download the Tender Documents directly from the district website www.subarnapur.nic.in The Tender paper cost fee of Rs.1000/-(One Thousand only) (Non-refundable) by way of separate Demand Draft drawn in favour of **ZSS Non_NRHM, Sonepur** payable at Sonepur (SBI - 1085) from any nationalized bank. The Bidders should superscribe, **“Tender for Items of DBCS for the year 2018-19” & Last Date of Receipt of Tender- 12.03.2019 till 2PM** on the top of the outer envelope containing Technical Bid and Price Bid separately. The Tender cost fee in shape of demand drafts in the technical bid. **CDM&PHO, SUBARNAPUR shall have no responsibility for any delay / omission on part of the bidder.**

- a) Price of bid document Rs. 1000.00
(Non-refundable)

The short tender paper will be rejected if the bidder changes any clause or Annexure of the bid document. The authority reserves the right to accept/reject any part or all the tenders without assigning any reason thereof.

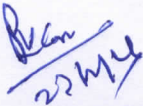

**Chief District Medical & Public Health Officer
Subarnapur**

**Chief Dist. Medical & Public Health Officer
Subarnapur**

SECTION -II

IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS

1.	Purchaser	Health & F.W. Department
2.	Indenter	Chief District Medical &Public Health Officer, SUBARNAPUR
3.	Consignee	DHH SUBARNAPUR
4.	Delivery Period	Within 30 days from issue of the work order.
5.	Quoted Rate	Must be inclusive of all taxes on door delivery
6.	Validity Period	One year from the date of approval.
7.	Mode of Delivery	By Air / Road / Rail/by Hand
8.	Guarantee / Warranty	As mentioned in the tender.
9.	EMD	Rs.5000/- (Rupees Five Thousand) only. The Earnest Money Deposit will be paid in the shape of demand Draft only in favour of ZSS Non NRHM, Sonepur from any Nationalized Bank payable at Sonepur (SBI -1085).


District Medical Officer (MS)
Cum Superintendent
DHH, Subarnapur

SECTION -III

TERMS AND CONDITIONS FOR SUPPLY

- 1.1 Sealed tenders will be received by Dated 12.03.2019 till 2pm for Supply of DBCS items for the year 2018-19 by the CDM&PHO, SUBARNAPUR in the office of the Chief District Medical & Public Health Officer, SUBARNAPUR. Any tender received after the due date & time will be rejected & returned to the sender unopened. **The tender paper will be received through Regd. Post / Speed Post only.**
- 1.2 The bidder(s) are to submit their tenders in **separate** sealed covered envelopes for **technical bid** and **Price bid** by superscribing **Cover "A" (Technical Bid) & Cover "B" (Price Bid)** and both the sealed covers should be put into a **third outer Cover**, which should be superscribed as **"Tender for Items of DBCS for the year 2018-19" & Last Date of Receipt of Tender- 12.03.2019 till 2PM"**.
- 1.3 The Sealed tenders "Cover A" (Technical Bid) submitted by the tenderers will be opened in the office chamber of the CDM&PHO, SUBARNAPUR at 3pm on 12.03.2019. The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.


22/11/19
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Cum Superintendent
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ELIGIBILITY CRITERIA

- 2.1 Manufacturing units / Importers/ Suppliers are eligible to participate in the tender provided, they have
- (i) The tenderer must submit GST Certificate along with the upto date GST Return certificate upto March 2018.
 - (ii) Photo copy of PAN must be submitted by the tenderer
 - (iii) An under taking must be submitted by the tenderer that items will be supplied to the consignee within 30 days from the issue of the purchase order.
 - (iv) Should submit the Authorization Certificate (If Bidder is not a manufacturer)
 - (v) Should submit the registration Certificate
 - (vi) Should submit the proof of supply to Govt. Hospitals for last five financial years, at least minimum five order copy for each year.
 - (vii) Should submit the Proof of Average annual turnover of the manufacturing firm/Authorized supplier/distributor/bidder of Rs.1(One) Crore or more in last three (3) financial years should be submitted duly prepared and certified by a chartered accountant.

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer. All the photocopies are to be attested by self with official seal.

TECHNICAL BID :

- 3.1 Checklist with detail of the documents enclosed in **Cover "A"** (as per **Annexure – I**)
- 3.2 Earnest Money Deposit of Rs. 5000/- (Rupees Five Thousand) only (refundable). If the bidder qualified in technical bid the EMD will be returned after One Year and if the bidder is not qualified in technical bid the EMD will be refunded at the same day.
- 3.3 Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor /Supplier/ contract person / office in Odisha (**Annexure - II**).
- 3.4 Copy of GST Certificate along with up to date GST return certificate upto March 2018.
- 3.5 Declaration Form (**Annexure – III**)
- 3.6 Undertaking regarding items should be supplied to the FOR destination within 30 days.
- 3.7 Tender Paper Cost Rs.1000/- in shape of Demand Draft..
- 3.8 Photo Copy of manufacturer's Authorization Certificate.
- 3.9 Photo copy of registration Certificate.
- 3.10 Photo copy of PAN

- 3.11 Proof of supply to Govt. Hospitals for last Five financial year, at least minimum five order copies for each year.
- 3.12 Copy of valid ISO Certificates.
- 3.13 Copy of valid ISI / CE / BIS / US FDA / IEC certificate.
- 3.14 Certificate duly filled by the Auditor / Chartered Accountant that the average annual turnover of the bidder is Rs.1 (One) Crore or more in the last 3 (three) financial years.
- 3.15 All the pages of the tender must be signed with the seal of the bidder.
- 3.16 **The bidder has to quote only one rate for each item.**

Sample of small equipment must be produced at the time of opening of technical bid & the Boucher for big items must be enclosed with the technical bid.

