

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, SUBARNAPUR
(SOCIAL WELFARE SECTION)

TENDER CALL NOTICE

No 2441 /SW- Dated. 25.11.2021

Sealed tenders are invited from the intending Registered Printing Press for printing and supply of following materials for supply to all ICDS Projects of Subarnapur district for uses by pre-school children/ Anganwadi Workers during the year 2021-22

1. Multi coloured Arunima Workbook Part I with 56 pages including 4 Nos. of cover page
2. Multi coloured Arunima Workbook Part II with 60 pages including 4 Nos. of cover page
3. Child Assessment (CA) Card
4. Parents+ Module
5. Posters on ECCE
6. Flipbook on ECCE

The tender paper containing detailed terms and conditions, EMD, other statutory requirement and sample copy of Nua Arunima Workbook/ CA Card/ Parents+ Module/ Posters on ECCE/ Flipbook on ECCE can be obtained from the office of the Collector & District Magistrate, Subarnapur (DSWO Section) on payment of **Rs. 6720/-** (Rupees Six Thousand Seven Hundred Twenty)only including 12 % GST (non-refundable) in shape of Bank Draft towards cost of tender paper on any working day from the date of publication of this notice till Dtd. 15.12.21 upto 5 PM or the documents can be downloaded from the district website <http://www.subarnapur.nic.in>. Tender paper complete in all respect along with all required documents should reach in sealed cover through Registered / Speed Post / Courier to the office of the District Social Welfare Officer, Subarnapur on or before Dtd. 15.12.21 up to 5 PM . The tender shall be opened on Dtd. 16.12.21 at 11 AM by the Collector in presence of the tenderers or their authorised representatives in the Conference Hall, Collectorate. The tender received beyond the scheduled date and time shall not be taken in to consideration and summarily rejected.

The Collector, Subarnapur reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.


COLLECTOR, SUBARNAPUR

Memo No. 2442 **Dt.** 25.11.2021

Copy forwarded to the D.I.O., NIC, Subarnapur for information and with a request to web host the Tender call notice and tender documents immediately in the official Website of Subarnapur district for wide publicity.


COLLECTOR, SUBARNAPUR

Memo No. 2443 **Dt.** 25.11.2021

Copy forwarded to the Project Director, DRDA, Subarnapur / Sub-Collector, Subarnapur / CDMO, Subarnapur / All BDOs / All Tahasildars/ All EOs of NAC /All CDPOs for information and necessary action with a request to display the Tender Call Notice in the Notice Board of their respective offices.

Copy to Office Notice Board of Collector, Subarnapur / DSWO, Subarnapur for wide publicity.


COLLECTOR, SUBARNAPUR

Memo No. 2444 **Dt.** 25.11.2021

Copy forwarded to the Director, ICDS & Social Welfare, Women and Child Development & Mission Shakti Department, Odisha, Bhubaneswar for kind information.


COLLECTOR, SUBARNAPUR

Memo No. 2445 **Dt.** 25.11.2021

Copy to the Advertisement Manager, daily Odia newspaper The Samaj & Prameya for information and necessary action. He is requested to publish the Tender Call Notice in the all Odisha Edition of daily newspaper by 27.11.21 for one day publication as per Govt. in I & P.R. Dept., Odisha approved rate and submit the advertisement bill to DSWO, Subarnapur for payment.


COLLECTOR, SUBARNAPUR

TENDER FORM - PART- I
(Technical Bid)

SUPPLY OF NUA ARUNIMA WORK BOOK PART I & II, CA CARD, PARENTS+
MODULE, POSTERS ON ECCE, FLIPBOOK ON ECCE FOR SUBARNAPUR
DISTRICT

Sl. No.	Description	
1	Name & Address of the Printing Press	
	Name of the Authorized Signatory	
	Specimen Signature of the Authorized Signatory	
	Email ID.	
	Mobile No.	
2	Valid DIC Registration Certificate No. of the Printing Press in the name of the Tenderer (Enclose Attested Copy)	
3	Attested Copy of GST Regd. No., PAN No.(Enclose)	
4	BID Declaration Certificate with proper declaration with seal and signature.	
5	Bank draft No. & Date for rs.6720/- drawn in favour of DSWO, Subarnapur (Enclose)	
6	Stamp Paper Affidavit of declaration that the printing press agrees to abide by all terms and conditions of Tender.	
7	Stamp Paper Affidavit that the printing press has no legal suit/criminal cases pending against if for violation of PF/ESI ESI Act the Printing Press agrees to abide by all terms and conditions of Tender (Enclose)	
8	Whether all submitted documents have been signed by the authorised signatory (Yes/No)	
9	Attested copy of Income Tax Return file for the financial year 2018-19, 2019-20 & 2020-21.	

