

**Request for Proposal (RFP) document for Hiring
of vehicles under Rashtriya Bal Swasthya
Karyakram (RBSK)**

PART- II

**O/O- SUPERINTENDENT C.H.C.TARBHA
Subarnapur**

SECTION-I

Date & Time of Tender Submission and Finalization

RFP No. RBSK/MHT/VEHICLES/

Dated: _____

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE BIDDERS FOR HIRING OF VEHICLES AT LEVEL UNDER RASHTRIYA BAL SWASTHYA KARYAKRAM (RBSK)

1	Period of Availability of RFP Document	Paper
2	Last date for submission of Tender & address	Date: 07.03.2021, Time: 5PM Address: Office of SUPERINTENDENT C.H.C.TARBHA Dist. : Subarnapur (Through Speed post / Registered post/ courier)
3	Date, time and place of opening of Tender (Technical & Financial Bid)	Date: 08.03.2022, Time: 11 AM Place of Tender Opening SUPERINTENDENT C.H.C.TARBHA Subarnapur (Bidders / authorized representative may remain present at the time of opening of Tender)
4	Finalization of comparative Statement by SUPERINTENDENT C.H.C.TARBHA	Date : 08.03.2022
5	Approval by Block procurement committee & communication of approved list of successful bidders to SUPERINTENDENT for engagement	Date : 08.03.2022
6	Issue of award of contract by the SUPERINTENDENT	Date : 08.03.2022
7	Signing of agreement by SUPERINTENDENT	Date : 12.03.2022

SECTION - II

INSTRUCTIONS TO BIDDERS

1. Scope

Interested bidders fulfilling the eligibility criteria may submit their bid separately for one or more than one vehicle of their interest.

2. Eligibility Criteria

- Any private individuals/Tour Operators/Travel Agency / Society / Firm can participate in the tender Process.
- Should submit the required Tender paper cost of Rs. 500/- EMD @ Rs. 5,000/- for each vehicle offered.

Note: Vehicles with only commercial registration shall be accepted.

3. Submission and signing of Tender

The bidders interested to submit their bids, can do so by submitting separate bids with EMD & documents as set forth in this RFP document at the office of the SUPERINTENDENT C.H.C.TARBHA, the details of which is mentioned in Section IV : Schedule of Tender submission.

4. Packing, sealing and Marking of Bid

- (a) The sealed envelope containing the Annexure- I, photocopy of the required documents & Annexure - II should clearly be super scribed with the following:

Tender for "Hiring of vehicles under Rashtriya Bal Swasthya Karyakram (RBSK)".

- RFP no. & Block Name (The bidder should clearly mention the Block Name for which the proposal is submitted). Prior to submission of Bid, bidder has to get detail of the block CHC for which vehicle is required from the office of SUPERINTENDENT of Block CHC and submit bid accordingly.
- The bidder's name & address shall be mentioned in the left hand corner of the envelope.
- The envelope shall be addressed to the SUPERINTENDENT C.H.C.TARBHA, Subarnapur for which they want to bid (as mentioned at section - IV: Schedule of Tender Submission)

- (b) If the envelope is not sealed and marked as mentioned above, then the O/o the SUPERINTENDENT C.H.C.TARBHA will assume no responsibility for the tender's misplacement or premature opening . Telex, cable or facsimile tenders will be rejected.

5. **Content of the Tender submission**
The sealed envelope shall contain the following:

1. Tender paper cost of Rs. 500/- & EMD of Rs. 5,000/- in the shape of a Demand Draft in favour of the Miscellaneous a/c payable at Tarbha (of Tender submission for (which the bidder is interested to bid)).
2. Annexure-I duly filled in
3. Any other details, the bidder like to include in the proposal.
4. Annex-II (Financial Bid) with proper signature and seal of the bidder.

6. **Number of Proposals**

Interested bidders fulfilling the eligibility criteria may submit their proposal separately for one vehicle of their choice. However Block can negotiate with the bidder for supply of vehicle by the bidder for other Block CHC if required.

The bidders have to submit their proposal (s) to The SUPERINTENDENT
C.H.C.TARBHA , Subarnapur.

- can participate in the tender process.
- **The monthly rate of hire charge** shall be quoted separately in the price bid (excluding fuel and lubricants).
 - **The agency interested will quote the financial bid** keeping in account the road tax, insurance premium, VAT, parking fee, toll tax etc for which state Government or Rogi Kalyan Samiti (RKS) will not pay.
 - **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
 - The vehicle shall report for duty for **minimum of 26 days** in a month.
 - The vehicles shall be required generally for **10 hours in a day** (8 AM to 6 PM)
 - **In case of emergency**, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
 - The vehicle will be used exclusively for **RBSK related health services**.
 - The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the Medical Officer of MHT and counter checked by the **SUPERINTENDENT** of block CHC/PHC on regular basis.
 - NHM shall invest additional fund for branding & setting up of GPRS in these vehicles.
 - If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
 - The successful bidder shall execute an agreement with the member secretary of respective Rogi Kalyan Samiti (RKS) for engagement of vehicle/s.
 - All charges will be paid on monthly basis as per the terms of reference with in fifteen days of the submission of bills by the service provider. No advance payment will be made in any circum stances.
 - If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The contract will also be **terminated in case of following reasons**,
 - ✓ If the **behaviour of the driver** is not proper
 - ✓ Any attempt to **tamper** the log book/GPRS device
 - ✓ In case of the vehicle do **not report regularly**
 - ✓ In case the driver of the vehicle is found to be convicted.
 - In case the service provider intends to **withdraw the services** of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of services and termination of agreement.

