

# DISTRICT EDUCATION OFFICE, SONEPUR

## TENDER CALL NOTICE FOR OAVS

No. 4606 // Date. 22/08/2022

Sealed tenders are invited from reputed firms/ agencies suppliers for supply as per tender specifications. The details tender documents can be obtained from the District website <https://subarnapur.nic.in>.

Interested bidders may submit their sealed tender documents in prescribed format to the "District Education Office, Sonapur, on or before dt. 7-9-2022 by 2 PM through speed post/ registered post/ Courier Service only. Bidders are required to submit Technical Bid and Financial Bid in separate envelopes enclosed in a common envelopes mentioning "Tender for supply of Furniture for OAVs" on the cover of the envelopes.

The technical's bid will be opened on Dt. 7-9-2022 at 3 PM in Collectorate Conference Hall in the presence of the bidders or their authorized representatives. The financial bid may be opened on the same day or the date of opening will be intimated to the successful bidders, through E-mail only (mail address submitted in the tender documents).

The Authority reserves the right to accept or reject any or all tender without assigning any reason thereof.

  
Collector, Subarnapur

Memo No. 4607 // Date. 22/08/2022

Copy to DIO, NIC, Subarnapur for information and necessary action. He is requested to web hoist the Tender Notice in the district portal.

Copy to Notice board or Collectorate, Subarnapur /District Education Officer, Sonapur/ All BEOs /Principals of all OAVs of Subarnapur District for information and request to display the notice for wide publication.

  
Collector, Subarnapur

## **Bid Price:-**

- a) The transportation & Installation charges are also to be included in the Bid Price.
- b) All taxes, duties and other levies payable by the dealer under the Contract shall be included in the Bid price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices should be quoted in Indian rupees only.

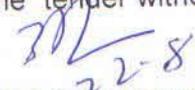
## **While submitting the bid, the bidders furnish the following documents:-**

- i. Self attested copy of Registration Certificate of firm/ agency with seal & signed.
- ii. Self attested copy of valid PAN No. with seal & signed.
- iii. Self attested copy of valid GST Registration Certificate with seal & Signed.
- iv. Self attested copy of June-2022 GST Return file certificate with seal & signed.
- v. Self attested copy of last Financial Year's IT Return (2020-21) assessment year (2021-22) with seal & signed.
- vi. Tender paper cost in shape of Demand draft of Rs.5,000/-
- vii. Bank Account Number (Self Cancelled Cheque to be attached)
- viii. Chartered Firm attested Three year (2018-19, 2019-20 & 2020-21 ) annual Turn over Certificate with seal & Signed.

## **Term & Conditions:-**

- 1) Each bidder shall submit only one quotation as per the enclosed Quotation format.
- 2) The Bidders are required to deposit non- refundable Tender paper cost Rs.5,000/- (Rupees Five Thousand ) only in shape of Demand Draft in the name of the firm in favour of District Education Officer, Sonepur Payable at Sonepur while submitting Bid.
- 3) The bidder should submit and execute a "Bid security declaration" in lieu of Bid security (EMD) with stipulation that if the bidder withdraws or modifies his bids during period of validity etc., the bidder will be suspended for the time specified in the tender documents as per finance department letter no. 8943/F dated 08.03.2021 of Government of Odisha.
- 4) The successful bidder will have to deposit a performance security Deposit of 3% of the contract price in the form of Bank Guarantee: from any Nationalized Bank drawn in favour of District education Officer, Sonepur, covering a period of Three (03) year from the date of intimation to the selected bidder with award of supply.
- 5) The conditional bids shall not be considered and will be rejected in very first instance.
- 6) Sealed tenders will be received up to dt. 7-9-22 till 9 PM at the Office of the District education Officer, Sonepur . Any tender received after the due date & time will be summarily rejected / returned to the sender without opened. The tenders will be received , through regd. Post/ speed post/ courier service only.
- 7) The bidders are to submit their tenders in separate sealed covered envelope for technical bid and financial bid by subscribing " Technical Bid" in cover "A" and "Financial Bid" in cover "B" and both covers should be put in third cover " C" which should be subscribed as "Tender for Supply of Furniture for OAVs".
- 8) The sealed tender cover "A" (Technical Bid) submitted by the tender will be opened by the District purchase committee in the office chamber of the Collector, Subarnapur on Dt. 7-9-22 at 3 PM . The bidder or his representative may present at the time of opening of the tender.

