

CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SUBARNAPUR

No. 839

Date. 21.2.19

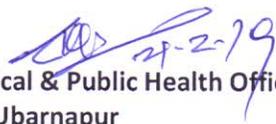
SHORT TENDER CALL NOTICE

Sealed tenders are invited from intending bonafied reputed Firms / Organizations for printing of IEC materials and Erection of Hoarding for Subarnapur district having valid GST number for supply of the materials. The detail terms and condition may be downloaded from the website: www.subarnapur.nic.in . Interested Firms/ Organizations should be submit their tender by speed post/ Registered post super scribing "Tender for printing of IEC materials and Erection of Hoarding" in the office of the undersigned by 28.02.2019 (Up to 02.00 PM) and will be opened at 03.00 PM on the same day. The undersigned reserves the right to reject part or entire tender without assigning any reason thereof.

Sd/-

CDM & PHO-cum- District Mission Director, Subarnapur




Chief District Medical & Public Health Officer,
Subarnapur

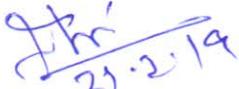
**TENDER CALL NOTICE FOR PRINTING OF IEC MATERIALS AND
ERECTION OF HOARDING
TERMS AND CONDITIONS**

| Terms & Conditions | | Documents to be Submitted |
|-------------------------------|--|--|
| 1 | Tender application fee | Rs 1,000/- DD in favour of Non-ZSS, Subarnapur (non-refundable). Tender paper will be available at district website www.subarnapur.nic.in |
| 2 | The organization should be a bonafide registered body | Registration certificate |
| 3 | The organization should be a PAN , GST registration | Photo copy of PAN, & up-to-date VAT CC & GST registration certificate |
| 4 | Experience certificate in shape of supply orders | Photo copy of supply orders |
| 5 | <ul style="list-style-type: none"> • The organization will have to submit the Affidavit with following clause:- • It has not been blacklisted by any Government Organization • The organization does not have any legal suit / criminal case pending against it for violation of PF /ESI/MW Act or any other law. • The CDMPHO Office will have no liability regarding transportation, loading and unloading of material and all the material ordered for shall be delivered at the designated place around the District in good condition and fixing the material at institution level. The defective or damaged printed material if any will be replaced by the Organization • That the organization agrees to abide by all terms& conditions of tender • The organization will quote prices inclusive of all taxes. | Affidavit – in non judicial stamp paper amount at Rs 20/- |
| 6 | Tender must be accompanied by EMD of Rs.10, 000/- by way of Demand Draft (Must be submitted), drawn on any Nationalized Bank in favour of ZSS, NON-NRHM, Subarnapur . Tenders if not accompanied by EMD will not be considered. EMD of unsuccessful Tenders will be returned without interest on finalization of bid. EMD of successful tendered will be retained & will be refunded on successful completion of the job without interest. | Demand Draft |
| 7 | A performance security of an amount of 5% of total amount of supply order is to be submitted by the successful bidder awarded the contract which may be furnished in the form of an account payee demand draft, fixed deposit receipt from a commercial bank, bank guarantee from a commercial bank in an acceptable form. Performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. | |
| 8 | Conditional Tenders are liable to be rejected. In the event of acceptance, CDMPHO decision will be final. The tender, which is not as per our required specifications, will not be considered. | |


 Addl. District Public
 Health Officer (FW)
 Subarnapur

| | | |
|----|---|--------------------------|
| | <p>The successful bidder fails to supply within the stipulated period as mentioned in work order, liquidated damage @ 0.5% of the tender value, per week of delay shall be deducted from the final payment. Deduction shall be made till 2% of purchase order rate. If the bidder still fails to supply his order stand cancelled and EMD money will be forfeited. In case of emergency for delivering any activity in campaign mode the bidder must respond the term and condition of the work for immediate execution of the said specific activity. .</p> | |
| 10 | <p>The CDMPHO will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.</p> | |
| 11 | <p>All information, documents and data coming in the possession of the organization as a result of execution of the job shall at all time remain the property of the CDMPHO, Subarnapur. The organization shall not make or allow any of his employee or agents etc. to make an unauthorized copy, use, access or other utilization of this material commercially or otherwise, directly or indirectly except as agreed to by the Office. The organization shall also ensure complete confidentiality of the information and data provided to it in the course of carrying out the job.</p> | |
| 12 | <p>Bidder must have sound knowledge of printing and other skills as regards to assigned works. The authority who assigns the work is no way responsible for any deviation made by the supplier in this regard.</p> | |
| 13 | <p>The cost towards the testing of sample will be borne by the successful bidder</p> | |
| 14 | <p>The CDMPHO reserves right to accept or reject part or entire tender without assigning any reasons thereof.</p> | |
| 15 | <p>Under no circumstance the organization will appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and EMD, security deposited by the organization shall be forfeited.</p> | |
| 16 | <p>Rates quoted against this tender enquiry shall remain valid for one year after signing of MoU. No request for increase in rates, if any, will be allowed or entertained during this period.</p> | |
| 17 | <p>The head of the organization (bidder) should submit an authorization and specimen signature of their authorized signatory.</p> | Letter of Authorization. |
| 18 | <p>The documents submitted by the bidder must be signed on each page as a token of acceptance and all the documents must be submitted with page nos. alongwith a separate sheet depicting the contents with page nos.</p> | |

