

**DISTRICT RURAL DEVELOPMENT AGENCY, SUBARNAPUR**

**TENDER CALL NOTICE**

No. 6959

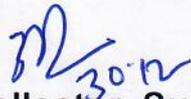
Date. 30.12.2021

Sealed tenders are invited from reputed firms/agencies suppliers for supply as per Tender specifications. The details tender documents can be obtained from the District website <http://subarnapur.nic.in>.

Interested bidders may submit their sealed tender documents in prescribed format to the "District Rural Development Agency, Subarnapur on or before ~~06.01.2022~~ through speed post/registered post/Courier Service only. Bidders are required to submit Technical Bid and financial bid in separate envelopes enclosed in a common envelope mentioning "Tender for Supply of Dual Desk Bench for High School Transformation" on the cover of the envelopes.

The technical bid will be opened on ~~07.01.2022~~ at ~~11.00am~~ in the office chamber of the Collector, Subarnapur in the presence of the bidders or their authorized representatives. The date and time of opening of financial bids will be intimated later.

The Authority reserves the right to accept or reject any or all tender without assigning any reason thereof.

  
Collector, Subarnapur

Memo No 6960 Date 30.12.2021

Copy to DIO, NIC, Subarnapur for information and necessary action. He is requested to web hoist the Tender Notice in the district portal.

Copy to Notice board of Collectorate, Subarnapur/DRDA, subarnapur/all Blocks/All Tahasil for information and request to display the notice for wide publication.

  
Collector, Subarnapur

**Specification of Items:**

Sl.No.	Name of the Item	Qty (In nos)	Specification	Price limited to maximum per Unit(In Rs.)
1	2	3	4	5
1.	Dual Desk Bench	1200	<p>Desk Height-30", Desk Length-42", Desk Slope-Null, Bench Height-18", Bench Length-42", Back Rest Slope-10 Degree, Footrest height-Null, Distance B/W Desk &amp; Bench-9", Top Width-15" (Laminated MDF Board with ISI mark and Hologram), Top thickness 18 mm (The edge of MDF top should be protected with PVC tape) Length of Backrest Top-42", Width of Backrest Top-6", Width (Cover of Desk Top)-6", Length (Cover of Desk Top)-42" (With closed Book shelves)</p> <p>Dual fixed Desk and Bench made out of Tubular square pipe of 25 x 25 x 1.25mm thick material confirming to ISI mark dully fit bit and star screw of size 8*38mm fully threaded.</p>	Rs.5,000.00

**Bid Price:-**

- a) The transportation & Installation charges are also to be included in the Bid Price.
- b) All taxes, duties and other levies payable by the dealer under the contract shall be included in the Bid Price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices should be quoted in Indian Rupees only.

**While submitting the bid, the bidders should furnish the following documents:-**

- i. Self attested copy of Registration Certificate of firm/agency with seal & signed.
- ii. Self attested copy of valid PAN No. with seal & signed.
- iii. Self attested copy of valid GST Registration Certificate with seal & signed.
- iv. Self attested copy of September-2021 GST Return file certificate with seal & signed.
- v. Self attested copy of Last one Financial Year's IT Return (2019-20)/assessment year (2020-21) with seal & signed.
- vi. Tender paper cost in shape of Demand Draft of Rs.5,000/-.
- vii. Bank Account Number (Self Cancelled Cheque to be attached)
- viii. Chartered Firm attested Three year (2018-19,2019-20 & 2020-21) annual Turn Over Certificate with seal & Signed

### Terms & Conditions:-

- 1) Each bidder shall submit only one quotation as per the enclosed Quotation format.
- 2) The Bidders are required to deposit non-refundable Tender paper cost Rs.5,000/-(Rupees Five Thousand)only in shape of Demand Draft of in favour of Project Director, DRDA, Subarnapur Payable at Sonepur while submitting Bid.
- 3) The bidder should submit and execute a "Bid security Declaration" in lieu of Bid security (EMD) with stipulation that if the bidder withdraws or modifies his bids during period of validity etc., the bidder will be suspended for the time specified in the tender documents as per finance department letter no.8943/F dated 08.03.2021 of Government of Odisha.
- 4) The successful bidder will have to deposit a performance security Deposit of 3% of the contract price in the form of Bank Guarantee from any Nationalized Bank drawn in favour of Project Director, DRDA, Subarnapur covering a period of Three (03) year from the date of intimation to the selected bidder with award of supply.
- 5) The conditional bids shall not be considered and will be rejected in very first instance.
- 6) Sealed tenders will be received up to ...06.01.2022 till 5.00 PM at the Office of the Project Director, DRDA, Subarnapur. Any tender received after the due date & time will be summarily rejected /returned to the sender without opened. The tenders will be received through regd. post/speed post/ courier service only.
- 7) The bidders are to submit their tenders in separated sealed covered envelope for technical bid and financial bid by subscribing "Technical Bid" in cover "A" and "Financial Bid" in cover "B" and both covers should be put in third cover (C) which should be subscribed as "Tender for Supply of Interactive flat Panel (Digital Education Board) for High School Transformation".
- 8) The sealed tender cover "A" (Technical Bid) submitted by the tender will be opened by the District purchase committee in the office chamber of the Collector, Subarnapur on ...07.01.2022 at ...11:00 a.m. The

bidder or his representative may present at the time of opening of the tender.

