

DISTRICT RURAL DEVELOPMENT AGENCY, SUBARNAPUR
TENDER CALL NOTICE

No. 5555 Date. 09.6.21

Sealed tenders are invited from reputed firms/agencies suppliers for supply as per Tender specifications. The details tender documents can be obtained from the District website <http://subarnapur.nic.in>.

Interested bidders may submit their sealed tender documents in prescribed format to the "District Rural Development Agency, Subarnapur on before 18.06.21 till 5.00 PM through speed post/registered post only. Bidders are required to submit Technical Bid and financial bid in separate envelopes enclosed in a common envelopes mentioning "Tender for renovation of Computer set up for High School Transformation" on the cover of the envelopes.

The technical bid will be opened on 19.06.2021 at 11.00 A.M in the office chamber of the Collector, Subarnapur in the presence of the bidders or their authorized representatives. The date and time of opening of financial bids will be intimated later.

The Authority reserves the right to accept or reject any or all tender without assigning any reason thereof.


Collector, Subarnapur

Memo No 5556 Date 09.6.21

Copy to DIO, NIC, Subarnapur for information and necessary action. He is requested to web hosting the Tender Notice in the district portal.

Copy to Notice board of Collectorate, Subarnapur/DRDA, subarnapur/all Blocks/All Tahasil for information and request to display the notice for wide publication.


Collector, Subarnapur

Specification of Items:

Sl. No.	Name of Equipments	Name of the Company	Specification of Items:
1	CPU used as Server	Acer	3 nos. of System are to be repaired and also one system may be replaced the hard disk and provide new Hard disk. 22 nos. of OS are to be required for updation.
2	Ncomputing Mini CPU used as Client	Ncomputing	3 nos. of Ncomputing mini CPU may be replaced and provide new
3	Monitor	Acer	1--One Monitor is not functioning . 2-- Lining Visible on the screen of 42 no. of Monitor The said monitors are to be repaired
4	Keyboard	Acer	2 nos. of Keyboard may be replaced and provide new
5	Mouse	Acer	2 nos. of Mouse may be replaced and provide new
6	Head Phone	Zebronic	12 nos. of Head phone may be replaced and provide new
7	Splitter of Head phone	Zebronic	12 nos. of Splitter Head phone may be replaced and provide new
8	UPS	Delta	11 nos. of UPS are to be repaired
9	Batteries		66 nos. of Batteries may be replaced and provide new
10	Projector	K-yan	1--Power switch of 6 nos. of Projectors are not functioning. 2--- one Screen has not displaying properly and aslo Sound not clear. The said Projectors are to be repaired
11	Wireless Keyboard	K-yan	One no. of Keyboard may be replaced and provide new
12	Wireless Mouse	K-yan	One no. of Mouse may be replaced and provide new
13	Gen Set (Petrol)	CHAMP	4 nos. of Gen set (Petrol) are to be repaired

14	Servo Stabilizer	PROTECT	3 nos. of Servo Stabilizers are to be repaired
15	Web Camera		One web camera may be replaced and provide new
16	Networking switch 16 ports	D-Link	Networking switch 16 ports may be replaced and provide new
17	LAN Cabling		LAN cabling to be required in 11 nos. of site

Bid Price:-

- a) The transportation ,Repair & Installation charges are also to be included in the Bid Price.
- b) All taxes, duties and other levies payable by the dealer under the contract shall be included in the Bid Price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices should be quoted in Indian Rupees only.

While submitting the bid, the bidders should furnish the following documents:-

- i. Self attested copy of Registration Certificate of firm/agency with seal & signed.
- ii. Self attested copy of valid PAN No. with seal & signed.
- iii. Self attested copy of valid GST Registration Certificate with seal & signed.
- iv. Self attested copy of up to date (Recent) GST Return certificate with seal & signed.
- v. Self attested copy of Last one Financial Year's IT Return (2019-20)/assessment year (2020-21) with seal & signed.
- vi. Tender paper cost in shape of Demand Draft of Rs.5,000/-.
- vii. Bank Account Number (Self Cancelled Cheque to be attached)

Terms & Conditions:-

- 1) Each bidder shall submit only one quotation as per the enclosed Quotation format.
- 2) The Bidders are required to deposit non-refundable Tender paper cost Rs.5,000/-(Rupees Five Thousand)only in shape of Demand Draft of in favour of Project Director, DRDA, Subarnapur Payable at Sonapur while submitting Bid.
- 3) The bidder should submit and execute a "Bid security Declaration" in lieu of Bid security (EMD) with stipulation that if the bidder withdraws or modifies his bids during period of validity etc., the bidder will be suspended for the time specified in the tender documents as per finance department letter no.8943/F dated 08.03.2021 of Government of Odisha.
- 4) The successful bidder will have to deposit a performance security Deposit of 3% of the contract price in the form of Bank Guarantees from any Nationalized Bank drawn in favour of the Project Director, DRDA, Subarnapur Covering a period of Three (03) year from the date of intimation to the selected bidder with award of supply.
- 5) The conditional bids shall not be considered and will be rejected in very first instance.
- 6) Sealed tenders will be received up to 18.06.21 till 5.00 PM at the Office of the Project Director, DRDA,Subarnapur. Any tender received after the due date & time will be rejected /returned to the sender without opened. The tenders will be received through regd. post/speed post only.
- 7) The bidders are to submit their tenders in separated sealed covered envelope for technical bid and financial bid by subscribing "Technical Bid" in cover "A" and "Financial Bid" in cover "B" and both covers should be put in third cover (C) which should be subscribed as "Tender for renovation of Computer set up for High School Transformation".
- 8) The sealed tender cover "A" (Technical Bid) submitted by the tender will be opened by the District purchase committee in the office chamber of the Collector, Subarnapur on 19.06.2021 at 11.00 A.M The bidder or his representative may present at the time of opening of the tender.
- 9) The authorize representative should show authorization letter at the time of opening of technical bid.

