

**GOVERNMENT OF ODISHA**



**NOTIFIED AREA COUNCIL**  
**TARBHA**

**DIST. - SUBARNAPUR**

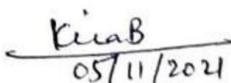
**INVITATION OF  
EXPRESSION OF INTEREST**

**FOR PRIVATIZATION OF  
SANITATION WORK OF  
NAC, TARBHA (Ward No. 1 to 12)**

**Detailed Annual Tentative Estimate for the Work:- Privatization of Sanitation Work, Including collection of Solid Waste From Door to Door from Ward No.01 to 12 of N.A.C Tarbha**

Sl. No	Component	Functionaries	Units	Rate per Month	Amount/ Month
1	Labour for daily street Sweeping,, Daily Drain Cleaning, Daily Transportation from Source to Dumping Yard, Bush Cutting and Spreading of disinfection Materials in regular manner as per essential.	i) (A) Labour@ 311.00 per day	19	(30x311) 9330.00	1,77,270.00
		ii. Labour @401.00 per day (Drain Cleaning)	12	(30X401) 12030.00	1,44,360.00
		iii) EPF @ 13.00%			41812.00
		iv) ESI @3.25%			10453.00
		v) Over head Changes and contractor profit (7.5%+7.5%=15%)			48245.00
2	Transportation	i) Vehicle (Tractor) with driver along with fuel No.3 (Detained hour 8 hrs & average working hours 6 hours) @251.30 per hour (Labour Changes)	2	45,234.00	90,468.00
Total for 1 Month:-					5,12,608.00
Total Approximately Expenditure for 1 Year:-					<b>61,51,296.00</b>
3	All Sanitary Equipments Axe, Pick-Axe, Shovel, including Bamboo Basket, Coconut Broom, Gloves, Shoes, uniform & Helmet etc.	To be purchased and supplied by office of the undersigned		per 1 Annum	1,50,000.00
Total Approximately Expenditure for 1 Year:-					<b>1800000.00</b>

- A. Labour required as per population :- 31 Nos  
 B. Labour required as per road Length:- 35 Nos  
 C. Grand Total Labour required :- 31 Nos.

  
 05/11/2024  
 Executive Officer,  
 N.A.C Tarbha

# NOTIFIED AREA COUNCIL, TARBHA

No. 2694 / Date. 05.11.2021

## EXPRESSION OF INTEREST

The Executive Officer, NAC Tarbha invites Expression of Interest for the work "Privatization of Sanitation Work of 12 Nos. of Wards of NAC Tarbha" from the Intending Firms/ Service Providers/ NGOs those are experienced in similar nature of works at least 3 (Three) years and other criteria mentioned in the bid document. The bidder can have the bid documents from Dt. 06.11.2021 to 18.11.2021 in Office hour on payment of Rs. 6000/- (Six Thousand) only in shape of Cash and submit the bid by Dt. 20.11.2021 within 05.00 PM through Speed/ Regd. Post/ Box Drop only which will be opened on Dt. 22.11.2021 at 11.00AM. in presence of the bidders or their authorized representative. The bid must be accompanied with 1% EMD of the estimated value in shape of Bank Draft/ Bankers Cheque of any nationalized bank in favour of "Executive Officer, NAC Tarbha" and other documents as mentioned in the Check List attached with bid document. All the Terms & Conditions relating to this bid are mentioned in the bid document for reference of the bidder. The bid received beyond the stipulated period shall not be entertained. The Authority reserves the right to accept/cancel any or all the bids without assigning any reason thereof.

Kiub  
05/11/2021  
Executive Officer,  
N.A.C Tarbha

Memo No 2695 / Dt. 05.11.2021

Copy submitted to the Advertisement Manager "SAMBAD" and "SAMAJ" with a request to publish this notice once on Dt. 06.11.2021 at a minimum cost of tariff and submit bill for payment.

