

DISTRICT RURAL DEVELOPMENT AGENCY, SUBARNAPUR
SHORT TENDER CALL NOTICE

No. 2664

Date. 31-05-2021

Sealed tenders are invited from reputed firms/agencies suppliers for supply as per Tender specifications. The details tender documents can be obtained from the District website <http://subarnapur.nic.in>.

Interested bidders may submit their sealed tender documents in prescribed format to the "District Rural Development Agency, Subarnapur on before 08.06.2021 through speed post/registered post only. Bidders are required to submit Technical Bid and financial bid in separate envelopes enclosed in a common envelopes mentioning "Tender for Supply of Science Laboratory Table for High School Transformation" on the cover of the envelopes.

The technical bid will be opened on 9th June at 11 am in the office chamber of the Collector, Subarnapur in the presence of the bidders or their authorized representatives. The date and time of opening of financial bids will be intimated later.

The Authority reserves the right to accept or reject any or all tender without assigning any reason thereof.

Memo No 2665 Date 31-05-2021

Bajr
Collector, Subarnapur
Collector
Subarnapur

Copy to DIO, NIC, Subarnapur for information and necessary action. He is requested to web hoist the Tender Notice in the district portal.

Copy to Notice board of Collectorate, Subarnapur/DRDA, subarnapur/all Blocks/All Tahasil for information and request to display the notice for wide publication.

Bajr
Collector, Subarnapur
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Specification of Items:

Sl.No.	Name of the Item	Qty. (In Nos)	Specification	Price limited to Maximum per Unit (In Rs.)
1	2	3	4	5
1	Science Laboratory Table	87	TableSize -Length-6 ft Width-4 ft, Height-3 ft Materials - Made up of Cold Rolled Steel(Tata/Jindal) with powder coated fully smooth furnishing, MS Square Tube 25mmx25mmx1.2mm thick (Tata/Jindal) fitted with Draw, covered rack shelf & Chemical Rack. Top Surface -Granite surface with stainless steel Sink fitted with swan water tap and drainage pipe fixing.	Rs.34,000.00

Bid Price:-

- a) The transportation & Installation charges are also to be included in the Bid Price.
- b) All taxes, duties and other levies payable by the dealer under the contract shall be included in the Bid Price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices should be quoted in Indian Rupees only.

While submitting the bid, the bidders should furnish the following documents:-

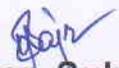
- i. Self attested copy of Registration Certificate of firm/agency with seal & signed.
- ii. Self attested copy of valid PAN No. with seal & signed.
- iii. Self attested copy of valid GST Registration Certificate with seal & signed.
- iv. Self attested copy of up to date (Recent) GST Return certificate with seal & signed.
- v. Self attested copy of Last one Financial Year's IT Return (2019-20)/assessment year (2020-21) with seal & signed.
- vi. Tender paper cost in shape of Demand Draft of Rs.5,000/-.
- vii. Bank Account Number (Self Cancelled Cheque to be attached)
- viii. "Bids Security Declaration Certificate" with seal & signed.

Terms & Conditions:-

- 1) Each bidder shall submit only one quotation as per the enclosed Quotation format.
- 2) The Bidders are required to deposit non-refundable Tender paper cost Rs.5,000/-(Rupees Five Thousand)only in shape of Demand Draft of in favour of Project Director, DRDA, Subarnapur Payable at Sonapur while submitting Bid.
- 3) The bidder should submit and execute a "Bid security Declaration" in lieu of Bid security (EMD) with stipulation that if the bidder withdraws or modifies his bids during period of validity etc., the bidder will be suspended for the time specified in the tender documents as per finance department letter no.8943/F dated 08.03.2021 of Government of Odisha.
- 4) The successful bidder will have to deposit a performance security Deposit of 3% of the contract price in the form of Bank Guarantees from any Nationalized Bank drawn in favour of the Project Director, DRDA, Subarnapur Covering a period of Three (03) year from the date of intimation to the selected bidder with award of supply.
- 5) The conditional bids shall not be considered and will be rejected in very first instance.
- 6) Sealed tenders will be received up to 08.06.2021 till 1:00 P.M. at the Office of the Project Director, DRDA,Subarnapur. Any tender received after the due date & time will be rejected /returned to the sender without opened. The tenders will be received through regd. post/speed post only.
- 7) The bidders are to submit their tenders in separated sealed covered envelope for technical bid and financial bid by subscribing "Technical Bid" in cover "A" and "Financial Bid" in cover "B" and both covers should be put in third cover (C) which should be subscribed as "Tender for Supply of materials for High School Transformation".
- 8) The sealed tender cover "A" (Technical Bid) submitted by the tender will be opened by the District purchase committee in the office chamber of the Collector, Subarnapur on 09.06.2021 at 11:00 A.M.The bidder or his representative may present at the time of opening of the tender.