- 9) The authorize representative should show authorization letter with ID proof in the opening of technical bid.
- 10) The financial bid will be opened of only those who have technically qualified. The financial bid may be opened on the same day or the date of opening will be intimated to the successful bidders, through E-mail only (mail address submitted in the tender documents)
- 11) The tender shall remain valid for a period of 90 days from the last date fixed for receiving the same.
- 12) Delivery period should be within 07 days from the issue of the supply order. If failed to supply within the time period the order will be automatically stand cancelled without further communication.
- 13) Rate quoted must be inclusive of all taxes, transportation and installation & will be valid for a period of one year from the date of approval.
- 14) The under signed reserves the right to place the order in phases.
- 15) The numbers of Items / materials are subject to change in supply order as per requirement.
- 16) Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of supply or purchase order may result in rejection of the bidder's offer.
- 17) The bidders must submit samples in conformity with specification mentioned in the tender document & Demo of the materials/ items before opening of the technical bid for quality verification. The firm/agency will be considered strictly on the basis of the quality of the sample submitted by bidders which will be evaluated by the District Level Purchase Committee. The item will be selected by the purchase committee on the basis of the quality. The technical bid of the selected items will be opened. If the stock supplied by the successful bidder does not match with the demo at time of delivery of items, the stock will be rejected & the supplier has to replace the total quantity of the same product of his own cost.
- 18) The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which (a) are properly signed and (b) confirm to the terms & conditions and specifications.
- 19) If found that the successful bidder is incompetent to provide the "Supply of materials, in such a situation, the proposal may be reviewed for award of the contract to the next qualifying bidder or go for a fresh bid depending on the circumstances. No form of compensation shall be payable in any form whatsoever to the forfeited firm. In case it decided to go for the next qualifying bidder, negotiation may be considered to bring down their price nearer to the originally Evaluated or Lowest bidder in consideration to the orders to be supplied.
- 20) The bidder should deliver and install the goods within 07 days from the date of purchase order. The bidder should take responsibility of the goods till it reaches the delivery destination. Insurance etc shall be arranged by the supplier, Bidder shall arrange the road permits or any other document wherever required.
- 21) The successful bidder shall not assign or sub- contract or sub-let the whole or any part of the supply order in any manner.
- 22) The Authority reserves the right to withdraw or relax any of the terms and conditions mentioned above so as to overcome the problem encountered at a later stage.
- 23) All corrigendum containing amendments to this tender will be posted in District website. Bidders are advised to periodically check our website for updating the matter.
- 24) Any legal dispute arises out of this is subject to Subarnapur jurisdiction only.
- 25) The under signed reserves the right to accept or reject any or all the tender without assigning any reason thereof.

  
Collector, Subarnapur

## **Technical Bid:-**

1	Name and address of the supplier	
2	Full address of the supplier	
3	Telephone and Mobile Phone No.	
4	E-mail address if any	
5	Firm/Agency registration Details	
6	GST Regd. No. (enclose self attested copy)	
7	PAN No. (enclose self attested copy)	
8	June-2022 GST Return file certificate (enclose self attested copy)	
9	Last one Financial Years IT Return (2020-21)/ assessment year (2021-22) (enclosed self attested copy)	
10	Tender paper cost in shape of Demand Draft Rs.5,000/- (mentioned DD no. & amount)	
11	Bank Account Number (cancelled Cheque to be attached)	
12	Chartered Firm attested three year (2018-19 to 2020-21 ) annual Turnover Certificate with seal & Signed.	

I do hereby certify that, the above-mentioned particulars/ information are true to the best of my knowledge and correct place.

**Full signature of the Bidder with date and seal.**

### **Declaration:-**

- 1) I/we the proprietor/ partner/ do declare that I/we am/have competent to sign this declaration and execute this tender documents.
- 2) I have carefully read and understood all the terms and condition soft the tender and undertake to abide by them.
- 3) The information/ documents furnished long with the above application are true and authentic to the best of my knowledge and belief, I/ we am/ have well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
- 4) I/we do hereby declare that I/ we have not been de-recognized/ black listed by any state Govt./ Govt. of India/ Govt. Organization /Govt. institution for supply of non-standard quality (NSQ) as asked for or non-supply.
- 5) I/we do hereby declare that I/we will deliver my work as per the terms, conditions and Specification of the tender documents and work order.