Kiub  
05/11/2021  
Executive Officer,  
N.A.C Tarbha

Memo No 2696 / Dt. 05.11.2021

Copy submitted to the Collector & District Magistrate, Subarnapur/ PD, DUDA, Subarnapur/ Sub-Collector Sonapur-cum-Administrator, NAC Tarbha/ District Labour Officer, Subarnapur/ BDO, Tarbha/ Tahasildar, Tarbha to display the same in the their Office Notice Board for wide publication.

Kiub  
05/11/2021  
Executive Officer,  
N.A.C Tarbha

Memo No 2697 / Dt. 05.11.2021

Copy submitted to the District Manager, NIC Subarnapur with a request to upload this notice in the Subarnapur District Portal i.e. [www.subarnapur.nic.in](http://www.subarnapur.nic.in) for wide publication.

Kiub  
05/11/2021  
Executive Officer,  
N.A.C Tarbha

# NOTIFIED AREA COUNCIL, TARBHA

## EXPRESSION OF INTEREST

Bid Identification No. 2694 / Date 05.11.2021.

The Executive Officer, NAC Tarbha Invites Bids on Percentage of Rate basis for the work as detailed in the table given below.

Sl. No	Name of the Work	Estimate cost of Work/ Month	E.M.D	Cost of Tender Paper	Class of Contractor	Agency	Period of Contract
1	Providing (by bell ringing vehicle) Daily Garbage lifting, Spraying disinfectants and sanitation service including collection of garbage/waste from source to dumping yards/MCC/OCC/MRF Center identified by the NAC Tarbha authority in 12.Nos. of wards of N.A.C Tarbha i.e. ward No.01 to 12	Rs. 5,12,608/-	Rs. 61515/-	Rs. 6,000/	"C" or Equivalent	Registered firms/Service Provider/NGOs those are experience in similar nature of work at least for three year in Central Govt./State Govt. or any Govt. undertaking Institution.	1 (ONE) Year

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05/11/2021  
Executive Officer  
N.A.C Tarbha

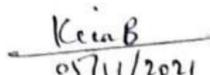
1. Bid documents will be available in Office of Executive Officer, NAC Tarbha from 10:00 am of **06.11.2021** to **18.11.2021** up to 5:00 PM for online bidding.
2. Bids must be accompanied with financial instrument towards EMD @1 % of estimated value for one year in shape of Demand Draft/Banker's cheque in any nationalized Bank in favour of the Executive Officer, Tarbha N.A.C & payable at tarbha N.A.C.
3. Bids must be accompanied with Money Receipt towards cost of the tender documents amounting Rs.6,000/- (Non-refundable) .
4. Price Bid & technical Bid shall be submitted in Offline bidding.
5. Bid shall be opened 11.00 A.M. on **22.11.2021** in the office of the Undersigned in present of the bidders or their authorized agents.
6. When the bid amount is up to 14.99 % less than the estimated cost in such an event, the Successful Bidder will deposit the **additional performance** security to the extent one time of the differential cost of the bid amount. The performance security shall be deposited before Drawl of Agreement in shape of Demand Draft/ Bankers cheque pledged in favour of Executive Officer, N.A.C Tarbha payable at Tarbha and same shall be refunded to the bidder after closer of contact period without interest.

7. The service provider will provide Identity card to each and every engaged labour.
8. The agency will engage his own transportation resources (i.e Tractor etc.) as mentioned in the above estimate page. However the undersigned have the rights to order the service provider to engage vehicles of this office in hire basis and the agency will pay the hire charges as per the estimated cost mentioned.
9. The service provider will display name, address and mobile no. of the labour engaged etc. at least Three men identified support of each and every Ward.
10. The service provider will engage exact number of man power as mentioned in page No.2 of this document. And will take the attendance of the labour in biometric machine & the same should be reported to the undersigned at the end of the every month accordingly the bill will be passes by the undersigned.
11. The Bid shall contain documents as per the Check List attached herewith.
12. The authority reserves the right to reject any or all bids without assigning any reason thereof.