DECLARATION

I / We hereby certify that the terms & conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above is full and correct to the best of my / our knowledge.

Place:

Signature of the Tenderer
(with date)

TENDER FORM - PART- II
(Financial Bid)

**SUPPLY OF PRINTING MATERIALS FOR ANGANWADI CENTRES OF
SUBARNAPUR DISTRICT**

Sl. No.	Item	Rate quoted per Unit including GST, Transportation & loading/un-loading charges to the ICDS Projects (in Rs.)
1	Nua Arunima Work Book- Part I	
2	Nua Arunima Work Book- Part II	
3	CA Card	
4	Parents + Module	
5	Posters on ECCE (Set of 3 Posters)	
6 "	Flipbook on ECCE	

Seal & Signature of the Authorized Signatory

**TERMS AND CONDITIONS FOR PRINTING MATERIALS FOR ANGANWADI
CENTRES OF SUBARNAPUR DISTRICT**

1. The detail Tender Paper may be downloaded from the District Website <http://www.subarnapur.nic.in>.
2. The Tender Paper along with a non refundable Bank Draft amounting to Rs.6720/- only (including GST) in favour of DSWO Subarnapur shall be received in the office of the DSWO Subarnapur by Registered Post/Speed Post/ Courier till date 15.12.2024 during the office hour and will be opened on date 16.12.2024 at 11 AM in the Conference Hall of Collectorate in the presence of the Tender Committee members and Bidders or their authorised Signatory. The Tender Paper received beyond the date and time shall not be taken into consideration.
3. The exact number of copies to be printed will be intimated at the time of issuing work order.
4. The Tender will be into two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The Tenderer should submit their Technical Bid and Financial Bid separately in two envelopes and put into another cover super scribing in the capital letter such as- **“TENDER FOR PRINTING & SUPPLY OF NUA ARUNIMA WORK BOOK PART I & II, CA CARD, PARENTS+ MODULE, POSTERS ON ECCE, FLIPBOOK ON ECCE FOR SUBARNAPUR DISTRICT”**
5. The tender paper should be filled in properly and legibly without any correction / over writing.
6. The cost of printing charges is to be quoted per piece (except for Poster on ECCE, which is set of three) only inclusive of all taxes, transportation and loading / unloading charges.
7. The rate must be quoted in Indian Rupees.
8. The rate quoted should be written both in words and figure in the Tender Paper (Financial Bid). The rate quoted should be final and the Tenderer will not be allowed to change same under any circumstances.
9. The Tenderer should submit the sample of all items (2 copies each) along with other required documents at the time of tender opening.
10. The tender will be finalized taking into consideration both the rates quoted by the firm and quality of paper submitted by the tenderers. The decision of the Tender Committee regarding selection of the firms will be final.

11. No individual item will be decided separately if quoted lowest rate in the particular item.
12. The authorized representative should show the authorization letter at the time of opening of Technical Bid.
13. The Financial Bid will be opened of only those who have technically qualified. The date of opening of Financial bids will be intimated to the successful bidders through e-mail only (mail address submitted in the tender documents)
14. The Tender shall remain valid for a period of 60 days from the last date fixed for receiving the same
15. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of supply or purchase order may result in rejection of the bidder's offer.
16. The bidders are required to submit samples during opening of technical bid of tender in conformity with specification mentioned in the tender document.
17. The successful bidder shall not assign or sub-contract or sub-let the whole or any part of the supply order in any manner.
18. After selection of the Tenderer, the selected firm will submit the sample copy of each material, (2 copies each) to the DSWO, Subarnapur for Laboratory testing of the quality of paper. The testing charges will be borne by the printing firm.
19. Indent Order will be placed only after receipt of satisfactory testing report from Testing Laboratory.
20. The selected Printing Press shall deliver the items at the Office of the Child Development Project Officers of Subarnapur District within twenty days of receipt of the indent order from DSWO, Subarnapur. The items must be neat & clean, good quality and thickness of paper as per the specification. Failure to supply the materials in time may lead to forfeiture of Security Deposit / Imposition of Penalty.

