

OFFICE OF THE REGULATED MARKET COMMITTEE, DUNGURIPALI

At/Po- Dunguripali, Dist- Subarnapur, (Odisha) PIN- 767023

**EXPRESSION OF INTEREST (EOI)
FOR RUNNING OF HANDLOOM STALL AT
WODC HANDLOOM MALL, SONEPUR
EOI NO.: RMC D/EOI/01/2022-23 Dt. 28.10.2022**

The Collector, Subarnapur-cum Chairperson, RMC, Dunguripali invites interested from the eligible Weaver/National/State Awardee Weavers/Master Weavers/PWCS/SHG /PG Group for expression of interest for running handloom stall at WODC handloom mall, Sonapur. detailed in the table below from eligible bidders

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|----|---|----|--|
| 1. | Name of the Service | :- | Handloom Stall |
| 2. | Area & Location | :- | Badjhinki, Sonapur |
| 3. | Period of Contract | :- | 15 Years |
| 4. | Nos. of Stall | :- | 4 Stall of Size (27'x13') |
| 5. | Date & time of sale & Receipt of Bids:- | | From 10.00 A.M. 31.10.2022 to 04.00 P.M. of 18.11.2022 |
| 6. | Date of Opening of Bids | :- | 11.00 hours on dtd. 19.11.2022
(at Kalapathar Market Yard) |
| 7. | Submission of Application | :- | Secretary, RMC, Dunguripali
At/Po/PS-Dunguripali,
Dist-Subarnapur. |
| 8. | The bidders have to participate in OFF LINE bidding only. Further details can be seen from the website : http:// subarnapur.nic.in . | | |

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**Collector, Subarnapur
-cum-Chairperson, RMC, Dunguripali**

REGULATED MARKET COMMITTEE,
DUNGURIPALI

EXPRESSION OF INTEREST (EOI)

FOR RUNNING OF HANDLOOM STALL

AT WODC HANDLOOM MALL, SONEPUR, ODISHA

EOI NO: R M C D/ EOI-01/2022-23.

DATE: 28/10/2022.

Date of Issue of EOI :- : 28/10/2022. (17:00 Hrs)

Last date of submission of EOI:- : 18/11/2022. (16:00 Hrs)

Opening of EOI:- : 19/11/2022. (11:00 Hrs)

EXPRESSION OF INTEREST

Subject: Expression of Interest for running of Handloom Stall at WODC Handloom Mall, Sonapur.

Regulated Market Committee, Dunguripali invites Expressions of Interest from the eligible Weavers / National / State Awardee Weavers / Master Weavers / PWCS / SHG/ PG Group to run the Handloom Stall At WODC Handloom Mall, Sonapur.

Sl. No	Name of Service	Area & Location	Period of Contract	No. of stalls	Remarks
1	Handloom Stall	2 Stall of size 27" x 13'.0" approx. & 2 Stall of size 27" x 13'.0" approx	15 years (extendable)	4 nos.	

Interested agencies should submit their Application / Expression of Interest on prescribed format on or before 18/11/2022 by 04.00 pm at RMC, Dunguripali

Address for Submission of hard copies:

Secretary, RMC, Dunguripali,

At/Po/PS-Dunguripali, Dist-Subarnapur.

ELIGIBILITY CRITERIA

The vendor should have minimum 5 years' experience to run similar type of business or activity.

FACILITIES TO BE EXTENDED BY RMC, DUNGURIPALI: -

- 1) The RMC, Dunguripali will provide space (As mentioned in EOI) for running the facilities at designated location.
- 2) The RMC, Dunguripali will provide maintenance of the over all area.
- 3) The RMC, Dunguripali will provide watch and ward of the whole area.
- 4) Electricity and water Connection with Meter- The electricity charges will be borne by the party on his own meter.
- 5) **The Agreement for the purpose and handing over of the building with in 2 years of the finalization of the EOI.**

OBLIGATIONS OF THE AGENCY / VENDOR: -

1. The service provider shall use only the space ear-marked to operate the facility and shall not use any other space for any other purpose.
2. The service provider is responsible for maintaining cleanliness in the stall area at all times. All waste generated should be collected in separate bins (to be kept by service provider) and delivered to the nearest garbage collection Centre daily.
3. The service provider shall insure all the stocks in respect to theft, burglary, fire etc. on his own.