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05/11/2021  
Executive Officer,  
N.A.C Tarbha

## GENERAL TERMS AND CONDITIONS

01. The bidders are required to inspect and assess the entire geographical area of the municipal area and quote their rates of the labour charges for sweeping, bush cutting, drain cleaning, collection of wastes from door to door including lifting & transportation of Solid Waste and disinfecting collection points and spraying disinfectants like bleaching powder etc. The bidders are expected to examine all the instructions, terms and specifications in the bid documents. Failure to furnish all information as per the bid documents & submission of bids, not substantially responsive to bid documents in every respect will be at bidder's risk and shall result in rejection of the bid.
02. The bidder must have appropriate resources, necessary expertise, requisite manpower and supervisory ability to undertake the work.
03. The bid is meant for carrying out the work for a period of one year. N.A.C Tarbha shall have the liberty to float any comprehensive contract during the currency of the contract period & no party will have right to challenge it.
04. N.A.C Tarbha shall have the right to terminate the contract on the ground of improper performance and violation of the terms of the contract without assigning any reason by giving 15 days prior notice.
05. Conditional and incomplete bid is liable for rejection.
06. Letter of authorization for representing the registered firm/entrepreneur/private company/NGOs to sign the bid documents should be enclosed along with the bid document.
07. The rate should be clearly mentioned in the tender paper including EPF, ESI etc.
08. All the documents furnished by the bidders are subject to verification from the issuing authority. In case any manipulation is found, the EMD & Performance guarantee or any other amount deposited against this tender will be forfeited and steps shall be taken for black listing of the bidder.
09. The bidders have to submit all documents as per eligibility criteria shown in the bid documents along with quoted rates.
10. The supervisor of Tarbha N.A.C will supervise the sanitation work.

  
05/11/2021  
Executive Officer,  
N.A.C Tarbha

## SCOPE OF WORK

### A. (1) Sweeping :

- (A) Sweeping of all the roads, lanes of entire ward is to be done daily; domestic refuses shall have to be collected daily from all households, shops, kiosks and vending zones. The MSW generated from road sweeping is/are to be accumulated in the dustbins/garbage bins (dry waste and wet waste separately) and transfer it to temporary stations/MCC/OCC/Dumping yard / MRF centre identified by N.A.C Tarbha as per the scope of work mentioned in item-3.
- (B) Evening/Night cleaning should be done in the market area, bus stand and main road area which is a mandatory condition in the sanitation work.

### (2) Cutting of bushes & cleaning of drains:

The bushes & shrubs from roadside beams and conservancy lanes are to be cleaned by the agency, the road side drains are also to be cleaned i.e removal of polythene, paper, foreign material and other floating material to avoid chocking of the drains and the MSW generated are to be accumulated in the dustbins/garbage bins and transfer it to temporary stations/ MCC / OCC/ Dumping yard /MRF centre identified by N.A.C Tarbha as per the scope of work mentioned in item.3

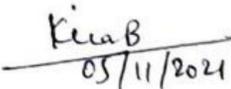
### (3) Collection and Transportation of solid waste:

The municipal solid wastes which is generated from various sources and accumulated as mentioned in item-1 and item-2 noted above is required to be collected and lifted from different collection points/dustbins of that particular ward/lanes and transported to the designated place /temporary transfer station/MCC/OCC/Dumping yard /MRF centre as decided by the NAC Tarbha. The collection points are to be disinfected by spreading of disinfectants like bleaching powder etc.

#### The Municipal Solid Waste includes the following:

1. Garbage arising from street sweeping and cleaning of drains.
2. Domestic refuses.
3. Garbage from roadside dustbins.
4. Garbage accumulated at temporary collection points identified by NAC Tarbha.
5. Garbage generated from bush and grass cutting from road side bushes and conservancy lanes.
6. Unidentified Dead animal.