21. The bidder has to submit the following documents along with the Tender Paper-
- (a) Bank Draft amounting to Rs. 6720/- in favour of DSWO, Subarnapur.
 - (b) Attested copy of PAN Card duly seal and signed.
 - (c) Attested copy of latest GST Return file Challan for the month of June-2021 duly seal and signed.
 - (d) Attested copy of valid GST Registration Number duly seal and signed.
 - (e) Attested copy of DIC Registration Certificate as Printing Press duly seal and signed.
 - (f) Sample design of all items, in which the materials will be printed.
 - (g) Attested copy of the Income tax return file Certificate for the Financial year 2018-19, 2019-20 & 2020-21.
 - (h) Original Tender Paper duly signed by the Tenderer as a token of acceptance of terms and conditions of the Tender.
 - (i) The bidder should submit and execute a "Bid security declaration" in lieu of Bid Security (EMD) with stipulation that if the bidder withdraws or modifies his bids during period of validity etc., the bidder will be suspended for the time specified in the tender documents as per financial department letter no.8943/F dated 08.03.2021 of Govt. of Odisha.
 - (j) The successful bidder will have to deposit a performance security Deposit of 3 % of the contract price in the form of Bank Guarantees from any Nationalized Bank drawn in favour of Dist. Social Welfare Officer, Subarnapur covering a period of One (01) year from the date of intimation to the selected bidder with award of supply.
22. The Collector, Subarnapur is not liable for payment of any interest on the Security Deposit or any depreciation thereof.
23. The Security Deposit will be released after finalization of supply and Audit of Accounts.
24. No advance payment shall be made.
25. 2% GST will be deducted from the gross bill amount submitted by the bidder at the time of payment.

26. Any damage / torn / illegible & bad quality materials detected during receipt at delivery point will not be accepted.
27. In case of any dispute the orders / decision of the Collector & District Magistrate, Subarnapur will be final and binding.
28. The Collector, Subarnapur reserves the right to reject any or all the Tenders without assigning any reason thereof.

Signature of the bidder with seal


**COLLECTOR,
SUBARNAPUR**

SPECIFICATION FOR PRINTING AND SUPPLY OF NUA ARUNIMA WORK BOOK PART I & II, CA CARD, PARENTS+ MODULE, POSTERS ON ECCE, FLIPBOOK ON ECCE FOR SUBARNAPUR DISTRICT

(a) NUA ARUNIMA ABHYAS PUSTIKA PART-I

- Pages : Text-56, Cover-4
- Paper : Text-80 GSM Maplitho
Cover 220 GSM Art Paper
- Printing : Text & Cover – Multicolour
- Lamination : Matt Finish
- Binding : Centre Stitch
- Quantity : As required by the ICDS Projects
- Size : 21 cm X 28 cm

(b) NUA ARUNIMA ABHYAS PUSTIKA PART-II

- Pages : Text-60, Cover-4
- Paper : Text-80 GSM Maplitho
Cover 220 GSM Art Paper
- Printing : Text & Cover – Multicolour
- Lamination : Matt Finish
- Binding : Centre Stitch
- Quantity : As required by the ICDS Projects
- Size : 21 cm X 28 cm

(c) CA CARD

- Size : 21 X 28 cm
- Pages : 4, Paper: Text: 120 GSM Maplitho
Printing: Text: Multi colour
Binding: Single Folding

(d) ODIA PARENTS+ MANUAL

- Size : A4
- Total No. of Pages : 172
- Paper Quality : 100 GSM Maplitho paper, Black & White
printing with Gum binding
- Cover Page of the Manual: 250 GSM Art paper with Gloss Lamination
and Gum Binding

(e) POSTERS ON ECCE (THREE DIFFERENT TYPES OF POSTER)

- Size : 44cm x 56 cm, multi-colour printing
- Paper Quality : 130 GSM Art paper with Gloss Lamination

(f) FLIP BOOK ON ECCE

- Size : A4
- Total No. of Pages : 48
- Paper Quality : 220 GSM Art paper with table stand and
wiro Binding and digital Printing


COLLECTOR, SUBARNAPUR