



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,  
SUBARNAPUR

E-Mail: \_\_\_\_\_@gmail.com,

Phone No- 06654-220209

Letter No 10321

Date 08.03.2022

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SUBARNAPUR

Bid ref. No. / 1032

CDM & PHO/NLEP/01/ 2021-22 Tender Call Notice

Date- 08.03.2022

Sealed tenders are invited from authorized Manufacturers / Suppliers / Distributors for **supply of Micro Cellular Rubber (MCR) Footwear (Gr-I & II)** to Subarnapur district. The details are available in the district website: [www.subarnapur.nic.in](http://www.subarnapur.nic.in). The tender paper cost of Rs500/- (Non-Refundable) in shape of Demand Draft from any nationalized Bank in favour of **ZSS-NLEP-Sonepur** payable at SBI Sonepur(1085), Odisha. The eligible bidders may submit their tender papers **on or before 21.03.2022 by 01.00 PM** through Registered Post / Speed Post only to the undersigned. The tender documents will be opened on the same day i.e. **21.03.2022 at 03.00 PM** in the office chamber of the undersigned. The bidders or their representatives may present at the time of opening. **The undersigned reserves the right to accept or reject any or all the tender without assigning any reason thereof.**

Sd/- (Dr. V.R.Pati)  
Chief District Medical & Public Health Officer  
Subarnapur

  
Chief Dist. Medical & Public Health Officer  
Subarnapur



**TERMS & CONDITIONS FOR  
SUPPLY OF Micro Cellular Rubber (MCR) Footwear (Gr-I & II)**  
Chief District Medical & Public Health Officer, Subarnapur  
(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)

**Bid Reference No. – C.D.M. & P.H.O. (Subarnapur) – CDM & PHO/NLEP/01/ 2021-22**  
**TENDER DOCUMENT FOR SUPPLY OF Micro Cellular Rubber (MCR) Footwear (Gr-I & II)**

**LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 21.03.2022 by 01.00 PM**

**DATE & TIME OF OPENING OF TENDER : 21.03.2022 at 03.00 PM**

**PLACE OF OPENING OF BID DOCUMENTS: DTU, O/o CDM & PHO, SUBARNAPUR**

**ADDRESS FOR COMMUNICATION  
AND**

**O/o. C.D.M & PHO, SUBARNAPUR  
(LEPROSY WING)**

**RECEIPT OF BID DOCUMENTS**

**Subarnapur – 767017.**

**Chief Dist. Medical & Public Health Officer  
Subarnapur**

## SALE OF TENDER / BID DOCUMENT

Sealed tender are invited from the manufacturers / Suppliers/ Distributors for supply of Micro Cellular Rubber (MCR) Footwear (Gr-I & II) as per the specification mentioned at Annexure-II. The Bidders has to download the Tender Documents directly from the WEBSITE available at [www.subarnapur.nic.in](http://www.subarnapur.nic.in) within the stipulated period. The tender cost fee of Rs.500/- (Non-refundable) in shape of Demand Draft from any Nationalized Bank in favour **ZSS-NLEP-Sonepur** payable at SBI, Sonepur (1085) must be enclosed along-with the Technical Bid. The Bidders should specifically super scribe, "Tender for Supply of Micro Cellular Rubber (MCR) Footwear (Gr-I & II) & Last date of receipt 21.03.2022 till 01.00 PM" on the top of the outer envelope containing Technical Bid (Bid-A) and Price Bid (Bid-B) separately. The Tender cost fee and the EMD amount of Rs 5,000/- (Rupees Five Thousand Only) must be submitted separately in separate demand drafts from any Nationalized Bank in favour **ZSS\_NLEP-Sonepur** payable at SBI, Sonepur (1085). The authority i.e C.D.M.P.H.O, Subarnapur shall have no responsibility for any delay / omission on part of the bidder. **The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website.**

### IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS

1. Purchaser : C.D.M. & P.H.O, Subarnapur
2. Indenter : C.D.M. & P.H.O, Subarnapur
3. Consignee : C.D.M. & P.H.O, Subarnapur
4. Delivery Period : Within 30days from issue of the purchase order.
5. Mode of Delivery : By Air / Road / Rail (On door delivery basis)

#### 6. EMD

Rs. 5000/- (Rupees Twenty Thousand) only per tender. The Earnest Money Deposit must be submitted in the shape of demand Draft only in favour of **ZSS-NLEP-Sonepur**, from any Nationalized Bank payable at **SBI, Sonepur (1085)**. The EMD will be refunded to the unsuccessful bidders and the EMD of qualifying bidders will be refunded after successful completion of supply of items within the stipulated time-period.

  
Chief Dist. Medical & Public Health Officer  
Subarnapur

**7. General Conditions for supply:**

a) Under no circumstances, the organization shall appoint any sub contractor or sublease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited (EMD) by the organization shall be forfeited.

b) All bills should be super – scribed as Supply of Micro Cellular Rubber (MCR) Footwear (Gr-I & II) under NLEP & bill should be prepared on values of the goods + all taxes.

c) The quoted price must be **inclusive of all taxes including transportation cost.**

d) All bills should contain the **GST number.**

e) Income Tax return for last three consecutive years must be submitted along with the tender documents.

f) The Average annual turnover must not be less than **Five Lakhs** for the last three consecutive years & the audited balance sheet for the last three years must be submitted.

g) The bidders should quote a **single rate for each item.** Multiple quoted rate for a single item will not be considered.

h) In no case the quoted rate must **exceed the MRP.**

i) The quoted rates must be either **typed / computerized.** The rates must be quoted both **in words & figures.** In case of difference of the quoted rates the rate in words will be taken into consideration.

j) All the documents must be **self-attested.**

k) The contents of the documents must be enclosed showing the page nos.

l) Bidders who have been blacklisted either by the Tender inviting authority or by any district/state Govt. or Central Govt. organization for the quoted item is not eligible to participate in the tender during the period of blacklisting.

An **Affidavit either from the Magistrate or Notary to be submitted that “the firm has neither been black listed by any organization nor any criminal cases pending against them”.**

(m) The tenderer must **submit/furnish a certificate / Declaration** in the tender to the effect that, **“the price quoted is not more than the open market price or also under GeM Rate Contract where such rate exists.** However, in circumstances when the price decreases during the contract period, the approved supplier should ethically intimate the same to the purchasing authority.

n) The qualified bidder has to take the measurement of the chappal of the patients as per the requirement of the district.

o) Any query regarding supply of chaapal should be clarified from the Physio Technician (Mrs Sunita- 9438281720 / 6371609781) during the official hours.

**GENERAL TERMS AND CONDITIONS:**

1. Sealed tenders will be received up to 21.03.2022 till 01.00 PM at the office of C.D.M. & P H.O. Subarnapur for the purchase of **Micro Cellular Rubber (MCR) Footwear (Gr-I & II)** as per the specification mentioned at **Annexure-II**. Any tender received after the due date & time will be rejected / returned to the sender unopened. The tenders will be received through **Regd. Post / Speed Post only**.
2. The bidders are to submit their tenders in separate sealed covered envelope for technical bid and financial bid by subscribing "**Technical Bid**" in cover "A" and "**Financial Bid**" in cover "B" and both covers should be put in third cover which should be subscribed as "**Tender for Supply of Micro Cellular Rubber (MCR) Footwear (Gr-I & II). & Last date of receipt 21.03.2022 till 01.00 PM**".
3. The sealed tender of Cover "A" (Technical bid) submitted by the tenderer will be opened by the purchase committee in the office chamber of the CDM&PHO, Subarnapur, on dated 21.03.2022 at 03.00 PM. The bidder or his representative may present at the time of opening of the tender.
4. The Financial Bid will be opened of only those who have technically qualified. The Financial bid may be opened on the same day or the date of opening will be intimated to the successful bidders **through e-mail only**. (Mail address submitted in the tender document)
5. Delivery Period should be within 30 days from the **issue of the supply order**.
6. Rate quoted must be **inclusive of all taxes** & will be valid for a period of one year from the **date of approval**.
7. The undersigned reserves the right to place the order in phases.
8. The bidders are required to submit the sample of each item as mentioned in the item list at the time of opening of the Technical Bid. These items will be selected by the purchase committee **on basis of the quality & Cost**. If the stock supplied does not match with the sample, the stock will be rejected & the supplier has to replace the total quantity of the same product at his own cost.
9. **The undersigned reserves the right to reject any or all the tender without any reason thereof.**