(4) During Local festivals, National Day Celebration or V.I.P Programme, Special Cleaning work and spreading of bleaching/lime stone shall be made by the Agency as per instruction of the Municipal Authority/Sanitation Expert/Sanitary Supervisor of this NAC. A special drive cleaning of drain shall be done by the agency before rainy season to avoid flash flood.

  
05/11/2024  
Executive Officer,  
N.A.C Tarbha

## Eligibility criteria and General Instructions to Tenderers

### Eligibility criteria:

The technical bid shall be accompanied with attested photo copy of the following requisite documents failing which the bid shall be rejected out rightly.

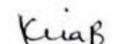
1. Valid Registration Certificate.
2. PAN Card.
3. Up-to date GST Certificate up to November-2021.
4. Valid up-to date EPF registration certificate and deduction vouchers up to November-2021 issued from concerned RPFC.
5. Valid labour license under The Contract Labour (Regulation and Abolition) Act, 1970 (Minimum 100 labours).
6. The bidder must have enclosed the documents relating to ownership of vehicles/agreement with the owners in case of hiring vehicles.
7. Undertaking to provide the extra vehicles as per requirement by NAC Tarbha to carry out the work smoothly.
8. Credibility and experience certificate issued from the concerned Authority/Employer of a Govt./ULB/PSU of repute at least for 03 (Three) years under whom the work is done for performing the work of similar nature i.e. Sweeping of streets, cleaning of drains, transporting of MSW
9. Depositing Tender Paper cost(MR)
10. EMD 1% of the estimated value for one year.
11. APS deposit
12. Record/document proof showing timely payments to workers of the last four months of working of agency.

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05/11/2021  
Executive Officer,  
N.A.C Tarbha

### SPECIAL CONDITIONS:

1	The Vehicles to be engaged for transportation of solid waste must be in good running conditions. The Agency/NGO/Private Company will submit the attested photo copy of the required documents of the vehicles such as RC book. Comprehensive insurance, Fitness Permit up-to-date road tax from the competent authorities at the time of execution of agreement.
2	The drivers of the vehicles must have valid driving license.
3	The Agency/NGO/Private Company supplying the vehicles will bear.
i)	The Salary and Other expenses of the driver and other staff attached to the vehicles.
ii)	Cost of fuel and other lubricants (POL).
iii)	Cost of repair and maintenance of the Vehicles engaged.
4	The vehicles offered shall be in good condition. Preference will be given for latest model vehicles. Officials of NAC Tarbha shall carry out inspection of said vehicles and decision of NAC Tarbha will be final and binding on the tenders in this regard.
5	The Agency shall be responsible for obtaining necessary permit, comprehensive insurance policy, appropriate driving license etc. and complying with all the statutory requirement including labour laws that may be necessary in this respect. NAC Tarbha will not be responsible for any consequence arising out of any violation of Rules or Act by the agency.
6	The agency shall indemnify the NAC Tarbha against any claim, losses, damages concerning to workers/employees during the contract period.
7	The agency shall pay all the statutory and other taxes of vehicles and keep the fitness certificate during the contract period.
8	The officer/official -in-charge or authorized officer will check the vehicle documents as and when required.
9	Payment shall be made by the agencies to his employees/workers as per their category & nature of work which shall not be less than the estimated labour charges maintaining in Bid document following to minimum wages Act by Govt. of Odisha. It might be increased in labour charges, whether Govt. will hike the minimum wages during contact period.
10	The Successful bidders shall execute an agreement with N.A.C Tarbha within 7 days from the date of receipt of letter or acceptance form N.A.C Tarbha. The EMD and APS shall be retained as security deposit till closure of the contact without any interest. The EMD and APS which will be kept as security deposit can be replaced by submitting bank guarantee of equal Amount. The EMD of the unsuccessful tenderers shall be refunded back on application only after finalization of the Bid and drawl of agreement with the successful bidder. In case of failure to execute agreement in time, the EMD and other deposits will be forfeited. The tender call notice shall form part of the agreement.
11	Details of Terms & Conditions will be incorporated in the agreement.
12	The vehicle deployed for collection of garbage will be green color with logo of NAC Tarbha.

