



XXX-74/2018

DISTRICT ELECTION OFFICE, SUBARNAPUR

No. 1169/Elec., Date: 19/12/2018

TENDER CALL NOTICE

Sealed tender in plain papers are invited from bonafide suppliers/ Manufacturers/ Printing Press/ Agencies/ Firms for supply of articles/ printing works/ to execute following works in connection with ensuing Simultaneous General Elections, 2019.

1. Last date for filing of Tender: 08.01.2019 by 1.00 PM.
2. Date of opening of tender 08.01.2019 at 3.00 PM in the chamber of Addl. District Magistrate & ADEO, Subarnapur

Category of Tender:

1. Local Printing of Forms/ Postal Ballot papers (Annexure-A)
2. Installation of CCTV(Annexure-B)
3. Webcasting of vulnerable polling stations (Annexure-C)

Details of the category wise articles are enclosed in the Annexure.

The detailed list of articles/printing works to be done along with terms and conditions, method of filing tenders etc. available in the District Portal can be downloaded from the website www.subarnapur.nic.in

Preference will be given to the firms/suppliers/Printing Presses of Subarnapur District Headquarters in respect tenders in Categories bearing Sl. No.1, 4 & 5 in view of Election exigency and immediate supply of materials.

Any tenderer can file tender for all or a single category of item but should contain separate sealed cover for each category super-scribing category of item on each envelope. A big envelope should contain all such envelopes or single envelope containing category wise tender and supporting documents (as the case may be) along with the earnest money and cost of tender paper in shape of Bank Draft.

Interested firms should submit their General proposal and Financial proposal in separate sealed envelopes for each tender as detailed above.

The sealed envelope containing the proposal should be sent by Regd. Post/Speed Post of Indian Postal Department to District Election Office, Subarnapur to be delivered by the stipulated date and time stated above. No other mode of delivery shall be accepted.

Terms and Conditions

1. Each Bidder is required to deposit cost of tender paper of Rs. 200/-(Rupees Two Hundred)only and Earnest Money of Rs.5,000/-(Rupees Ten Thousand) only in shape of Bank Draft/ Demand Draft drawn in favour of Officer-in-Charge, Election, Subarnapur payable at SBI Main Branch, Subarnapur for each category. Tender Paper without cost of Tender Papers and EMD will be summarily rejected. The Earnest Money deposited by unsuccessful bidders will be refunded /returned on the very day of finalisation of tender.
2. Self attested photocopy of Pan Card, GSTIN, No dues certificate from Income Tax Department and clearance of any other Tax dues up to 31.03.2018 should be submitted along with the tender paper failing which the tender will not be taken into consideration.
3. The tender should be accompanied with samples of Election materials/ Stationeries to be supplied which should be furnished in separate sealed packets super-scribed 'SAMPLE OF THE ARTICLES' and name of firm/supplier and to be produced before the Tender Committee on or before 08.01.2019 at 1.00 PM.
4. The tenderers may ascertain the probable quantity/ requirement, specification of the articles not specified in this notice from the ERO, Subarnapur, Birmaharajpur and DEO Office, Subarnapur during Office hours on any working day as per their requirement.
5. The tenderers will be required to supply the articles within 7 days from the receipt of Supply Order.
6. The EMD of the selected firm/supplier will be released only after satisfactory execution of the work order, performance as well as supply of specified articles.
7. In case of failure to supply of the required No. of articles and quantity in full as per specification within stipulated period the EMD will be forfeited and criminal liability as per Election Rules will be fixed.
8. The price quoted in the tender should not include the GST but must be shown in separate column.

9. So far as Consumable Election materials/ Stationeries and printing of forms are concerned District Level Firms/Printing Presses will be given preference in view of timely supply of Election related materials and local printing of forms.