**Sd/- (Dr V R Pati)**  
**Chief District Medical & Public Health Officer**  
**Subarnapur**

  
**Chief Dist. Medical & Public Health Officer**  
**Subarnapur**



### Check List

### Annexure-I



## Please put in the respective box Application for Supply of Drugs & Consumables to Subarnapur Distr

Sl No	Details	To be filled up	Remarks										
1	Name of the Firm with Complete Address, mobile no & E-mail Address for Correspondence.												
2	Whether tender paper cost in shape of DD worth of Rs 500 /- to be submitted along with the tender paper.	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						Details of DD no. & date to be mentioned
Page No.	From	To	Yes	No									
3.	EMD Deposited ( Yes/ No)	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						Details of DD no. & date to be mentioned
Page No.	From	To	Yes	No									
4.	GST Registration/ Pan card (Xerox Copy) submitted or Not	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
5.	Income Tax Return for last three Years	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
6	Audited balance sheet for last three years Average Turnover of 05 (Five) Lakhs in last three consecutive years.	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td><td>Yes</td><td>No</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
7.	Tender document containing total no of pages.	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td></tr><tr><td></td><td></td><td></td></tr></table>	Page No.	From	To								
Page No.	From	To											
8	Affidavit in respect to not being BLACKLISTED	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td></tr><tr><td></td><td></td><td></td></tr></table>	Page No.	From	To								
Page No.	From	To											
9	Under taking to supply the items in stipulated period & MRP not exceeded	<table border="1"><tr><td>Page No.</td><td>From</td><td>To</td></tr><tr><td></td><td></td><td></td></tr></table>	Page No.	From	To								
Page No.	From	To											

**Certified that, the above information submitted by me/my firm is true to the best of my knowledge and if any information is found false at any point of time then the whole offer/tender may be cancelled. I have suppressed no facts in the tender which could debar me to participate in the tender. If it is revealed after opening of the tender that any fact is suppressed by me, tendering authority shall have the right to reject my tender along with other punitive action against me as per law. Again I agree & will abide with the terms & conditions fixed by the authority.**

**Full Signature of the tenderers.  
Mobile No, e-mail & Correspondence Address**

**N: B: Please submit self signed Xerox copy of all documents.**

**Chief Dist. Medical & Public Health Officer  
Subarnapur**

**Annexure-II**

**SPECIFICATION**

1. Inner sole should be made up of Micro Cellular Rubber (MCR) with shore strength of 18-20.
2. The outer sole should be cut out from rubber sheets (not tyre) with rough outer surface having  $60 \pm 2$  shore strength.
3. Soft leather with inner lining of aster leather should be used for upper straps. No buckles should be used.

**Full Signature of the bidder**

*M*  
**Chief Dist. Medical & Public Health Officer  
Subarnapur**

**Financial Bid**

**Annexure-IV**

Sl. no.	Type of MCR Chappal	Unit (Pair)	Unit Cost	GST %	Unit Cost including GST	Name of the manufacturer
1						
2						
3						

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Chief Dist. Medical & Public Health Officer  
Subarnapur