

# DISTRICT OFFICE, SUBARNAPUR

(SOCIAL WELFARE SECTION)

No. 1533 / SW / Dt. 28.07 / 2021

## Tender Call Notice

Sealed Tenders are invited in the prescribed forms from the intending Firms/Individuals/Companies/ Registered Transporting Contractors having valid Transport Agent License under the carriage by Road Act, 2007 and carriage by Road rules, 2011 issued by State Transport Authority for transportation of food stuff (Rice & Wheat) under Supplementary Nutrition Programme (SNP) from different FCI Depots to SHG points ( for wheat to prepare Chhatua) and from OSCSC Ltd., Subarnapur to AWC points (for Rice for HCM feeding programme)of Subarnapur district for the year 2021-22.

The approximate quantity of foodstuffs to be lifted and distributed to AWCs/SHGs point is Qtl. 10,080 (Rice 3750 Qtl. & Wheat 6330 Qtl). The tenders shall be received by the DSWO, Subarnapur or any officer authorized by her till 1 P.M of Dt. 18.08.22) and will be opened on DT. 18.08.22 at 3 P.M in the office chamber of Collector, Subarnapur by the tender committee in the presence of the tenderers or their authorized Agents. The details of tender papers containing terms and conditions, EMD, Bank guarantee and statutory requirements etc. can be downloaded from the District website "<http://www.subarnapur.nic.in>". The Tender fee of Rs.5000 (Rupees Five thousand) only which is non refundable shall be submitted along with the tender paper. The tender completed in all respect may be sent in sealed cover superscribing "TENDER FOR ENGAGEMENT OF TRANSPORT AGENT/CONTRACTOR UNDER SNP FOR THE YEAR 2021-22" to the address of DSWO, Subarnapur by Registered/Speed Post only so as to reach the office before the date & time fixed. The Tender received beyond the date and time mentioned above shall not be taken into consideration under any circumstances.

The Collector, Subarnapur reserves the right to accept or reject the tender fully or modify fully or partially or cancel the entire tender process without assigning any reason thereof.

  
Collector,  
Subarnapur

Memo No. \_\_\_\_\_/SW Dt. 1534/

28.07.2021

Copy to the Notice Board of DSWO, Subarnapur and  
Collectorate, Subarnapur.

  
**Collector,  
Subarnapur**

Memo No. 1535/SW Dt. 28.07.2021

Copy to P.D. DRDA, Subarnapur/ Sub-Collector, Sonepur/Birmaharajpur/  
All BDOs/ All CDPOs of Subarnapur district for information and wide publicity in  
their Notice Board.

  
**Collector,  
Subarnapur**

Memo No. 1536/SW Dt. 28.07.2021

Copy to District Information and Public Relation Officer, Subarnapur for  
information and necessary action.

  
**Collector,  
Subarnapur**

Memo No. \_\_\_\_\_/SW Dt. 1537, 28.07.2021

Copy to District Information Officer, NIC, Subarnapur for information and  
necessary action. He is requested to upload the tender call notice & tender paper in  
the district website.

  
**Collector,  
Subarnapur**

Memo No. 1538/SW Dt. 28.07.2021

Copy submitted to the Director, ICDS, Social Welfare W & CD and MS Deptt.,  
Govt. of Odisha for information.

  
**Collector,  
Subarnapur**

Memo No. 1539/SW Dt. 28.07.2021

Copy submitted to the Advertisement Manager, SAMBAD/DHARITREE,  
Bhubaneswar with request to publish the tender notice in your esteemed Odia  
daily.

  
**Collector,  
Subarnapur**

**DETAILS OF TERMS AND CONDITIONS FOR ENGAGEMENT OF TRANSPORT AGENT/CONTRACTOR FOR LIFTING & TRANSPORTATION OF FOODSTUFF (RICE & WHEAT) UNDER S.N.P FEEDING PROGRAMME FOR THE YEAR 2021-22**