13	The labours engaged by the agency for sanitation work will perform their duty in uniform, dresses, jacket with all types of Personal Protective Equipment (PPE) i.e. gum boot, hand gloves, face mask, helmet etc.
14	NAC Tarbha shall have the right to add or delete any conditions(s) to and from the agreement as and when necessary for smooth management of sanitation work.
15	The transportation of MSW will be done with due care and transporting vehicles shall be covered as per norms specified by the Odisha State Pollution Control Board.
16	If the agency will not perform the sanitation work to the satisfaction of NAC Tarbha authorities in any particular days, then NAC Tarbha is at liberty to engage and substitute man power for sweeping, bush cutting, drain cleaning, engage own vehicle, hired vehicles for lifting the pending MSW and may impose penalty up to 10% of agreement value in which the decision of the Executive Officer will be final and binding and penalty shall be recovered from the monthly bill of the agency.
17	The waste collectors engaged by the agency shall collect solid waste from various households on daily basis in particular fixed timing, area wise as may be finalized by the agency in consultations with the Officer/Official- in-charge of NAC Tarbha.
18	The agency shall start the work by 5.30AM and deploy as many vehicles as required to transfer the solid waste generated from different sources, arrangements for loading and smooth lifting of MSW so generated.
19	In case of any dispute arising out of the contract, the matter shall be decided as per law and as per the decision of Executive Officer of NAC Tarbha.
20	In case, labour rate is hiked by Govt. of Odisha, payment will be made accordingly considering the engagement of labour in the work duly certified by the Officer/Official - in-charge of the work.
21	For evening/night cleaning at market, bus stand and main road area, the Agency shall start the work by 5:00PM to minimize work load during day time.
22	The Agency has to maintain a register clearly indicating the number of labour and vehicles engaged in the work and quantity of waste collected from different source date wise and the same to be deposited in the office at the end of every month for record.
23	The Agency must deposit the EPF, ESI & Labour Cess against the labour concerned and submit the copy of EPD Deposit, ESI of all the employees engaged within 20 <sup>th</sup> of the succeeding month positively in the office of the undersigned for record.
24	The labour engaged by the agency should not have any criminal background. If he/she is engaged in any type of unlawful activities during performance of duty, then the agency will be held responsible. The undersigned will not be held responsible in such circumstances.
25	The labour engaged by the agency should not participate in any strike, lockout, Hartal of any kind in any circumstances, disobeying which the authority has the right to terminate the agreement with the service provider without any prior notice/information.

  
05/11/2024  
 Executive Officer,  
 N.A.C Tarbha

## CHECK LIST

Sl. No	List of documents	Details of document	Should be left blank for office use only
1	2	3	4
1	Certificate of Registered Firm/Entrepreneur/N.G.O./ Private Company		
2	PAN Card		
3	Up-to date GST Clearance Certificate up-to-date November-2021.		
4	Valid up to date EPF Registration Certificate and deduction vouchers issued from concerned RPFC (up-to-date November-2021).		
5	Valid Labour license under The Contract Labour (Regulation and Abolition) Act, 1970.(minimum 100 labours)		
6	Ownership documents of Tractors/Mini Trucks or agreement of hire vehicles.		
7	Undertaking to provide the extra vehicles as per requirement by NAC Tarbha to carry out the work smoothly.		
8	Credibility and experience Certificate issued from the concerned Authority/Employer of Govt./ULB/PSU of repute at least for three years the work is done for performing the similar nature of work i.e. sweeping of streets. Cleaning of drains, transportation of MSW.		
9	Tender Paper Cost (MR)		
10	EMD Furnished		
11	Differential amount between tendered value and estimated cost (additional performance security)		
12	Record/document proof showing timely payments to workers of the last four months of working of agency		

Date:

Bidders' Signature