- 9) The authorize representative should show authorization letter with ID proof in the opening of technical bid.
- 10) The financial bid will be opened of only those who have technically qualified. The financial bid may be opened on the same day or the date of opening will be intimated to the successful bidders through E-mail only (mail address submitted in the tender documents).
- 11) The tender shall remain valid for a period of 90 days from the last date fixed for receiving the same.
- 12) Delivery period should be within 15 days from the issue of the supply order. If failed to supply within the time period the order will be automatically stand cancelled without further communication.
- 13) Rate quoted must be inclusive of all taxes, transportation and installation & will be valid for a period of one year from the date of approval.
- 14) The under signed reserves the right to place the order in phases.
- 15) The numbers of items/ materials are subject to change in supply order as per requirement.
- 16) Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of supply or purchase order may result in rejection of the bidder's offer.
- 17) The bidders must submit samples in conformity with specification mentioned in the tender document & Demo of the materials/items before opening of the Technical bid for quality verification. The firm/agency will be considered strictly on the basis of the quality of the sample submitted by bidders which will be evaluated by the District Level Purchase Committee. The item will be selected by the purchase committee on the basis of the quality. The technical bid of the selected items will be opened. If the stock supplied by the successful bidder does not match with the demo at time of delivery of items, the stock will be rejected & the supplier has to replace the total quantity of the same product of his own cost.
- 18) The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which (a) are properly signed and (b) confirm to the terms & conditions and specifications.

The bids would be evaluated for each item separately given in the bidding format.

- 19) If found that the successful bidder is incompetent to provide the supply of materials, in such a situation, the proposal may be reviewed for award of the contract to the next qualifying bidder or go for a fresh bid depending on the circumstances. No form of compensation shall be payable in any form whatsoever to the forfeited firm. In case it decided to go for the next qualifying bidder, negotiation may be considered to bring down their price nearer to the originally Evaluated or Lowest bidder in consideration to the orders to be supplied.
- 20) The bidder should deliver and install the goods within 15 days from the date of purchase order. The bidder should take responsibility of the goods till it reaches the delivery destination. Insurance etc. shall be arranged by the supplier. Bidder shall arrange the road permits or any other document wherever required.
- 21) The successful bidder shall not assign or sub-contract or sub-let the whole or any part of the supply order in any manner.
- 22) The Authority reserve the right to withdraw or relax any of the terms and conditions mentioned above so as to overcome the problem encountered at a later stage.
- 23) All corrigendum containing amendments to this tender will be posed in District website. Bidders are advised to periodically check our website for updating the matter.
- 24) Any legal dispute arises out of this is subject to Subarnapur jurisdiction only.
- 25) The under signed reserves the right to accept or reject any or all the tender without assigning any reason thereof.

Handwritten signature and date: 30/12

**Collector, Subarnapur**

## Technical bid

1	Name and address of the supplier	
2	Full address of the supplier	
3	Telephone and Mobile phone No.	
4	e-mail address if any	
5	Firm/Agency registration Details	
6	GST Regd. No. (enclose self attested copy)	
7	PAN No. (enclose self attested copy)	
8	September-2021 GST Return file certificate (enclose self attested copy)	
9	Last one Financial Year's IT Return (2019-20)/assessment year (2020-21) (enclose self attested copy)	
10	Tender paper cost in shape of Demand Draft of Rs.5,000/- (mentioned DD no. & amount)	
11	Bank Account Number (cancelled Cheque to be attached)	
12	Chartered Firm attested Three year (2018-19,2019-20 & 2020-21) annual Turn Over Certificate with seal & Signed	

I do hereby certify that, the above mentioned particulars/ information are true to the best of my knowledge and correct.

Place:

Date:

Full Signature of the Bidder  
with date and seal.

### **Declaration**

1. I/we.....the proprietor/partner/do declare that I/we am/have competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we am/have well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I/ we do hereby declare that I/we have not been de-recognized / black listed by any state Govt./Govt. of India/Govt. Organization/Govt. institution for supply of non-standard quality (NSQ) as asked for or non-supply.
5. I/we do hereby declare that I/we will deliver my work as per the terms, conditions and specification of the tender document and work order.

**Full Signature of the Bidder  
With date & seal**

### Financial bid

Sl. No	Name of the item with specification	Unit	Price quoted per unit in Rs. Inclusive of all taxes	Transportation / Installation Charges if any	Total price
1	2	4	5	6	7
1.		1 nos			

Total bidding price (including taxes and other charges is Rs..... (Rupees ..... ) in words.

We agree to supply the above goods in accordance with the technical specification mentioned in the supply order.

N.B:- (a) in case of discrepancy between unit price and total price, the lowest price among them shall be prevail.

(b) We agree to other terms and conditions of the tender and also confirmed we will provide the materials as per the standard specified in the document.

Place

Date

Full signature of the Bidder  
with date and seal.