

OFFICE OF THE CDM&PHO SUBARNAPUR

No 840 / Dated 21-02-19

**TERMS, CONDITIONS FOR  
SUPPLY OF ITEMS FOR CDM & PHO, SUBARNAPUR  
2018-19**

Name of the District / Health Institution: CDM&PHO, SUBARNAPUR  
(HEALTH & F.W. DEPTT., GOVT. OF ODISHA)

Tel : 06654-220209, E-mail: nhm.subarnapur@gmail.com

**Bid Reference No. NHM/ Furn & EE-01 /2018-19/dtd. 19.02.2019**

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 28.02.2019 upto 02.00 PM

DATE & TIME OF OPENING OF Bid Document) : 28.02.2019 at 3.00 PM

PLACE OF OPENING OF BID DOCUMENTS  
AND

ADDRESS FOR COMMUNICATION: O/o Chief District Medical & Public Health Officer,  
AND SUBARNAPUR

RECEIPT OF BID DOCUMENTS

Tel: 06654-220209

Email: nhm.subarnapur@gmail.com

  
Chief District Medical & Public Health Officer  
Subarnapur



## SECTION -II

### IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS

1.	Purchaser	Health & F.W. Department
2.	Indenter	Chief District Medical & Public Health Officer, SUBARNAPUR
3.	Consignee	DHH SUBARNAPUR
4.	Delivery Period	Within 15 <b>days</b> from issue of the work order.
5.	Quoted Rate	Must be inclusive of all taxes on door delivery
6.	Validity Period	One year from the date of approval.
7.	Mode of Delivery	By Air / Road / Rail/by Hand
8.	Guarantee / Warranty	As mentioned in the tender.
9.	EMD	Rs.10, 000.00 (Rupees Ten Thousand) only. The Earnest Money Deposit will be paid in the shape of demand Draft only in favour of <b>ZSS Non NRHM, Sonapur</b> from any Nationalized Bank payable at Sonapur ( SBI -1085).

  
24.2.19  
Addl. District Public  
Health Officer (FW)  
Subarnapur

## SECTION -III

### **TERMS AND CONDITIONS FOR SUPPLY**

---

- 1.1 Sealed tenders will be received by Dated 28.02.2019 till 2pm for Supply of furniture for the year 2018-19 by the CDM&PHO, SUBARNAPUR in the office of the Chief District Medical & Public Health Officer, SUBARNAPUR. Any tender received after the due date & time will be rejected & returned to the sender unopened. **The tender paper will be received through Regd. Post / Speed Post only.**
- 1.2 The bidder(s) are to submit their tenders in **separate** sealed covered envelopes for **technical bid** and **Price bid** by superscribing **Cover "A" (Technical Bid) & Cover "B" (Price Bid)** and both the sealed covers should be put into a **third outer Cover**, which should be superscribed as **"Tender for Furniture for the year 2018-19" & Last Date of Receipt of Tender- 28.02.2019 till 2PM"**.
- 1.3 The Sealed tenders "Cover A" (Technical Bid) submitted by the tenderers will be opened in the office chamber of the CDM&PHO, SUBARNAPUR at 3pm on 28.02.2019. The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.

  
28.2.19  
Addl. District Public  
Health Officer (FW)  
Subarnapur

## ELIGIBILITY CRITERIA

- 2.1 Manufacturing units / Importers/ Suppliers are eligible to participate in the tender provided, they have
- (i) The tenderer must submit GST Certificate along with the upto date GST Return certificate upto March 2018.
  - (ii) Photo copy of PAN must be submitted by the tenderer
  - (iii) An under taking must be submitted by the tenderer that items will be supplied to the consignee within 15 days from the issue of the purchase order.
  - (iv) Should submit the Authorization Certificate (If Bidder is not a manufacturer)
  - (v) Should submit the registration Certificate
  - (vi) Should submit the proof of supply to Govt. / PSU/ corporate sector for last three financial years, at least minimum two order copy for each year.