**Full signature of the Bidder with date and seal.**

**FINANCIAL BID**

SI No.	Name of the Item with Specification	Brand Name with Model if any	Unit	Price quoted per unit in Rs. Inclusive of all taxes	Transportation Installation Charges if any	Total Price
1	2	3	4	5	6	7
1	Double Seated Duel Desk		01 Nos.			
2	Teachers class room Chair					
3	Teachers class room Table					
4	Teacher Common Room Chair					
5	Teacher Common Room Table					
6	Principals chair					
7	Principals Table					
8	Office Chair					

Total bidding price (including taxes and other charges is Rs. \_\_\_\_\_ (Rupees)  
\_\_\_\_\_ ) in words.

we agree to supply the above goods in accordance with the technical specification mentioned in the supply order.

**N.B:-**

- a) In case of discrepancy between unit price and total price, the lowest price among them shall be prevail.
- b) We agree to other terms and conditions of the tender and also confirmed we will provide the materials as per the standard specified in the document.

Place:-

Date:-

**Full signature of the Bidder**

Item wise Abstract

SI No.	Name of the Items	Quantity
1	Double Seated Duel Desk	336
2	Teachers class room Chair	16
3	Teachers class room Table	16
4	Teacher Common Room Chair	20
5	Teacher Common Room Table	4
6	Principals chair	2
7	Principals Table	2
8	Office Chair	8

<b>SPECIFICATIONS</b>	
<b>DESK-CUM-BENCH-2 SEATER</b>	
GENERIC	
TYPE OF DESKING	INTEGRATED DESK CUM SEATING WITH SHELF/ STORAGE UNDER DESK
DESKING CONFIGURATION	TWO SEATER
LENGTH OF DESKING, SEATING AND BACKREST (if provided) IN MM (+/-10 mm)	1050
DESK/ BENCH SPECIFICATIONS	
MATERIAL OF DESK TOP +/- 2mm (FOR SHELF/ STORAGE +/- 4 mm)	18 mm THICK PRELAMINATED PARTICLE BOARD
MATERIAL OF SUPPORT STRUCTURE OR SIDE PANNEL	MILD STEEL SQUARE SECTION OF OUTSIDE SIDE MINIMUM 25 mm AND WALL THICKNESS MINIMUM 1.2 mm
HEIGHT OF DESK TOP IN mm (+/- 5 mm)	750
WIDTH OF DESK TOP IN mm (+/- 5 mm)	380
SEATING SPECIFICATION	
MATERIAL OF SEAT AND BACKREST (if provide) (+/- 2 mm(for back rest +/- 4 mm)	18 mm THICK PRELAMINATED PARTICLE BOARD
MATERIAL OF SUPPORT STRUCTURE OR SIDE PANNEL	MILD STEEL SQUARE SECTION OF OUTSIDE SIDE MINIMUM 25 mm AND WALL THICKNESS MINIMUM 1.2 mm
MATERIAL OF SEAT CUSHION	WITHOUT CUSHION
WIDTH OF SEATING IN mm (+/- 10mm)	340
Height of seat in MM (+/- 10 mm)	440
WIDTH OF BACKREST IF PROVIDE IN mm (+/- 5 mm)	260
BACK SUPPORT FOR SEATING OF SAME MATERIAL AS SEATING	WITHOUT CUSHION
WARRANTY	minimum 1 Year

### Furniture & Fixtures

Facility	Details
Student Seating	Compact dual seaters of white colour & blue border
Teacher Desk	Table, Chair of white colour & blue border