RENT AND OTHER CHARGES: -

1. The minimum rent will be charged @ Rs. **1,000/-** per month for running the shop.
2. The electricity charges will be borne by the party on his own meter.

GENERAL TERMS AND CONDITIONS TO THE VENDOR -

1. The shop should be open from 10 am to 8 pm preferably all days of the week. One day of the week (do be decided later on) the shop may be closed.
2. Commitment for providing services at competitive rates on the campus.
3. If service provider sells items there shall be no compromise in quality of items.
4. An agreement is required to be executed by the service provider with the RMC, Dunguripali subject to termination of contract either way by serving a prior notice of 02 months in writing and subject further to the express condition that in the event of any unlawful, antisocial and or anti-institute or unauthorized activities by the service provider having been found, the agreement shall be terminated with immediate effect by giving a prior notice.
5. Service provider will have to ensure utmost cleanliness, hygienic conditions and befitting campus like discipline at their allotted space and accessories at all times.
6. The RMC, Dunguripali has right to cancel Expression of Interest at any stage. Any kind of dispute will be resolved amicably and in this connection, the decision of RMC, Dunguripali shall be final and binding upon both the parties.
7. No child labors shall be employed for servicing as per law.
8. All the rules and regulations of labors laws etc. shall be compliance by the Agency / service provider.
9. Safety standards should be maintained. Fire extinguishers should be installed in accessible places and should be in working conditions. First aid measures should available for emergencies
10. Acceptance of application / Expression of interest will be intimated to the successful service provider through a letter of intent (LOI) duly signed by the authorized signatory of the institution.
11. No subletting / sub-contracting of shop will be allowed at any stage.
12. Before submitting the EOI, the Service provider must visit the Institute for site checking
13. The Institute shall remain fully indemnified against any damage and any incidence arises by the service provider.
14. The service provider must take utmost care to sold only handloom products.
15. The other terms & conditions will be as per Annexure-I

TERMS AND CONDITIONS

1. **The period of contract will be initially for Fifteen year that may extend for three years on the basis of feedback and performance.**
2. The scheduled properties shall remain in absolute possession of RMC, Dunguripali and the present agreement only allows the service provider to use the premises for agreed purposes.
3. The shop should be open from 10 am to 8 pm preferably all days of the week. One day of the week (do be decided later on) the shop may be closed.
4. The service provider will have to pay the fixed monthly rent fee (for providing services as mentioned, Expression of Interest) to the Secretary, RMC, Dunguripali. The Service provider shall pay the agreed monthly rent by seventh day of every month through NEFT in the institute account. In case of late payment of monthly rent Fees, the penalty will be charged @ Rs. 500/- per month.
5. **The successful service provider shall be required to furnish security deposit of Rs. 50,000/- in advance after finalization of EOI as H1 Bidder other than the monthly rent, to the RMC, Dunguripali in form of STDR/Bank Draft of any Nationalize Bank which shall be revalidated in case of execution of new contract or otherwise shall be returned by RMC, Dunguripali within 30 days from the date of vacating the premises by the Service provider.**
6. If there is any damage to any property of RMC, Dunguripali or any payments due to RMC, Dunguripali or any demand from any authority to RMC, Dunguripali arises regarding dues payable by the Service Provider, the RMC, Dunguripali shall encash the Bank deposit held in security to release this payment.
7. **The Service Provider shall start operating the work / services within 05 working days from the date of contract and shall not carry its business in any other part of the premises.**
8. **A committee constituted by the RMC, Dunguripali will make surprise check / monitoring of the services rendered by the service provider.**
9. The Service Provider shall obtain prior permission of RMC, Dunguripali, before carrying out any modifications of structures, installing counters and fixtures in the provided space.
10. Electricity and water Connection with Meter- The electricity charges will be borne by the party on his own meter. Housekeeping of the allotted space will be done by the agency at their own cost.
11. The operation of the shop's timings shall be as per directions of RMC, Dunguripali.
12. If the Service Provider does not vacate the allotted space / building after the expiry of the license period or after one month of notice period of termination of agreement, the agency is liable to pay a monthly penal rent of Rs. 5000/- in addition to the other charges as applicable.

