

OFFICE OF THE CDM&PHO SUBARNAPUR

No 6064 /DBCS

Dated 16.12.2021

**TERMS, CONDITIONS FOR SUPPLY OF ITEMS FOR DBCS SECTION
2021-22**

Name of the District / Health Institution: CDM&PHO, SUBARNAPUR
(HEALTH & F.W. DEPTT., GOVT. OF ODISHA)

Tel : 9861547674, E-mail: npcbsubarnapur@rediffmail.com

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 06.01.2022 upto 01.00 PM

DATE & TIME OF OPENING OF Bid Document) : 07.01.2022 at 03.00 PM

PLACE OF OPENING OF BID DOCUMENTS
AND

ADDRESS FOR COMMUNICATION: O/o Chief District Medical & Public Health Officer,
SUBARNAPUR

RECEIPT OF BID DOCUMENTS

Tel: 9861547674

Email: npcbsubarnapur@rediffmail.com

A handwritten signature in blue ink, followed by the date "16.12.21" written in blue ink.

**Chief District Medical & Public Health Officer
Subarnapur**

SECTION -I

SALE OF TENDER / BID DOCUMENT

The Bidders may download the Tender Documents directly from the district website www.subarnapur.nic.in. The Tender paper cost fee of Rs.500/- (Five Hundred only) (Non-refundable) by way of separate Demand Draft drawn in favour of **SUNETRA, Subarnapur** payable at Sonepur (SBI - 1085) from any nationalized bank. The Bidders should superscribe, **“Tender for Items of DBCS for the year 2021-22” & Last Date of Receipt of Tender-06.01.2022 till 01 PM**” on the top of the outer envelope containing Technical Bid and Price Bid separately. The Tender cost fee in shape of demand drafts in the technical bid. **CDM & PHO, SUBARNAPUR, shall have no responsibility for any delay / omission on part of the bidder.**

Price of bid document Rs.500.00 (Non-refundable)

The short tender paper will be rejected if the bidder changes any clause or Annexure of the bid document. The authority reserves the right to accept/reject any part or all the tenders without assigning any reason thereof.

SECTION -II

IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS

1	Purchaser	Health & F.W. Department
2	Indenter	Chief District Medical & Public Health Officer, SUBARNAPUR
3	Consignee	DHH SUBARNAPUR
4	Delivery Period	Within 30 days from issue of the work order.
5	Quoted Rate	Must be inclusive of all taxes on door delivery
6	Validity Period	One year from the date of approval.
7	Mode of Delivery	Through Speed Post / Registered post / Courier only
8	Guarantee / Warranty	As mentioned in the tender.
9	EMD	Rs.10,000/- (Rupees Ten Thousand) only. The Earnest Money Deposit will be paid in the shape of demand Draft only in favour of SUNETRA, Subarnapur from any Nationalized Bank payable at Sonepur (SBI -1085).



TERMS AND CONDITIONS FOR SUPPLY

- 1.1 Sealed tenders will be received by Dated 06.01.2022 till 01 PM for Supply of DBCS items for the year 2021-22 by the CDM & PHO, SUBARNAPUR in the office of the Chief District Medical & Public Health Officer, SUBARNAPUR. Any tender received after the due date & time will be rejected & returned to the sender unopened. **The tender paper will be received through Speed Post / Registered post / Courier only.**
- 1.2 The bidder(s) are to submit their tenders in **separate** sealed covered envelopes for **technical bid** and **Price bid** by superscribing **Cover "A" (Technical Bid) & Cover "B" (Price Bid)** and both the sealed covers should be put into a **third outer Cover**, which should be superscribed as **"Tender for Items of DBCS for the year 2021-22" & Last Date of Receipt of Tender- 06.01.2022 till 01.00 PM"**.
- 1.3 The Sealed tenders "Cover A" (Technical Bid) submitted by the tenderers will be opened in the District Training Unit, Soanpur at 03.00 PM on 07.01.2022. The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.

ELIGIBILITY CRITERIA

2.1 Manufacturing units / Importers/ Suppliers are eligible to participate in the tender provided, they have

- (i) The tenderer must submit GST Certificate along with the upto date GST Return certificate upto March 2021.
- (ii) Photo copy of PAN must be submitted by the tenderer
- (iii) An under taking must be submitted by the tenderer that items will be supplied to the consignee within 30 days from the issue of the purchase order.
- (iv) Should submit the Authorization Certificate (If Bidder is not a manufacturer)
- (v) Should submit the Registration Certificate.
- (vi) Should submit the proof of supply to Govt. Hospitals for last five financial years, at least minimum five order copy for each year.
- (vii) Should submit the Proof of Average annual turnover of the manufacturing firm/Authorized supplier/distributor/bidder of Rs.1 (One) Crore or more in last three (3) financial years should be submitted duly prepared and certified by a chartered accountant.