6. EMD/Security Deposit

- **Tenders shall have to deposit EMD of Rs.5,000/-** (Rupees Five Thousand only) per vehicle offered in the form of crossed Demand Draft/pay order in favour of Miscellaneous a/c payable at Tarbha along with their tenders. Tenders received without EMD will not be entertained / considered at all and will be rejected summarily. Tenders received along with EMD in the form of

would be paid on the EMD.

- **Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
- **Refund:** (i) EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to the successful tender and no interest would be paid thereon, (ii) EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/security deposit.
- **Extension of EMD:** in case the contract signed with service provider (successful bidder) is extended beyond on year, on mutual consent, the service provider will have to submit fresh EMD for the extended period.
- **Refund of security deposit:** Will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

7. Tender Procedure:

- For timely completion of the tender process, **Tender notice will be published centrally** by the district office indicating block wise requirement of vehicles on hire basis. However, tender documents will be submitted at district of respective Subarnapur CDMO.
- **Sealed tender** in the prescribed form duly super-scribed "Tender for hiring of vehicles for Mobile Health Team under RBSK" addressed to the CDMO, Subarnapur.
- **The tender should be submitted** in the Performa given in Annexure-I and Annexure-II. It should be duly signed by authorised signatory on each page.
- **The District procurement committee** will open technical bids and only invite the qualified technical bidders for opening of financial bid.
- **Late / delayed tenders** to any reason whatsoever will not be accepted/ considered at all under any circumstances.
- Comparative statement duly signed by tender/ procurement committee will be approved.
- The agreement will be executed between the RKS of respective Block CHC and approved L1 bidder.
- The monthly hiring charges of all vehicles required for the block will be fixed as per the L1 price of the respective block. If requisite number of vehicle is not provided by the L1 bidder, L2, L3, L4 and so on bidders shall be selected provided they match to the L1 rate.
- In case, no bid is received/ finalized for any block, vehicle may be hired on **daily basis as per prevailing market rate not more than Rs.500/- per day excluding DOL, till finalisation of the tender.**

SECTION - III
TERMS OF REFERENCE

Hiring of Vehicles for Mobile Health Teams (MHT) Under RBSK

1. What is RBSK

The National Health Mission is launching a new initiative of **Rashtriya Bal Swasthya Karyakram (RBSK)**, a Child Health Screening and Early Intervention Services programme to provide comprehensive care to all the children in the community.

The objective of this initiative is to improve the overall quality of life of children (0 - 18 years) through early detection of birth Defects, Diseases, Deficiencies, Development Delays and Disability. The high burden of these childhood ill health contributes significantly to child mortality, morbidity and out of pocket expenditure of the poor families. Child health screening and early intervention services envisage covering 30 identified health conditions for early detection, free treatment and its management.

2. Mobile Health Team under RBSK

Under RBSK, **Mobile Health Team (MHT)** will be formed for periodical child health screening at AWC, School and at +2 Junior colleges. The MHTs will cover at least once in a year to non-Residential schools, bi-annually to Anganwadi centres and quarterly to Residential schools. Per day each MMT will screen average 90 children at AWCs or 150 schools / college students as per the prepared micro plan.

The MHT will comprise of two AYUSH Doctors (one male & one female), one pharmacist & one ANM.

3. Location & Operational Area of MHTs

- Each Mobile Health Teams (MHT) will be allotted with a specific operational area under the block CHC for visit of targeted institutions.
- The vehicle will be attached to the Block CHC at the disposal of SUPERINTENDENT C.H.C.TARBHA.
- In case the Block CHC isn't located centrally, then the MMT would be positioned in such a way that it covers its targeted institutions with minimal distance coverage.
- The hired vehicle will be stationed at respective health institution.

Technical Bid for Hiring of Vehicle to be used as RBSK Vehicle

1.	Name of the institution applied for engagement of vehicle.	RBSK
2.	Name of the Company/ NGO/ Individual/ Agency etc.	
3.	Address of the Company/ NGO/ Individual/ Agency etc.	
4.	Year of Registration/ Incorporation (Proof to be attended)	
5.	Name, Designation and Address of the person to whom all reference shall be made regarding this tender	
6.	Telephone with STD Code/ Mobile Telephone No	
7.	E-mail of the contract person	
8.	Whether vehicle have commercial registration or not (Documents to be attached)	
9	Vehicle Details	Year of manufacturing:
		Make:
		Registration No:

Date:

(Signature of the Authorize person)

Place:

Name: _____

FINANCIAL BID

Rates quoted for hiring of vehicle to be used as RBSK

Sl.No.	Regd. No. of Vehicle	Type of Vehicle (Make/Model)	Monthly Hiring Charges	Remarks
1				
2				

DECLARATION

1. I am/ we are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this tender.
2. I am/ we are not black-listed by any Central/ State Government/ Public Sector Undertaking in India.

Date:

(Signature of the Authorize person)

Place:

Name: _____