NB:- The technical bid in sealed envelope cover "A" and financial bid in sealed envelope cover "B" should be kept in another cover mentioning the Tender for printing of IEC materials and Erection of hoarding .


 21.2.19
 Addl. District Public
 Health Officer (FW)
 Subarnapur

TENDER FORM (Part -1)

Technical Bid

| | | |
|----|---|--|
| 1 | Name of the Organization | |
| 2 | Registered Address | |
| 3 | Office address with email ID | |
| 4 | Name of authorized signatory (in capital letters) | |
| 5 | Authorization and specimen signature of the authorized signatory | |
| 6 | Telephone number of authorized signatory / Organization | |
| 7 | Registration no (Attach registration certificate) if any | |
| 8 | PAN / GST regd. No. (photo copies to be attached) | |
| 9 | Type of firm | |
| 10 | DD No. and date : <ul style="list-style-type: none">• Tender application fee of Rs1000/-• EMD of Rs 10,000/- | |
| 11 | Affidavits: <ul style="list-style-type: none">• The organization will have to submit the Affidavit with following clause:-• It has not been blacklisted by any Government Organization• The CDMPHO Office will have no liability regarding transportation, loading and unloading of material and all the material ordered for shall be delivered at the designated place in good condition and fixing the material at institution level. The defective or damaged printed material if any will be replaced by the Organization• That the organization agrees to abide by all terms& conditions of tender• The organization will quote prices inclusive of all taxes.. | |
| 12 | Whether all documents submitted signed by the authorized signatory of the organization (Yes/ No) | |

Am
21-2-19
**Add. District Public
Health Officer (FW)
Subarnapur**

Note:

1.-Sample of the materials as per quality and specifications should be submitted by the selected supplier to this office after placement of order and before supply.

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any deviation in the above statement at any stage, action deemed proper as per provisions of law can be initiated and the Firm/Agency will be blacklisted and will not have any dealing in future.

Place
Date

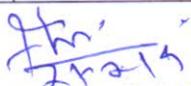
(Signature and seal of the authorized person)

[Handwritten Signature]
21.2.19
Addl. District Public
Health Officer (FW)
Subarnapur

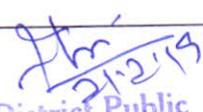
TENDER FORM (Part -2)

Financial Bid

| Sl.No | Particulars | Specification | Unit Quoted rate including, all Taxes & others |
|-------|-------------|--|--|
| 1 | Hoarding | <p>Erection of Hoarding</p> <p>Specification:</p> <ul style="list-style-type: none"> • Size = 8' X 16' (128 sq. ft.) • Quality of surface Angel frame to be used should be of good quality. <ul style="list-style-type: none"> ○ Joist – 5" X 2.5" ○ Angel – 3" X 3" ○ Angel – 2" X 2" • Three feet deep concrete on each pole of the board along with supporting Iron angle • Frame should be made from Iron Angle • Flex should be fixed by iron pipes and GI wires • Structure of the hoarding will be of 5 feet height from ground level as displayed below. <p align="center">Suggested Hoarding Structure Specification</p> | Rate quoted per hoarding in Rs: |
| 2 | Hoarding | <p>Size level 6' x10'</p> <p><u>Specification</u></p> <p>Quality of surface angle frame using should good quality</p> <p>Joist 4" x2."</p> <p>Angle 3" x3"</p> <p>Angle 2" x2"</p> <p>Two deep concrete on each pole of the board along with supporting Iron angle.</p> <p>Frame should be Iron angle</p> <p>Best quality flex with digital multicolor printing is to be pasted on the frame.</p> <p>Flex should be fixed through iron pipes and GI wires</p> <p>Height of the hoarding would be 5feet height from ground level</p> | Rate quoted per hoarding in Rs: |
| 3 | Tin plate | 2'x3'=6 square feet Multicolor | Rate quoted per Sq ft in Rs: |
| 4 | Tin plate | 2'x3'=6 square feet Black & white | Rate quoted per Sq ft in Rs: |
| 5 | Signage | Size 1.5 feet X1 feet=1.5.sq.feet | Rate quoted per Signage in Rs |
| 6 | Standee | Width: 3feet with Aluminum Base Height: Flexible Aluminum rod extendable maximum up to 6 feet height. Flex : 3feet x5feet | Rate quoted per standee in Rs: |