1. Sealed Tenders in the prescribed form are invited from the intending Firms/Individuals/Companies Registered Transporting Contractors having valid Transport Agent License under the carriage by Road Act, 2007 and carriage by Road rules, 2011 issued by State Transport Authority for undertaking transportation of food stuff (Rice & Wheat) under Supplementary Nutrition Programme (SNP) from different FCI Depots to SHG points ( for wheat to prepare Chhatua) and from OSCSC Ltd., Subarnapur to AWC points (for Rice for HCM feeding programme)of Subarnapur district during the year 2021-22.
2. The tender will be received by the DSWO, Subarnapur on behalf of Collector, Subarnapur till 4 PM of dt. 18.08.21 and will be opened on dt. 18.08.21 at 3PM by the Tender Committee in the presence of tenderes or their authorized representatives.
3. The details of tender papers containing terms and conditions, EMD, Bank Guarantee and statutory requirements etc. can be downloaded from the District website "<http://www.subarnapur.nic.in>". The Tender fee of Rs.5000 (Rupees Five thousand) only which is non refundable shall be submitted along with the tender papers
4. The tender completed in all respect may be sent in sealed cover super scribing "TENDER FOR ENGAGEMENT OF TRANSPORT AGENT/CONTRACTOR UNDER SNP FOR THE YEAR 2021-22" to the address of DSWO, Subarnapur by Registered/Speed Post only so as to reach the office on or before the date & time fixed. The Tender received beyond the date and time mentioned above shall not be taken into consideration under any circumstances.
5. The tender will be in two parts, i.e., technical bid (part-1) and Financial bid (part-II). The bidders should offer their technical and financial proposals separately in two sealed envelopes super scribing 'Technical Bid' & 'Financial Bid' and both the sealed envelopes should be put into another sealed cover super scribed as "TENDER FOR ENGAGEMENT OF TRANSPORT AGENT/CONTRACTOR UNDER SNP FOR THE YEAR 2021-22".
6. The rate of transportation shall be within the ceiling price of Rs.75/- (Rupees Seventy-five) per Quintal. The rate to be quoted by the tenderer is including loading, unloading, reconstitution bags and all charges, rates and taxes etc. The lowest rate quoted of the eligible tenderer may be accepted after necessary approval by the committee. The rate should be written in figures and words.

7. The Tenderer has to produce a valid Transport Agent License under the carriage by Road Act, 2007 and carriage by Road rules, 2011 issued by State Transport Authority.
8. The tenderer or any of his family members should not be storage agent/Miller agent/Retailer of P.D.S. Rice. An affidavit to this effect is to be furnished along with the Tender papers.
9. The Tenderer should file an affidavit either from the Executive Magistrate or the Notary in support of non-involving and non pendency of any criminal offences and also about no Govt. dues pending against him must be enclosed with the tender papers.
10. List of Trucks owned or lease by the tenderer with up-to date documents including registration certificate of vehicles (Xerox Copy duly attested) has to be furnished along with tender.
11. The successful Tenderer shall be required to lift food stuff i.e .(Rice & Wheat) from any FCI Depot/ OSCSC Ltd., Subarnapur on quarterly basis or as and when release order issued by the Area Manager, FCI, Titlagarh/ DM, OSCSC Ltd., Subarnapur and transport the same to the different WSHGs/AWC points of ICDS Projects(irrespective of distance) as per the direction of the Collector/DSWO within the specified period. After lifting of food stuff from FCI godowns/ OSCSC Ltd., Subarnapur, the food stuff will be delivered at the AWCs / SHG (THR making) points on the same day without any storage during transit. The CDPO concerned will issue AWC wise and WSHG wise diversion order within three days of receipt of the copy of order issued from District Office to the Transport Agent for lifting of project wise rice & wheat from FCI Depot/ OSCSC Ltd., Subarnapur.
12. It is the responsibility of Transporting Contractor/Agent to lift the rice/wheat from the FCI Depots/OSCSC Ltd, Subarnapur on proper weighment and to deliver the same to the AWCs/SHG (THR making) points on proper weighment and in no case short supply of delivery shall be allowed. The Transporting Agent will be held responsible for making delivery of stock at the desired point and no request for relief/concession shall be entertained in case of shortage or damage noticed if any, during transit. The cost of shortage will be borne by the Transporting Agent. There shall not be any change both in quality & quantity of food grains. The quality & quantity of the food materials being transported may be inspected by the Govt. officials authorized by the Collector, Subarnapur during transit and also at delivery points. If any misappropriation is discovered during inspection or otherwise, penalty shall be imposed which would be equivalent to 3 times of the cost of misappropriated foodgrains apart from initiating criminal case under the relevant law.