**The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer. All the photocopies are to be attested by self with official seal.**

### TECHNICAL BID :

- 3.1 Checklist with detail of the documents enclosed in **Cover "A"** (as per **Annexure – I**)
- 3.2 Earnest Money Deposit of Rs. 10000/- (Rupees Ten Thousand) only (refundable). If the bidder qualified in technical bid the EMD will be returned after One Year and if the bidder is not qualified in technical bid the EMD will be refunded at the same day.
- 3.3 Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor /Supplier/ contract person / office in Odisha (**Annexure - II**).
- 3.4 Copy of GST Certificate along with up to date GST return certificate upto March 2018.
- 3.5 Declaration Form (**Annexure – III**)
- 3.6 Undertaking regarding items should be supplied to the FOR destination within 15 days.
- 3.7 Tender Paper Cost Rs.2000/- in shape of Demand Draft..
- 3.8 Photo Copy of manufacturer's Authorization Certificate.
- 3.9 Photo copy of registration Certificate.
- 3.10 Photo copy of PAN
- 3.11 Proof of supply to Govt./ PSU / Corporate Sector for last three financial year, at least minimum two order copies for each year.

15 All the pages of the tender must be signed with the seal of the bidder.

3.16 The bidder has to quote only one rate for each item.

**COVER – B (PRICE BID)**

4. **Cover –B (Price Bid) will be opened only of the tenderers who qualify in Technical Bid (Cover – A) and product is as per tender specification.**
- 4.1 The tender format (Price Schedule) in the prescribed form (as per Annexure – IV), hard copy must be submitted in Cover-B. **The price of the item should be quoted inclusive of tax with door delivery.**
- 4.2 The Cover “B” of successful tenderers who qualifies in their technical bid, will be opened at the office chamber of the C.D.M.& P.H.O, SUBARNAPUR on the same day/ decided by the purchase committee members in the presence of the tenderers or their authorized representatives

  
21.2.19  
Addl. District Public  
Health Officer (FW)  
Subarnapur

**CHECK LIST**(To be submitted in **Technical Bid**)**Note : The documents has to be arranged serially as per the order mentioned in the check list**Please put **✓** in the respective box**COVER – A (TECHNICAL BID)****DOCUMENTS : SUBMITTED OR NOT**

1. Demand Draft of Rs.2000/- towards Tender Paper Cost	Page No	Yes	No
2. Earnest Money Deposit Rs. 10000/-	Page No.	Yes	No
3. Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor contract person /Supplier . Annexure - II	page No	Yes	No
4. Photocopy of PAN	Page	Yes	No
5. Photocopy of GST certificate	Page No.	Yes	No
6. Declaration Form (Annexure – III)	Page No	Yes	No
7. Undertaking	Page No	Yes	No
8. Photocopy of Registration certificate	page No	Yes	No
9. Registration Certificate	Page	Yes	No
10. Authorization Certificate	Page	yes	No
11. Proof of supply to Govt /PSU / Corporate Sector (two Order Copies each last three Financial Year.	Page	Yes	No
12. Up to date GST Return Certificate up to March 2018	Page	Yes	No

(To be submitted in Cover A -Technical Bid)

**DETAILS OF THE TENDERER & LOCAL CONTACT PERSON**

	<b>Corporate Office (The address in which the purchase orders and payment details will be communicated)</b>	<b>Local Contact Person / Branch Office / Zonal Office / Service Centre if any, in Odisha.</b>
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		
License valid up to		

**Signature of the Tenderer :  
with seal**

**Date :**

**Official Seal :**

*[Handwritten Signature]*  
*25.2.19*  
Addl. District Public  
Health Officer (FW),  
Subarnapur

(To be submitted in Cover A -Technical Bid)

## DECLARATION FORM

I / We .....having My /  
our .....office  
at.....do declare that I / We have carefully  
read all the terms & conditions of tender of the \_\_\_\_\_, Odisha for the supply of the  
items as per the tender. The approved rate will remain valid for a period of one year from the date  
of approval. I will abide with **all the terms & conditions** set forth in the **Tender Reference no.**

I/We do hereby declare I/We have not been de-recognised / black listed by any State Govt. /  
Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Not  
of Standard Quality (NSQ) items / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or  
Security Deposit and blacklist me/us for a period of 5 years if, any information furnished by us  
proved to be false at the time of inspection / verification and not complying with the Tender terms  
& conditions.

Signature of the bidder :

Seal

Date :

Name &amp; Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.