 Addl. District Public Health Officer (FW)
 Subarnapur

| | | | |
|----|--------------------------|---|--------------------------------|
| | Poster | Size (44cmx 56cm) process multicolor, paper 130GSM Art paper ,fixing with adhesive double side gum in the back side of the paper | Rate quoted per piece in Rs: |
| 8 | Poster | poster of size 19'x14' containing visual and message | Rate quoted per piece in Rs: |
| 9 | Poster | Size (45.5cmx 59cm) process multicolor, paper 130GSM Art paper ,fixing with adhesive double side gum in the back side of the paper | Rate quoted per piece in Rs: |
| 10 | Leaflet | Size (22cmx28cm), process, multicolor 90 GSM Art paper | Rate quoted per piece in Rs: |
| 11 | Leaflet | Size (22.5cmx28.5cm), process, multicolor 80 GSM Art paper | Rate quoted per piece in Rs: |
| 12 | Leaflet | Size (22.5cmx28.5cm), process, multicolor 90 GSM Art paper | Rate quoted per piece in Rs: |
| 13 | Banner flex (multicolor) | Flex Banner (Multicolor)Per Square feet | Rate quoted per Sq ft: in Rs: |
| 14 | Flex banner for hoarding | Multicolor Banner for existing Dynamic Hoarding with fixing & transportation per square feet. | Rate quoted per Sq ft: in Rs: |
| 15 | IEC -Folder | Paper 220GSM, Art paper Size 14CMx 22CM, 4 pages , process multicolor | Rate quoted per piece in Rs: |
| 16 | Wall painting | Color used in –Multicolor Enamel paint with water proof (per Square feet) | Rate quoted per Sq ft: in Rs: |
| 17 | Branding / Display Board | Size 3'x2' sun Board/Thickness-3mm sun board/Eco solvent vinyl print | Rate quoted per Sq ft: in Rs: |
| 18 | Display Board | Size 3'x2' Iron Gauze bar 20 gauze 1"x2" / printing message on flex & pasting them/ print quality front lit flex/ fixing & transportation. | Rate quoted per Sq ft: in Rs: |
| 19 | FAMILY FOLDER | <ol style="list-style-type: none"> 1. Length:-Should have enough space to hold at least 20 sheets of A4 size Paper by its length. 2. Breadth: -Should have enough space to hold at least 20 sheets of A4 size Paper by its width. 3. Paper thickness:-Bidders can quote papers of different GSM at different rate. 4. Quality: - Quality of paper may be glossy/plane/hard board. 5. Colour: - Colour of the paper will be same for all the quantity preferably light in Colour or on which the printing must be prominent will be decided at the timing of opening of technical bid. 6. Family folder will be printed on both sides (Matter will be provided by DPMU,.) 7. Should have fold on the side which can be closed after putting the necessary document in to it. 8. Without sample the tender documents will not be considered and rejected. | Rate quoted per piece: in Rs:- |