10. All the articles/ materials are to be delivered in District Election Office, Subarnapur, ERO Subarnapur, Birmaharajpur on requisition and the cost of transportation will be borne by the successful tenderer. In case of CCTV and Web-casting, the successful bidder has to install those in the specified locations and obtain certificate from the respective authorised Officers. Price of CCTV etc. and installation charges, if any should be quoted separately. The Firm having past experience in the case of installation of CCTV & Web-casting should quote details of work done during past Elections for consideration by the Tender Committee.

11. The District Election Officer & Collector, Subarnapur reserves the right to accept or reject any or all tenders or a part thereof without assigning any reason there for. He also reserves the right to increase or decrease the quantity of any material/ article/ execution of works. The decision of the District Election Officer & Collector, Subarnapur shall be treated final.

12. The firm/ supplier whose tender will be accepted shall have to execute an agreement with the District Election Officer, Subarnapur or his authorised Officer in non-judicial stamp worth Rs.10/- (Rupees Ten only) in the prescribed form on the next day of acceptance of the tender and supply order will be issued .

13. The Firms filing tenders are required to remain present through their authorised representatives during the finalisation of the tenders by the District Tender Committee on the stipulated date & time.

14. Payment of cost of the articles/ works executed will be made after receipt of necessary allotment/funds from Govt. in Home (Elections) Department, Odisha, Bhubaneswar and certificates from the competent authority.

15. The rates quoted by the bidders are valid for a period of one year from the date of signing of the agreement/finalisation of the tender.

16. The tender received within stipulated date and time in response to this office Tender Call Notice No. 1062 Dt. 12.11.2018 need not apply again as the same will be taken into consideration as per the decision taken by the Tender Committee in its proceeding Dt.26.11.2018.

Enclosure-Annexure-A, B, C


**District Election Officer
& Collector, Subarnapur**



Memo No. 1170/Elec, Date 19-12-2018

Copy to the DIO, NIC, Subarnapur with a request to hoist this Notice in the District Portal for wide publicity.

Enclosure-Annexure- A, B, C

JNW
19.12.2018
**District Election Officer
& Collector, Subarnapur**
JL

Memo No. 1171/Elec, Date 19-12-2018

Copy to Sub-Collectors, Sonapur/ Birmaharajpur for information with a request to publish the notice along with its Annexure in the Notice Boards of their respective offices. They are also requested to invite tender for execution of works like Barricading, Light & Mike Arrangements, local purchase of Stationery articles, Videography etc. at their levels and complete tender process by the stipulated date.

Copy to all BDOs/ Tahasildars/ CDPOs of this District for publication in their Office Notice Boards.

Copy to this Office Notice Board.

Enclosure-Annexure- A, B, C

JNW
19.12.2018
**District Election Officer
& Collector, Subarnapur**
JL

Memo No. 1172/Elec, Date 19-12-2018

Copy forwarded to the Jt. CEO -cum-Jt. Secretary to Govt., Home (Elections), Department, Odisha, Bhubaneswar for information and necessary action.

Enclosure-Annexure- A,B, C

JNW
19.12.2018
**District Election Officer
& Collector, Subarnapur**
JL

Category-1

Local Printing of Forms/Postal Ballot papers

Sl No.	Particular of Forms to be printed	Rate of Printing charges with cost of paper per 1000(GST to be shown separately)	Remarks
1	Postal Ballot Papers for AC	(only printing charges)	Paper to be supplied by this office. Separate composing per AC for 2 ACs
2	Postal Ballot Papers for PC	(only printing charges)	Paper to be supplied by this office.
3	Ballot paper Numbering		Same No. in Ballot paper and its counterfoil
4	Other Forms A3 A4 Poster size		Rate to be quoted for printing(black) in single page and for both side
5	Poster(Colour)		Colour printing in different sizes
6	List of Candidates-A4 size		One side printing (AC-wise)
7	Log-Book for vehicle		10 pages
8	Adhesive Colour Sticker for EVMs/VVPATs		Different colours.(1"X2")
9	P.O.L. Coupons		Books (50 pages) in triplicate
10	Id Card for Officers		As per specification
11	Pass (Post Card Size)		
12	DTP A4 A3		
13	Lables		Entrance/ Exit/ Male/ Female/ Not to be detained enroute etc .
14	Leaf-let 1/8 DM size		One side printing for awareness of voters.
15	FLEX Banners of different sizes		Rate to be quoted for different size of flex work