13. The Service Provider shall hand over the allotted space / buildings back along with infrastructure in original condition to the RMC, Dunguripali.
 14. The Service Provider shall carry out only the specified approved activities around the shop / allotted space and shall not carry any unspecified activities in contravention with the license conditions.
 15. The Service Provider shall maintain and develop the shop / allotted space without causing any damages to its surroundings and the environment during the period of license.
 16. The RMC, Dunguripali reserves the right to revoke the License after giving two month written notice to the Service Provider and also the right to inspect and control the development and operational work undertaken by the Service Provider at all times and the Service Provider shall obey the orders and directions issued by the RMC, Dunguripali.
 17. Complete hygiene and Cleanliness has to be maintained in the shop / allotted space. Any litter thrown anywhere in the area due to the activities of the Service Provider has to be cleared / collected by the Service Provider only.
 18. The successful Service Provider shall have to enter into an Agreement with the RMC, Dunguripali for the purpose on Non-Judicial Stamp paper of Rs. 100/-. The cost of agreement shall be borne by the Service Provider.
 19. It is the sole responsibility of the Vendor/Franchisee to collect the garbage and dispose appropriately.
 20. Use of disposable materials / carry bag etc.made out of plastic is completely prohibited. All items / equipment / storage / display must be contained within the allotted area.
- If the Agency / service provider agreeing the above terms and conditions, satisfying the above eligibility conditions and interested in running the above activities should give the following documents and information along with the Expression of Interest.
- (a) Company profile (background) including contact details (address, Telephone, Email ID, detail of branches if any) in prescribed format (Annexure-II) and other relevant document.
 - (b) Annexure - III
21. The Expression of Interest (EOI) complete in all respects with stipulated documents, should be submitted and addressed to Secretary, RMC, Dunguripali in a sealed cover by super scribing the envelop with 'Expression of Interest (EOI) for Running of Handloom Stall at WODC Handloom Mall, Sonapur, Odisha
 22. All papers of the Expression of Interest (EOI) should be signed and stamped by the authorized signatory of the agency / service provider.
 23. Expression of Interest should reach the above address on or before 04:00 PM of Dated: 18/11/2022 and the date of opening of the EOI will be informed through mail. The Expression of Interest received after the last date and time shall not be entertained. RMC, Dunguripali shall not be responsible for postal delay / loss.

(On the letter head of the firm)
Proforma for Application

Personal Information-

1.	Name of Vendor	
2.	Complete Address of the Vendor	
3.	Date of Registration of Firm	
4.	PAN Number	
5.	Month and year of Establishment	
6.	Authorized Distributor / Franchise / Supplier of (Specify brand and attach certificate) if applicable	
7.	Email id and mobile number	
8.	Other information	

Details of work experience: (contract copy to be enclosed)

Sl. No.	Worked With (Name of Organizations)	Period	
		From	To

I/We hereby submit the proposal for running a shop at Indian Institute of Technology Jammu. I/We undertake to agree to all terms and conditions of the document. It is certified that our firm fulfils the eligibility criteria mentioned by the Institute in EOI. Supporting documents of all the above information are also attached

Date:

Signature of the Vendor with stamp / seal

Documents to be attached:

- PAN
- Firm/Company Registration Certificate.
- GST Certificate, if any.
- Other Statutory Registrations/Licenses, if any.
- Experience details, along with supporting contract copies
- Valid License to sell the item
- Any other document as required under other provisions of this EOI document and not mentioned herein above.

Format for submission of Quotation

Quotation Number:

Dated:

Sl. No	Component	Rent Amount (INR) per month
1	Rent to be paid to RMC, Dunguripali for running a Handloom Stall in WODC Handloom Mall, Sonapur.	
	In words	

The minimum rent will be Rs. 1,000/- per month

Signature of the Vendor with stamp / seal

Note: The bids are evaluated on following basis

Evaluations Criteria for EOI

The evaluation will be done taking into consideration the rent quoted by the bidder

The contract will be awarded to the responsive bidder on highest rent basis (H1Bidder)