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer. All the photocopies are to be attested by self with official seal.



TECHNICAL BID :

- 3.1 Checklist with detail of the documents enclosed in **Cover "A"** (as per **Annexure – I**)
- 3.2 Earnest Money Deposit of Rs.10,000/- (Rupees Ten Thousand) only (refundable). If the bidder qualified in technical bid the EMD will be returned after One Year and if the bidder is not qualified in technical bid the EMD will be refunded at the same day.
- 3.3 Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor /Supplier/ contract person / office in Odisha (**Annexure - II**).
- 3.4 Copy of GST Certificate along with up to date GST return certificate upto March 2021.
- 3.5 Declaration Form (**Annexure – III**)
- 3.6 Undertaking regarding items should be supplied to the FOR destination within 30 days.
- 3.7 Tender Paper Cost Rs.500/- in shape of Demand Draft.
- 3.8 Photo Copy of manufacturer's Authorization Certificate.
- 3.9 Photo copy of Registration Certificate.
- 3.10 Photo copy of PAN
- 3.11 Proof of supply to Govt. Hospitals for last five financial year, at least minimum five order copies for each year.
- 3.12 Copy of valid ISO Certificates.
- 3.13 Copy of valid ISI / CE / BIS / US FDA / IEC certificate.
- 3.14 Certificate duly filled by the Auditor / Chartered Accountant that the average annual turnover of the bidder is Rs.1 (One) Crore or more in the last 03 (three) financial years.
- 3.15 All the pages of the tender must be signed with the seal of the bidder.
- 3.16 **The bidder has to quote only one rate for each item.**

Sample of small equipment must be produced at the time of opening of technical bid & the Boucher for big items must be enclosed with the technical bid.

COVER – B (PRICE BID)

4. **Cover –B (Price Bid) will be opened only of the tenderers who qualify in Technical Bid (Cover – A) and product is as per tender specification.**
- 4.1 The tender format (Price Schedule) in the prescribed form (as per **Annexure – IV**), hard copy must be submitted in Cover-B. **The price of the item should be quoted inclusive of tax with door delivery.**
- 4.2 The Cover "B" of successful tenderers who qualifies in their technical bid, will be opened at the office chamber of the C.D.M. & P.H.O, SUBARNAPUR on the same day/ decided by the purchase committee members in the presence of the tenderers or their authorized representatives

NB: At the time of supply the

1. Price should be omitted from the Primary and secondary packing
2. Odisha Govt. Supply Not for Sale should be printed on Primary and secondary packing.



CHECK LIST(To be submitted in **Technical Bid**)**Note : The documents has to be arranged serially as per the order mentioned in the check list***Please put ✓ in the respective box***COVER – A (TECHNICAL BID)**

DOCUMENTS: SUBMITTED OR NOT

Sl. No.	Document Submitted	Yes	No	Page	Remarks
1	Demand Draft of Rs.500/- towards Tender Paper Cost				
2	Earnest Money Deposit Rs.10,000/-				
3	Details name, address, telephone no.,				
4	Fax, e-mail of the manufacturer / authorized distributor				
5	Contract person /Supplier.				
6	Annexure - II				
7	Photocopy of PAN				
8	Photocopy of GST certificate				
9	Declaration Form (Annexure – III)				
10	Undertaking				
11	Photocopy of Registration certificate				
12	Registration Certificate				
13	Authorization Certificate				
14	Proof of supply to Govt Hospital (Five Order Copies each last five Financial Year.				
15	Up to date GST Return Certificate up to March 2021				
16	Average annual turn over 1 crore for last 3 financial year				



ANNEXURE – II

(To be submitted in Cover A -Technical Bid)

DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office / Service Centre if any, in Odisha.
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		
License valid up to		

**Signature of the Tenderer :
with seal**

Date :

Official Seal :



(To be submitted in Cover A -Technical Bid)

DECLARATION FORM

I / We having My
/ ouroffice at.....
do declare that I / We have carefully read all the terms & conditions of tender of the
_____, Odisha for the supply of the items as per the tender. The approved rate will remain
valid for a period of one year from the date of approval. I will abide with **all the terms & conditions** set
forth in the **Tender Reference no.** _____

I/We do hereby declare I/We have not been de-recognized / black listed by any State Govt. / Union
Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Not of Standard
Quality (NSQ) items / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or Security
Deposit and blacklist me/us for a period of 05 years if, any information furnished by us proved to be
false at the time of inspection / verification and not complying with the Tender terms & conditions.

Seal

Signature of the bidder :

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.