 Addl. District Public Health Officer (FW)
 Subarnapur

| | | | |
|----|---|---|-----------------------------------|
| | | <p>9. Bidders can bid their price for more than one quality of family folder or different type of paper to be used for family folder.</p> <p>10. All the samples are to be produced at the time of opening of the technical bid.</p> | |
| 20 | Register for HWC and RBSK | Hard Board Kabja Binding Register(17 X 27 inch) Paper Quality: Conquest 90 GSM,200 Folio/register | Rate quoted per piece:- |
| 21 | Reporting format | A4 Size single side printing (Black and white) | Rate quoted per 100 sheets in Rs: |
| 22 | Reporting format | A4 Size double side printing (Black and white) | Rate quoted per 100 sheets in Rs: |
| 23 | Reporting format | A3 single side printing(Black and white) | Rate quoted per 100 sheets in Rs: |
| 24 | Reporting format | A3 double side printing(Black and white) | Rate quoted per 100 sheets in Rs: |
| 25 | Hand out | Multicolor per page (A4 Size) | Rate quoted per 100 sheets in Rs: |
| 26 | Hand out | Black & white per page (A4 Size) | Rate quoted per 100 sheets in Rs: |
| 27 | Hand out | Multicolor both side printing (A4 Size) | Rate quoted per 100 sheets in Rs: |
| 28 | Hand out | Black & white both side printing (A4 Size) | Rate quoted per 100 sheets in Rs: |
| 29 | Hand out | Single colour per page (A4 Size) | Rate quoted per 100 sheets in Rs: |
| 30 | ASHA HBNC format | 6 pages A 4 size double side printing | Rate quoted per 100 pieces in Rs: |
| 31 | ASHA incentive voucher book | As per prototype | Rate quoted per pieces in Rs: |
| 32 | Sticker | Size – 14 cm X 22 cm, Paper – Sticker paper, Process - Multicolour | Per Piece Rate |
| 33 | Sticker | Size – 44 cm X 28 cm, Paper – Sticker paper, Process - Multicolour | Per Piece Rate |
| 34 | T shirt | White T-shirt with printing of MR messages on front & Back Side | Per Piece Rate |
| 35 | HMIS reporting format- CHC/SDH/DH H | Unit: Booklet; Paper Size: A4; No. of sheets: 150 (single side printing); Printing Type: Single side, Black Paper Quality: 70 GSM White Map litho paper; Binding Type: Top Pad binding printed cover page mentioning month, year, name of the CHC/SDH/DHH with hard straw board on back side; Cover | |


 Addl. District Public
 Health Officer (FW)
 Subarnapur

| | | | |
|----|---|--|-----------------------------------|
| | | Page: 1 colour cover page of 70 GSM; One original and duplicate should be mentioned at the right hand top corner. The original copy should have a provision for a dotted line which should be tearable. | |
| 36 | RKSSlip | Unit: Booklet; Paper Size : 1/10; No. of sheets : 150 (single side printing); Printing Type : Single side, Black Paper Quality : 70 GSM White Maplitho paper; Top pad binding | |
| 37 | User charges Receipt book | Unit: Booklet; Paper Size : 1/10; No. of sheets : 200 (With duplicate copy); Printing Type : Single side, Black Paper Quality : 60 GSM color Maplitho paper; Receipt book binding; with unique numbering. | |
| 38 | User fee collection Receipt book | Unit: Booklet; Paper Size : 1/12 ; No. of sheets : 100 (single copy); Printing Type : Single side, Receipt binding with par-potting; Black Paper Quality : 60 GSM color Map litho paper; with unique numbering | |
| 39 | Branding of Vehicle (TATA ACE or similar model) | Front, Back, door and side as per prototype | Per vehicle |
| 40 | Hiring of vehicle (TATA ACE or similar model) | Vehicle for movement of IEC Van with Audio set & battery | Per vehicle per day |
| 41 | CBAC form for ASHA | 2 pages A4 size both side printing, 90 GSM | Rate quoted per 100 pieces in Rs: |

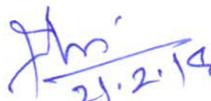
Terms and conditions of financial Bid

- All the Estimated cost Should cover the cost of materials tax, transportation, erection; mounting and one year annual maintenance cost (AMC)etc. for any shape of hoarding
- Agency will be responsible for all type of transportation, installation and mounting of Hoarding in different area as decided by the concerned authority.
- The agency will submit quality photographs (Two for each Hoarding) with clearly mentioning locations and date of mounting at the back side of the photograph.
- In a small tin plate to be fixed behind the hoarding for proper identification of the hoarding.
- The rate is valid for 1 year

NB 01. Rates should be quoted inclusive of cost of sheet, printing, pasting, transportation, fixing, designing, DTP as per specifications & also inclusive of GST & other taxes as applicable.

Place
Date

(Signature and seal of the authorized Agency)


21.2.14
Addl. District Public
Health Officer (FW)
Subarnapur