- 9) The authorize representative should show authorization letter at the time of opening of technical bid.
- 10) The financial bid will be opened of only those who have technically qualified. The date of opening of financial bids will be intimated to the successful bidders through E-mail only (mail address submitted in the tender documents).
- 11) The tender shall remain valid for a period of 60 days from the last date fixed for receiving the same.
- 12) Delivery period should be within 20 days from the issue of the supply order. If failed to supply within the time period the order will be automatically stand cancelled without further communication.
- 13) Rate quoted must be inclusive of all taxes, transportation and installation & will be valid for a period of one year from the date of approval.
- 14) The under signed reserves the right to place the order in phases.
- 15) The numbers of items/ materials are subject to change in supply order as per requirement.
- 16) Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of supply or purchase order may result in rejection of the bidder's offer.
- 17) The bidders are required to either submit samples during opening of technical bid of tender in conformity with specification mentioned in the tender document or submit undertaking that" after evaluation of bid, if I/we am/are awarded as successful bidder, I/we will submit samples & Demo of the materials/items before the Committee as per tender specification before issue of Supply order of the materials. The firm/agency will be considered strictly on the basis of the quality of the sample submitted by bidders which will be evaluated by the District Level Purchase Committee. If the sample submit by the successful bidder does not match as specification of tender the bid will be rejected.
- 18) If the stock supplied by the successful bidder does not match with the specification as per Tender Document at time of delivery of items the stock will be rejected & the supplier has to replace the total quantity of the same product of his own cost.

- 19) The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which (a) are properly signed and (b) confirm to the terms & conditions and specifications.
- 20) The 1st Lowest Bidder cannot claim to supply the materials, as the materials will be purchased as per the specification & quality asserting from the sample.
- 21) If found that the successful bidder is incompetent to provide the supply of materials, in such a situation, the proposal may be reviewed for award of the contract to the next qualifying bidder or go for a fresh bid depending on the circumstances. No form of compensation shall be payable in any form whatsoever to the forfeited firm. In case it decided to go for the next qualifying bidder, negotiation may be considered to bring down their price nearer to the originally Evaluated or Lowest bidder in consideration to the orders to be supplied.
- 22) The bidder should deliver and install the goods within 20 days from the date of purchase order. The bidder should take responsibility of the goods till it reaches the delivery destination. Insurance etc. shall be arranged by the supplier. Supplier shall arrange the road permits or any other document wherever required.
- 23) The warranty shall be on-site, comprehensive for a period of minimum three years from the date of installation.
- 24) The successful bidder shall not assign or sub-contract or sub-let the whole or any part of the supply order in any manner.
- 25) The Authority reserve the right to withdraw or relax any of the terms and conditions mentioned above so as to overcome the problem encountered at a later stage. All corrigendum containing amendments to this tender will be posed in District website. Bidders are advised to periodically check our website for updating the matter.
- 26) Any legal dispute arises out of this is subject to Subarnapur jurisdiction only.
- 27) The under signed reserves the right to accept or reject any or all the tender without assigning any reason thereof.


Collector, Subarnapur
Collector
Subarnapur

Technical bid

1	Name and address of the supplier	
2	Full address of the supplier	
3	Telephone and Mobile phone No.	
4	e-mail address if any	
5	Firm/Agency registration Details	
6	GST Regd. No. (enclose self attested copy)	
7	PAN No. (enclose self attested copy)	
8	Upto date (Recent) GST Return certificate (enclose self attested copy)	
9	Last one Financial Year's IT Return (2019-20)/assessment year (2020-21) (enclose self attested copy)	
10	Tender paper cost in shape of Demand Draft of Rs.5,000/- (mentioned DD no. & amount)	
11	Bank Account Number (cancelled Cheque to be attached)	
12	Bids Security Declaration Certificate	

I do hereby certify that, the above mentioned particulars/ information are true to the best of my knowledge and correct.

Place:

Date:

Full Signature of the Bidder
with date and seal.

Declaration

1. I/we.....the proprietor/partner/do declare that I/we am/have competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we am/have well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I/ we do hereby declare that I/we have not been de-recognized / black listed by any state Govt./Govt. of India/Govt. Organization/Govt. institution for supply of non-standard quality (NSQ) as asked for or non-supply.
5. I/we do hereby declare that I/we will deliver my work as per the terms, conditions and specification of the tender document and work order.

**Full Signature of the Bidder
With date & seal**

Financial bid

Sl. No	Name of the item with specification	Unit (in Nos)	Price quoted per unit in Rs. Inclusive of all taxes	Transportation / Installation Charges if any	Total price
1	2	3	4	5	6
1.	Science Laboratory Table	1 nos			

Total bidding price for 01 Nos.(including taxes and other charges is Rs..... (Rupees

.....) in words.

We agree to supply the above goods in accordance with the technical specification mentioned in the supply order.

N.B:- (a) in case of discrepancy between unit price and total price, the lowest price among them shall be prevail.

(b) We agree to other terms and conditions of the tender and also confirmed we will provide the materials as per the standard specified in the document.

Place

Date

Full signature of the Bidder
with date and seal.