13. The Transporting Agent should carry an electronics weighing machine duly certified by the Weight & Measurement Deptt., and weight the stock at the delivery point in front of the Janch Committee/Mothers Committee as the case may be and expenditure incurred to that effect will be borne by the Transporting Agent.
14. The successful tenderer shall be required to lift the foodstuff under SNP from FCI depots/OSCSC Ltd .Sonepur to SHG (THR making)/AWCs points within the stipulated period or as to be directed by the Collector, Subarnapur from time to time.
15. If the Transporting Agent/Contractor fails to transport the foodstuff within the time limit, then the DSWO will take immediate steps to transport the same by other means and the extra cost incurred will be recovered from the pending bill/EMD of the Transporting Agent.
16. The Tender paper shall be filled up properly and legibly without any correction/overwriting. The rate and units shall be written both in words and figures in the tender and should be serialized. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances and it should be valid for the year 2021-22.
17. *Bank Guarantee for Rs.5,00,000/- (Rupees Five Lakh)* only from any Nationalize bank should be furnished along with the tender paper, failing which the tender paper will be liable for rejection.
18. Certificate from District Collector/ Any Govt./ Semi Govt. Organization etc. about past experience and performance if any in handling, transporting work will be furnished along with the tender papers. Accepting authority shall have the right not to accept the tender of firms/parties who have not performed satisfactorily in preceding year(s) under Govt. of Orissa.
19. *Earnest money deposit of Rs.4,00,000(Rupees Four Lakh )* only in shape of National Savings Certificate/ Term Deposit duly pledged in favour of **Collector, Subarnapur** shall be furnished along with the tender papers. Tender papers without earnest money will be liable for rejection. Cash/Cheque and Bank draft shall not be accepted. No tenderer shall be allowed to withdraw his tender/earnest money deposit until the tender is finalized. In case the successful tenderer refuses to transport after acceptance of his tender, earnest money deposited by him will be liable for forfeiture.
20. Earnest money deposited by the successful tenderer will stand converted to Security Deposit which will be refunded after successful completion of contract period and audit of accounts of the Transporting agent. The whole part of the security deposit will be forfeited for irregular performance or breach of any

7. The Tenderer has to produce a valid Transport Agent License under the carriage by Road Act, 2007 and carriage by Road rules, 2011 issued by State Transport Authority.
8. The tenderer or any of his family members should not be storage agent/Miller agent/Retailer of P.D.S. Rice. An affidavit to this effect is to be furnished along with the Tender papers.
9. The Tenderer should file an affidavit either from the Executive Magistrate or the Notary in support of non-involving and non pendency of any criminal offences and also about no Govt. dues pending against him must be enclosed with the tender papers.
10. List of Trucks owned or lease by the tenderer with up-to date documents including registration certificate of vehicles (Xerox Copy duly attested) has to be furnished along with tender.
11. The successful Tenderer shall be required to lift food stuff i.e .(Rice & Wheat) from any FCI Depot/ OSCSC Ltd., Subarnapur on quarterly basis or as and when release order issued by the Area Manager, FCI, Titlagarh/ DM, OSCSC Ltd., Subarnapur and transport the same to the different WSHGs/AWC points of ICDS Projects(irrespective of distance) as per the direction of the Collector/DSWO within the specified period. After lifting of food stuff from FCI godowns/ OSCSC Ltd., Subarnapur, the food stuff will be delivered at the AWCs / SHG (THR making) points on the same day without any storage during transit. The CDPO concerned will issue AWC wise and WSHG wise diversion order within three days of receipt of the copy of order issued from District Office to the Transport Agent for lifting of project wise rice & wheat from FCI Depot/ OSCSC Ltd., Subarnapur.
12. It is the responsibility of Transporting Contractor/Agent to lift the rice/wheat from the FCI Depots/OSCSC Ltd, Subarnapur on proper weighment and to deliver the same to the AWCs/SHG (THR making) points on proper weighment and in no case short supply of delivery shall be allowed. The Transporting Agent will be held responsible for making delivery of stock at the desired point and no request for relief/concession shall be entertained in case of shortage or damage noticed if any, during transit. The cost of shortage will be borne by the Transporting Agent. There shall not be any change both in quality & quantity of food grains. The quality & quantity of the food materials being transported may be inspected by the Govt. officials authorized by the Collector, Subarnapur during transit and also at delivery points. If any misappropriation is discovered during inspection or otherwise, penalty shall be imposed which would be equivalent to 3 times of the cost of misappropriated foodgrains apart from initiating criminal case under the relevant law.