COVER – B (PRICE BID)

4. **Cover –B (Price Bid) will be opened only of the tenderers who qualify in Technical Bid (Cover – A) and product is as per tender specification.**
- 4.1 The tender format (Price Schedule) in the prescribed form (as per **Annexure – IV**), hard copy must be submitted in Cover-B. **The price of the item should be quoted inclusive of tax with door delivery.**
- 4.2 The Cover “B” of successful tenderers who qualifies in their technical bid, will be opened at the office chamber of the C.D.M.& P.H.O, SUBARNAPUR on the same day/ decided by the purchase committee members in the presence of the tenderers or their authorized representatives

NB: At the time of supply the

1. Price should be omitted from the Primary and secondary packing
2. Odisha Govt. Supply Not for Sale should be printed on Primary and secondary packing.


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CHECK LIST(To be submitted in **Technical Bid**)**Note : The documents has to be arranged serially as per the order mentioned in the check list**Please put **✓** in the respective box**COVER – A (TECHNICAL BID)****DOCUMENTS : SUBMITTED OR NOT**

- | | | | |
|---|-------------|-----|----|
| 1. Demand Draft of Rs.1000/- towards Tender Paper Cost | Page
No | Yes | No |
| 2. Earnest Money Deposit Rs. 5000/-
No. | Page | Yes | No |
| 3. Details name, address, telephone no.,
Fax, e-mail of the manufacturer / authorized distributor
contract person /Supplier . Annexure - II | page
No | Yes | No |
| 4. Photocopy of PAN | Page | Yes | No |
| 5. Photocopy of GST cerificate | Page
No. | Yes | No |
| 6. Declaration Form (Annexure – III)
No | Page | Yes | No |
| 7. Undertaking | Page
No | Yes | No |
| 8. Photocopy of Registration certificate | page
No | Yes | No |
| 9. Registration Certificate | Page | Yes | No |
| 10. Authorization Certificate | Page | yes | No |
| 11. Proof of supply to Govt Hospital
(Five Order Copies each last five Financial
Year. | Page | Yes | No |
| 12. Up to date GST Return Certificate up to March 2018 | Page | Yes | No |
| 13. Average annual turn over 1 crore for last 3 financial year | Page | Yes | No |

(To be submitted in Cover A -Technical Bid)

DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office / Service Centre if any, in Odisha.
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		
License valid up to		

**Signature of the Tenderer :
with seal**

Date :

Official Seal :


**District Medical Officer (MS)
Cum Superintendent
DHH, Subarnapur**

(To be submitted in **Cover A -Technical Bid**)**DECLARATION FORM**

I / Wehaving My / our
office
 at.....do declare that I / We have carefully read all the
 terms & conditions of tender of the _____, Odisha for the supply of the items as per the tender.
 The approved rate will remain valid for a period of one year from the date of approval. I will abide with **all the**
terms & conditions set forth in the **Tender Reference no.** _____

I/We do hereby declare I/We have not been de-recognised / black listed by any State Govt. / Union
 Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Not of Standard
 Quality (NSQ) items / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or Security
 Deposit and blacklist me/us for a period of 5 years if, any information furnished by us proved to be false at the
 time of inspection / verification and not complying with the Tender terms & conditions.

Signature of the bidder :

Seal

Date :

Name & Address of the Firm:

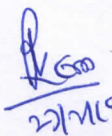
Affidavit before Executive Magistrate / Notary Public.


 27/11/19
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PRICE BID

Sl. No	Name of the Item	Price Inclusive all taxes	Remarks
1	Tonometers (Schioz)		Sample required
2	Direct Ophthalmoscope		Sample required
3	Illuminated vision testing drum		Sample required
4	Trail Lens Set with Trail frames (Adult)		Sample required
5	Trail Lens Set with Trail frames (Child)		Sample required
6	Snellen & Near Vision chart (Including for preverbal children)		Sample required
7	Battery Operated Torch (3 Cell)		Sample required
8	Epilation forceps		Sample required
9	Plane mirror for Retinoscopy		Sample required
10	Streak retinoscope		Sample required
11	Binomag/ magnifying Loupe		Sample required
12	Lid Speculum		Sample required
13	Foreign Body spud & needle		Sample required
14	Executive Chair		Catalogue Required
15	Executive Table		Catalogue Required
16	Slit Lamp		Catalogue/ Boucher Required

Seal & Signature of the Bidder


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