Sl. No.	Name of the Ophthalmic Equipments/ Instruments	Specification	Price Inclusive all taxes	Remarks
1	PC IOL (as required)	17.0D - 30D		
2	Ant. Cap. Rhexis Forceps	Stainless Steel / Titanium		
3	Anterior Vitrectomy Unit			
4	Autoclave	Two Drums (ISO Certified), Vertical		
5	Autoref Paper Roll			
6	B.P. Blade Holder	Stainless Steel		
7	Bed Side Locker	Stainless Steel		
8	Black Spectacles	(Post Operative)		
9	Bone Chipper (1,1.5,2)	Stainless Steel		
10	Bone Drill (0.6, 0.7, 0.8, 0.9,1)	Stainless Steel		
11	Capsular Polisher	Stainless Steel / Titanium		
12	Chalazion Forceps (different size)	Stainless Steel		
13	Chalazion Scoope (different size)	Stainless Steel		
14	Chisel	Stainless Steel		
15	Chittle Forcep	Stainless Steel		
16	Chromic Catgut	5-0		
17	Colour Vision Chart			
18	Conjunctival Scissors	Stainless Steel / Titanium		
19	Corneal Scissors	Stainless Steel / Titanium		
20	Cortex Separation Needle	Stainless Steel / Titanium		
21	Dispo St. Trolley Towel	(D 300) (size 120x150cm)		
22	Electric Bipolar Cauty	For Cataract Surgery		
23	Eye Drepe	(D 600) (size 60x60cm)		
24	Spot Light	For Eye Surgery		
25	Fumigation Machine	For Sterilization		
26	Rovolving Tool	Hydraulic		
27	Hydro Cannula (Needle)	Stainless Steel / Titanium		
28	Instrument Laying Trolley	Stainless Steel		
29	Iris Repositor	Stainless Steel / Titanium		
30	Iris Sinsky Hook	Stainless Steel / Titanium		
31	Kidney Tray (medium)	Stainless Steel		
32	Kidney Tray (small)	Stainless Steel		
33	Lens Dailor	Stainless Steel / Titanium		
34	Lens Extractor	Stainless Steel / Titanium		
35	Lensometer	Automated / Manual		
36	Limbs Forceps	Titanium		
37	Magnifying Loup	Stainless Steel / Titanium		
38	Mc. Phersons Forceps	Stainless Steel / Titanium		
39	Medium Artery Forceps (Straight)	Stainless Steel		
40	Mersilk	3.0		
41	Moyees Scissors	Stainless Steel		
42	Needle Holder	Stainless Steel / Titanium		



43	A.C. IOL	21.00 D-26.00D		
44	Plane Scissors	Straight, Small, Stainless Steel		
45	Roundtip Needle	Stainless Steel / Titanium (20G-27G)		
46	Sac Guard	Stainless Steel		
47	Saline Stand (Steel Top)	Stainless Steel		
48	Simco Cannula	Stainless Steel / Titanium (20-24)		
49	Slit Lamp with Applanation Tonometer			
50	Small Artery Forceps (Straight)	Stainless Steel		
51	Spirit Lamp	For Cataract Surgery		
52	Spot Light	For Eye Surgery		
53	Square Tray	Stainless Steel		
54	Stainless Steel Bowl	Stainless Steel		
55	Sterilization Drum (Small & Big)	Stainless Steel		
56	Sterilization Indicator	Stainless Steel / Titanium		
57	Stitch Tying Forceps (Curved)	Stainless Steel / Titanium		
58	Stitch Tying Forceps (Straight)	Stainless Steel / Titanium		
59	Superior Rectus Forceps	Stainless Steel / Titanium		
60	Superior Rectus Needle	Stainless Steel / Titanium		
61	Suture Tying Forcep (Straight)	Stainless Steel / Titanium		
62	Suture Tying Forceps (Curve)	Stainless Steel / Titanium		
63	Tenotomy Scissor (curved)	Stainless Steel		
64	Tenotomy Scissor (straight)	Stainless Steel		
65	Thermocautery	Stainless Steel		
66	Tonometer	Stainless Steel		
67	Towel Clip	Stainless Steel		
68	Trial Frame (Child & Adult)	Stainless Steel		
69	Trial Lens Set	Aluminium Mounted		
70	Ultrasonic A Scan			
71	Vannus Scissors	Stainless Steel / Titanium		
72	Wire Speculum (Large)	Stainless Steel / Titanium		
For Mobile Ophthalmic Unit under NPCBVI, Subarnapur				
73	Battery Operated Torch	(3 Cell)		
74	Test Type Distance Vision Chart	Movable		
75	Test Type Near Vision Chart	Movable		
76	Trail Lens Set with Trail frames (Adult)	Aluminium Mounted		
77	Trail Lens Set with Trail frames (Child)	Aluminium Mounted		
78	Streak Retinoscope	For Refraction		