- term(s) and condition(s) of agreement during the period of contract. Earnest money of unsuccessful tenderers shall be refunded after finalization of the tender.
21. Attested copy of PAN, GST registration Number and GST return copy as on 31.03.2021 should be furnished with the tender paper.
  22. Attested copies of IT acknowledgement for the Assessment Year 2019-20 & 2020-21.
  23. All documents attached with the Technical Bid shall be checked according to the checklist attached to the Tender paper. The Committee shall verify the attested copies in presence of Tenderer/his authorized agent.
  24. If two or more Tenders quote same rate, the District Tender Committee will take decision through negotiation by inviting revised offer in sealed envelope, in the presence of all the qualified Tenderers of the Districts.
  25. Telegraphic tender and conditional tender will not be accepted.
  26. The details tender call notice shall be submitted with tender duly signed in each page by tenderer as a token of acceptance of the terms and conditions.
  27. Payment shall be made against submission of bills on completion of delivery of stock as per the orders of competent authority on production of printed serially numbered delivery challans duly acknowledged by the recipient of stock to whom it concerned, and as per approved rate incorporated in the agreement. The DSWO, Subarnapur reserves the right to deduct and adjust any amount found recoverable towards loss and damage or both. No advance payment will be made. The payment is subject to availability of allotment.
  28. The successful tenderer shall have to enter into an agreement with the Collector, Subarnapur as per the terms, conditions specified in the agreement forms, at his/their own cost within 7 days of the intimation of acceptance of his/their tender.
  29. The authority may terminate the contract for violation of terms of agreement at any point of time or for any other reason to be recorded in writing.
  30. In case violation of the terms & condition of tender, the concerned Transporting agent can be booked under IPC, Essential Commodities Act, Prevention of Food Adulteration Act and Prevention of Black Marketing Act.
  31. The Collector, Subarnapur reserves the right to accept or reject the tender fully or modify fully or partially or cancel the entire tender process without assigning any reason thereof.

Signature of the Tenderer

Date

- sd -  
**Collector,  
Subarnapur**

### NATURE OF WORK AND PAYMENT

1. The work is to be carried on with due diligence and in accordance with the instructions to be issued from time to time by the W&CD Deptt./ Collector, Subarnapur/ DSWO, Subarnapur.
2. The bills will be submitted to the DSWO, Subarnapur on completion of delivery of stock as per orders of the competent authority on production of printed serially numbered delivery challans duly acknowledged by the recipients of stock to whom it concerned with other documents for payment of dues. The DSWO reserves the right to deduct and adjust any amount found recoverable towards loss or damage or both of the foodstuff.
3. The Collector may terminate the contract for violation of terms of agreement.
4. Payment shall be made as per approved rates incorporated in the agreement.
5. No request for enhancement of approved rate shall be entertained during the term of agreement.

Place :

Date :

**Signature of the Tenderer  
(With Seal)  
Full Name & Address**

**TECHNICAL BID DOCUMENTS TO BE ATTACHED**

Sl. No.	Particulars
1	Original tender document
2	D.D. of Rs.5000/- in favour of "DSWO, Subarnapur" payable at SBI, Sonepur towards cost of tender papers
3	An affidavit either from Executive Magistrate or from Notary that non-involving and non pendency of any criminal offences and also about no Govt. dues pending against him.
4	An affidavit with regard to the tenderer or any of his family members should not be storage agent/Miller agent/Retailer of P.D.S. Rice
5	Attested copies of IT acknowledgement for the Assessment year 2019-20 & 2020-21.
6	Attested copy of PAN number
7	GST Registration Number and GST return copy as on 31.03.2021 (Attach attested copy)
8	EMD of Rs.4,00,000/- in shape of NSC/TDR pledged in favour of Collector, Subarnapur
9	Recent Bank Guarantee for Rs.5,00,000/-(Rupees five lakh) only from any Nationalize bank.
10	Attested copy of valid Transport Agent License under the carriage by Road Act, 2007 and carriage by Road rules, 2011 issued by State Transport Authority
11	Attested copy of Experience Certificates, if any.
12	Ownership/lease of at least two Trucks (Attested copies of RC book, valid insurance, permit and Fitness certificate to be attached) i. Registration No. ii. Registration No.

Place :

Date :

**Signature of the Tenderer  
(With Seal)  
Full Name & Address**

**FINANCIAL BID**  
**TENDER SCHEDULE FOR TRANSPORTATION OF FOODSTUFF (RICE & WHEAT)**  
**UNDER SNP FOR THE YEAR 2021-22**

I do hereby tender to execute the under mentioned description of work in accordance with conditions noted below in consideration of tender for payment being made for the quantities of foodstuffs transported at the rate specified in the following schedule.

**SCHEDULE**

Schedule for transporting of feeding materials during the year 2021-22	Rate per Qntl. (in Rs.)
1	2
1. Transportation charges per quintal including loading, unloading, reconstitution bags and all charges, rates and taxes etc. from different FCI depots to SHG (THR making) points for wheat and from OSCSC Ltd, Subarnapur to all AWCs of Subarnapur District for Rice irrespective of distance covered (Flat Rate)	

N.B. Rate should be written both in words and figure.

Place :

Date :

**Signature of the Tenderer**  
**(With Seal)**  
**Full Name & Address**