Category-2**CCTV for DISTRICT OFFICE AND SUB-COLLECTORS OFFICES****Locations of Installation:**

District Election Office, Subarnapur premises
 2 (Two) No. of Warehouses of District Election office, Subarnapur
 2 (Two) Sub-Collectors Offices located at Sonapur and Birmaharajpur for
 Commissioning of EVMs/ VVPATs and other election related works.
 Counting Halls at Subarnapur and Birmaharajpur
 Temporary Strong Rooms of Subarnapur and Birmaharajpur Sub-Divisions
 Chambers of Returning Officer -cum- Sub-Collector, Sonapur and Birmaharajpur

Any other place that the Commission/ CEO/ Observers/ DEO/ RO specify.

Sl No.	Item/Accessories	Specifications	Price for purchase (GST to be shown separately)	Hire Charges,(if not purchased) including installation. (per day)	Installation charges on purchase
1	Dome Camera	1/3" Sony Super HAD.CCD,3.6 mm lens with double PCB,420TVI resolution with IR range of 10 mtr or Higher(Branded)			
2	IR Dome Camera	R. Dome Camera 180 Degree coverage 3.0 mm lens,550 TVI or more.IR range 100 mtrs or more. Night Vision, weather proof (Branded)			
3	IR Bullet Camera	1/3" Sony Super HAD.CCD,3.6 mm lens with double PCB,420TVI resolution with outdoor 66 weather proof enclosure and IR range of 25-30 mtrs or Higher (Branded)			
4	DVR	16 Channel Stand Alone H264 Based DVR with 16 Video input, 2 Composite video output, VGA Output, IR remote Control, USB for Back up, USB for Mouse Control Support, IXSATA HDD, Dynamic IP and Static IP support, Realtime 100 FPS in play back and LAN, CIF resolution, Mobile and PDA support, CMS Video Software or (Branded)			
5	SATA HDD	2 TB SATA Hard Disc (Any Good Quality)			

6	PSU	12 Volt 5 AMP SMPS for camera (Integrated Power Supply for 4 Cameras) (Branded)			
7	BNC	BNC connected for camera (two connectors required for each camera)			
8	Cables	As required			
9	Monitor	17" Dell/LG			
10	Technical Support.	Technical service towards installation, testing, Commissioning of the System & training of the person who will handling the system at site			

. NB -Firms having past election experience will be given priority.

Category -3

(Annexure-C)

WEB-CASTING

Web-Casting of Critical & Vulnerable Polling Stations. Details to be specified in due course. Price offered shall include all technical Support, human resources including transportation & Service charges etc. per Polling Booth. Firms having past election experience will be given priority. The Firm should quote details of technical specification, human resources to be deployed at each Polling Stations along with other General & Financial specifications.

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ନଂ...1169.....ତା...19-12-2018 ପ୍ରକାରେ ଆହ୍ୱାନ କରୁଅଛନ୍ତି ।
ସବିଶେଷ ତଥ୍ୟ ଡେଭସାଇଟ www.subarnapur.nic.in
ରେ ଉପଲବ୍ଧ ।

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DISTRICT ELECTION OFFICE, SUBARNAPUR

Memo No. 1173 /

Dt 19-12-2018

Copy to the District Information and Public Relation Officer,
Subarnapur for information and necessary action. He is requested to take
necessary steps for publishing the above news items in one leading Odia News
Paper and one English Paper for wide publicity with the area of 32 Sqcm.


District Election Officer &
Collector, Subarnapur