<b>PRINCIPAL TABLE</b>	
<b>MATERIAL</b>	
Handles Material	Injection moulded polypropylene
Thickness of PVC tape on edges of Table Top banded with the help of hot melt glue (mm)	2.0 mm
Storage Unit and Drawer Units Material	0.6 mm M S Sheet (Not as per IS 8126)
Shoes Material	PVC
<b>GENERIC</b>	
Storage	one side
Total Number of Storage Units	triple storage
Cup Board / Locker type Storage Units	N.A
Lock on all storage units	Provided
Loading capacity of table top in KG ( ±5 Kg)	100 KG
Table Top Material and Thickness (±2 mm)	18 mm thick prelaminate Particle Board (Not as per IS 8126)
Padestal (Under structure)	Mild steel ERW tube 38 mm x 25 mm x 1.2 mm thick
Table Top Length ±10(mm)	1500 millimeter
Table Top Width ±10(mm)	750 millimeter
Table Height ±5(mm)	725 millimeter
<b>DIMENSION</b>	
Width of Storage Unit ±5(mm)	355 millimeter
Depth of Storage Unit ±10(mm)	550 millimeter
Overall Height of Storage Units ±10 mm	670 mm
Height of smallest Storage Compartment / Drawer ±3 mm	140 mm
Height of medium size Storage Compartment / Drawer ±5 mm	140 mm
Height of Largest Storage Compartment / Drawer ±5 mm	315 mm
Width of Locker / Cupboard type Storage unit	355 mm
Depth of Locker / Cupboard type Storage unit	560 MM
<b>CERTIFICATION</b>	
Test reports to be furnished to buyer on demand	YES
OEM of offered product with certificate	
<b>WARRANTY</b>	
	Minimum 1 Year

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**PRINCIPAL CHAIR**

<b>MATERIAL</b>	
Pedestal Base	Glass Fibre Nylon with ABS/ Nylon Twin Caster Wheels Minimum 5 Nos, of 50 mm Size
Arm Material	Proopylene
seat material	PU Foam covered with Fabric
Density of PU foam used in seat KG per Cu Meter (+/- 3)	45
Density of PU foam used in backrest in KG per Cu Meter (+/- 3)	45
Material of Fabric Back Cover / Material for Backrest	100% polyester fabric
Material of Fabric of Seat Cover	100% polyester fabric
GSM/Thickness of fabric $\pm 5\%$ (Gram/Square meter)	250 gram
<b>GENERAL</b>	
Chair Type	central tilt synchronic
Tilt Tension Adjustment	Yes
Height Adjustment $\pm 5$ (mm)	up to 120 mm
Arm	With
Type of backrest support	backrest symmetrical lumber support
Arm Type	Fixed
Colour of Fabric for Seat and Backrest	black
Ergonomic Seat Design	Yes
Back type	push back
Backrest is made of two pcs injection moulded frame	Backrest is made of one piece injection moulded frame
Seat type	fixed
Seat is curved	Yes
Locking mechanism	Yes
Type of locking	upright locking
Number of arm movement	N.A
Lumber support	N.A
<b>DIMENSION</b>	
Overall Chair Height $\pm 15$ mm	990
Backrest Height $\pm 15$ mm	600 millimeter
Backrest Width $\pm 10$ mm	480 millimeter
Seat Height $\pm 15$ mm	420
Seat Width $\pm 10$ mm	480
Seat Depth $\pm 10$ mm	480 millimeter
Thickness of MS Plate Joining the under structure with Seat	1.2 millimeter
Thickness of Plywood used in Seat $\pm 1$ (mm)	12 mm
Thickness of Plywood used in Backrest $\pm 1$ (mm)	12 mm
Padestal Size (Diameter in mm) $\pm 10$ mm	650
Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm)	45 mm
Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 2 MM)	45 mm
<b>CERTIFICATION</b>	
OEM of offered product with ISO certification	
<b>WARRANTY</b>	Minimum 1 Year

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**TEACHER COMMON ROOM TABLE**

<b>GENERIC</b>	
Seating Capacity	6 SEATER
Shape of Table Top	Rectangular
Type of Socket Box	No Socket Box
Wire entry System	N.A
Type of understructure	Leg type
Number of Legs per Seat	4
Leg Top Attachment	Powder coated MS plate of thickness 3.0 mm
At Top Leg assembled together with	3 mm thick M S sheet powder coated
<b>MATERIAL</b>	
Material of Table Top	Three Layer Prelaminated Particle Boards Of Grade-II Type-II Of IS:12823/Latest
Material of Legs	MS pipe of 75 mm width and 25 mm thick.
<b>DIMENSION</b>	
Length in mm (Select NA in case of Round Table) ±10(mm)	1850
Width in mm (Diameter in case of Round Table)±10(mm)	900
Height in mm (±5 mm)	750 mm
Thickness of Top ±2(mm)	25 millimeter
Height of Modesty Panel ±5(mm)	NA
<b>COLOUR &amp; FINISH</b>	
Packing	Five Ply Corrugated Board And Strapped With 12 Mm Hdpe Strap
<b>CERTIFICATION</b>	
Test reports to be furnished to buyer on demand	
<b>WARRANTY</b>	Minimum 1 Year