**PRICE BID**

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER SUBARNAPUR						
letter no _____ /2019 dated _____ Subarnapur the _____						
Quotation call paper electronics materials& furniture )						
Sl. No	ITEM NAME	Specification/ Strength	GURANTY/ WARRANTY PERIOD	NAME OF THE MANUFACTURE/MARK ETED	COST Incl. of Taxes	REMARKS
1	Invertor (Different Capacity)	2 KV/ 1400 VA				
2	Battery (Different Capacity)	1800VA				
3	Video Camera/Handy Chem/Different Model available	DCRSR68E				
4	Lap Top	Core I-3				
5	Aquaguard	Diffenet model				
6	Aquaguard	GP200ECO				
7	Aquaguard with cooler	60 LTRS				
8	Washing Machine	AUTOMATIC 123-650P				
9	TV LED 20,21,22,26,49" inches with installation	32ex300				
10	EXECUTIVE CHAIR	FU7032 WITH ARM REST				
11	AIR COOLER	SB2003				
12	STABILISER FOR AC	VW130 INPUT				
13	Executive Table 3 Drawer with 1 side box (60X36X36)	Godrej				
14	S Type chair	Godrej				
15	Office Table Size 4X2 with three drawer	Godrej				
16	Plastic Chair	Neelkamal				
17	Computer Chair with different Model					
18	Computer table with different Model					
19	Rack 61/2 with 5shelves					
20	APC UPS 1000k					

21	Cup Board 5 shelved 72X36X19				
22	CC TV				
23	CPU	each			
24	Camera	each			
25	Hard disk	capacity			
26	Wall Clock	Square Model			
27	Power Amplifier	AHUJA			
28	Cordless Mic	AHUJA			
29	Lapel Mic	AHUJA			
30	Sound Box	AHUJA			

## Electrical Item

Sl. No	ITEM NAME	Specification/ Strength	GURANTY/ WARRANTY PERIOD	NAME OF THE MANUFACTURE/MARKETED	COST Incl. of Taxes	REMARKS
1	LED Batten Light	20W		Havells		
2	LED Bulb	9W		Havells		
		12W		Havells		
		15W		Havells		
		40W		Havells		
3	LED Ceilling Light	9W		Havells		
		12W		Havells		
		15W		Havells		
4	Angle Holder	***		Anchor		
5	Switch	6 Amp		Anchor		
6	Switch	16 Amp		Anchor		
7	5 Pin Socket	6 Amp		Anchor		
8	5 Pin Socket	16 Amp		Anchor		
9	PVC Board with plate	8 x 10		Anchor		
		4 x 7		Anchor		
		4 x 4		Anchor		
		4 x 10		Anchor		
		6 x 8		Anchor		
10	PVC Tape	***		Anchor		
11	Wall Fan	***		Havells		
12	Cooler Fan	1 PH small AC electronic motor		ISI Mark		
13	Cooler Fan	380 mm / 1400RPM		Almonard		
14	PVC Pipe	1"		Anchor		
		3/4"		Anchor		
15	PVC L-bow	1"		Anchor		

		3/4"		Anchor		
16	PVC Bond	1"		Anchor		
		3/4"		Anchor		
17	Mini Regulator	Step		Anchor		
18	Big Regulator	Step		Anchor		
19	Ceilling Rose	***		Anchor		
20	Joint Box	1"		Anchor		
		3/4"		Anchor		
21	Capacitor	2.5 MFD		USHA		
		4 MFD		USHA		
		6 MFD		USHA		
22	MCB	32 Amp DP		Anchor		
23	Ceilling Fan Bearing	6201		TATA		
		6202		TATA		
24	Exhaust Fan	9"		USHA		
		12"		USHA		
		15"		USHA		
		18"		USHA		
25	DP Switch	32 Amp		CONA		
26	MCB	32 Amp DP		Anchor		
27	MCB	32 Amp Single		Anchor		
28	Multistand Wire	4 mm		Anchor		
		2.5 mm		Anchor		
		1.5 mm		Anchor		
29	Service Wire	6 mm		***		
		4 mm		***		
30	Circle Cable Clip	25 mm		***		
		20 mm		***		
31	Distilled water for battery	1 Ltr		***		
32	Ceilling Fan wending	***		***		
33	Exhaust Fan Wending	9"		***		
		12"		***		
		15"		***		
		18"		***		
34	Wall Fan Wending	***		***		
35	Ceilling fan			USHA		
36	Charge Light			CGLE21		
37	Pedstall Fan			MAGIC AIR MARK II 450MM		