- 10) The financial bid will be opened of only those who have technically qualified. The financial bid may be opened on the same day or the date of opening will be intimated to the successful bidders through E-mail only (mail address submitted in the tender documents).
- 11) The tender shall remain valid for a period of 60 days from the last date fixed for receiving the same.
- 12) Delivery period should be within 20 days from the issue of the supply order. If failed to supply within the time period the order will be automatically stand cancelled without further communication.
- 13) Rate quoted must be inclusive of all taxes, transportation, repair and installation & will be valid for a period of one year from the date of approval.
- 14) The under signed reserves the right to place the order in phases.
- 15) The numbers of items/ materials are subject to change in supply order as per requirement.
- 16) Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of supply or purchase order may result in rejection of the bidder's offer.
- 17) If the stock supplied by the successful bidder does not match with the specification as per Tender Document at time of delivery of items the stock will be rejected & the supplier has to replace the total quantity of the same product of his own cost.
- 18) The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which (a) are properly signed and (b) confirm to the terms & conditions and specifications.
- 19) If found that the successful bidder is incompetent to provide the supply of materials, in such a situation, the proposal may be reviewed for award of the contract to the next qualifying bidder or go for a fresh bid depending on the circumstances. No form of compensation shall be payable in any form whatsoever to the forfeited firm. In case it decided to go for the next qualifying bidder, negotiation may be considered to bring down their price nearer to the originally Evaluated or Lowest bidder in consideration to the orders to be supplied.
- 20) The bidder should deliver and install the goods within 20 days from the date of purchase order. The bidder should take responsibility of the goods till it reaches the delivery destination. Insurance etc.

- shall be arranged by the supplier. Supplier shall arrange the road permits or any other document wherever required.
- 21) The warranty shall be on-site, comprehensive for a period of three years from the date of installation.
 - 22) The successful bidder shall not assign or sub-contract or sub-let the whole or any part of the supply order in any manner.
 - 23) The Authority reserve the right to withdraw or relax any of the terms and conditions mentioned above so as to overcome the problem encountered at a later stage. All corrigendum containing amendments to this tender will be posted in District website. Bidders are advised to periodically check our website for updating the matter.
 - 24) Any legal dispute arises out of this is subject to Subarnapur jurisdiction only.
 - 25) The under signed reserves the right to accept or reject any or all the tender without assigning any reason thereof.


Collector, Subarnapur

Technical bid

1	Name and address of the supplier	
2	Full address of the supplier	
3	Telephone and Mobile phone No.	
4	e-mail address if any	
5	Firm/Agency registration Details	
6	GST Regd. No. (enclose self attested copy)	
7	PAN No. (enclose self attested copy)	
8	Upto date (Recent) GST Return certificate (enclose self attested copy)	
9	Last one Financial Year's IT Return (2019-20)/assessment year (2020-21) (enclose self attested copy)	
10	Tender paper cost in shape of Demand Draft of Rs:5,000/- (mentioned DD no. & amount)	
11	Bank Account Number (cancelled Cheque to be attached)	

I do hereby certify that, the above mentioned particulars/ information are true to the best of my knowledge and correct.

Place:

Date:

Full Signature of the Bidder
with date and seal.

Declaration

1. I/we.....the proprietor/partner/do declare that I/we am/have competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we am/have well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I/ we do hereby declare that I/we have not been de-recognized / black listed by any state Govt./Govt. of India/Govt. Organization/Govt. institution for supply of non-standard quality (NSQ) as asked for or non-supply.
5. I/wé do hereby declare that I/we will deliver my work as per the terms, conditions and specification of the tender document and work order.

**Full Signature of the Bidder
With date & seal**

Financial bid

Sl. No.	Name of Equipments	Name of the Company	Specification of Items:	Estimated Costing (Rs)
1	CPU used as Server	Acer	3 nos. of System are to be repaired and also one system may be replaced the hard disk and provide new Hard disk. 22 nos. of OS are to be required for updation.	
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Total bidding price (including taxes and other charges is
Rs..... (Rupees
.....)
.....) in words.

We agree to supply the above goods in accordance with the technical specification mentioned in the supply order.

N.B:- (a) in case of discrepancy between unit price and total price, the lowest price among them shall be prevail.

(b) We agree to other terms and conditions of the tender and also confirmed we will provide the materials as per the standard specified in the document.

Place

Date

Full signature of the Bidder
with date and seal.