**Teacher Common Room Chair:-**

GENERIC	
Chair Type	With Arms
Type of Seat and Backrest	Padded with Polyurethane Foam
Frame Type	Cantilever
Castors	Without
MATERIAL	
Material of Fabric Back Cover	polyster
Thickness of Plywood used in Backrest IN MM ( $\pm 1$ mm)	12 mm
Frame Material	ERW pipe
Density of Polyurethane Foam Used in Seat $\pm 2$ (Kg/Cub M)	45 Kg/Cub.M
Material of Fabric of Seat Cover	fabric
Density of Polyurethane Foam Used in Backrest $\pm 2$ (Kg/Cub M)	45 Kg/Cub.M
Thickness of Plywood used in Seat $\pm 1$ (mm)	12 mm
GSM/Thickness of Fabric $\pm 5$ (Gram per Sq Meter)	250 Gram per Sq Meter
Arm Material	polypropelene
Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 3 mm)	40 mm
Thickness of Polyurethane Foam Used in Seat IN MM (+/- 3 mm)	50 mm
Shoe Type	nylon rubber
DIMENSION	
Size of Material (mm)	2 mm thick 25 mm tube
Chair Height $\pm 15$ (mm)	890 mm
Seat Depth $\pm 10$ (mm)	450 mm
Seat Width $\pm 10$ (mm)	470 mm
Seat Height IN MM $\pm 5$ (mm)	460
Backrest Width $\pm 10$ (mm)	480 mm
Backrest Height $\pm 10$ (mm)	550 mm
Arm Length $\pm 5$ (mm)	250 mm
Arm Width $\pm 2$ (mm)	50 mm
CERTIFICATION	
Test reports to be furnished to buyer on demand	
WARRANTY	Minimum 1 Year

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<b>TEACHER CLASS ROOM TABLE</b>	
<b>GENERIC</b>	
Shape of Table	Square
Seating Capacity	4
<b>MATERIAL</b>	
Material of top	Prelaminated board
Material of understructure	Powder Coated MS
Material of top finish	Teak laminate/ply with polish
<b>DIMENSION</b>	
Length of table $\pm 10$ mm (Diameter in case of Round)	900 mm
Depth of table $\pm 10$ mm	900 mm
Height of table $\pm 10$ mm	750 mm
Thickness of top in mm (+/- 5%)	25 mm
Shape and Dimension of Base	4 Leg MS finish
<b>MISC</b>	
Number of vertical support	4
Under Structure Diameter of Pipes (Width in case of Square sections) in mm	40
Vertical Support Diameter of Pipes (Width in case of Square sections) in mm	40
<b>CERTIFICATION</b>	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
<b>WARRANTY</b>	Minimum 1 Year

<u>TEACHER CLASS ROOM CHAIR</u>	
GENERIC	
Chair Type	With Arms
Type of Seat and Backrest	injection moulded Polypropylene
Frame Type	4 Legs
MATERIAL	
Frame Material	MS ERW tube
Arm Material	polypropelene
Shoe Type	nylon rubber
DIMENSION	
Size of Material (mm)	16 gauge tubular pipe
Chair Height $\pm 15$ (mm)	850 mm
Seat Depth $\pm 10$ (mm)	530 MM
Seat Width $\pm 10$ (mm)	520 MM
Seat Height IN MM $\pm 5$ (mm)	450
Backrest Width $\pm 10$ (mm)	520 mm
Backrest Height $\pm 10$ (mm)	400 mm
Arm Length $\pm 5$ (mm)	200 mm
Arm Width $\pm 2$ (mm)	30 mm
CERTIFICATION	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
WARRANTY	Minimum 1 Year