

**DISTRICT OFFICE, SUBARNAPUR  
(ST & SC DEVELOPMENT SECTION)**

**SHORT TENDER CALL NOTICE**

No. 529 /Dt. 28 / 03 /2021

Sealed tender in plain papers are invited from the intending registered Firms/ Suppliers of Hoardings and Flex Banners for wide publicity on Survey of Social and Educational condition of the people belonging to backward classes in Subarnapur District. The authorized Firms/ Suppliers shall submit the following documents along with the tender paper. The details are also available at the district website: [www.subarnapur.nic.in](http://www.subarnapur.nic.in)

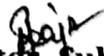
**The bidder shall submit the following documents along with the tender paper:-**

1. Attested photocopy of the up-to-date G.S.T clearance certificate and (GSTIN No.)
2. Attested photocopy of the PAN Card in the name of Proprietor of the Agencies/ Firms with GST clearance certificate.

**The term and conditions of the tender shall be as follows:-**

- i. The bidder shall submit and execute a "Bid Security Declaration" in lieu of Bid Security (EMD) with stipulation that if he/she withdraws or modifies his bids during period of validity etc., he/she will be suspended for the time specified in the tender documents as per Finance Department Office Order No. 8943/F dated 18.03.2021, Govt. of Odisha.
- ii. The rate inclusive of all taxes for each item should be quoted with specific Brand/Company including the cost of mounting of flax banners and the hoarding at respective places i.e. District Headquarters/ Block Headquarters/ Urban Local Bodies/ G.P Headquarters/ Villages/ Fair Price Shop/ Survey Centres, etc.. The bidder must bring the sample at the time of opening of tenders.
- iii. There should be two sealed separate envelopes i.e. Technical bid and Financial Bid. The financial bid of the firm will be opened after qualifying in Technical Bid.

- iv. The last date of receipt of sealed tender is on **06.04.2021 during office hour through Registered Post/Speed Post addressed to the Additional District Magistrate, Subarnapur**. The rate should be clearly mentioned on the tender paper both in figure & words and duly signed by the suppliers concerned; otherwise the tender is liable to be rejected. The authority will not be responsible for any postal delay.
- v. The tender paper will be opened on **07.04.2021 at 2.00 P.M** in the office chamber of the Collector, Subarnapur by the Purchase Committee. The tender without sample is liable to be rejected.
- vi. The Purchase committee shall not be bound to accept the lowest rate, but the acceptance of the tender shall be based on the best quality of the materials/ Samples submitted. The finally accepted bidders shall strictly confirm to the approved rate and sample while supplying and mounting the same at the said places.
- vii. In case the supply of article is found to be poor/sub-standard quality contrary to the approved sample, the supply order will be cancelled, the performance Security (Security Deposit) i.e. 3% of the value of the contract so deposited by the successful bidder shall be forfeited and steps may be taken for black-listing the firm. It is also applicable to them who are unable to supply and mount the same.
- viii. The finally accepted tenders shall supply article within **07 (Seven) days** from the date of receipt of supply order at their own cost to the store-in-charge of the Additional District Magistrate, Subarnapur in good condition as per the selected specifications and the same will be mounted by the firm at the respective places at their own cost.
- ix. Purchase Order will be placed by the Additional District Magistrate, Subarnapur and quantity of article for supply order may increase or decrease subject to their availability of funds.
- x. The Purchase Committee reserves the right to accept or reject any or all **the tenders** without assigning any reason thereof.

  
Collector, Subarnapur

**SPECIFICATION OF HOARDINGS & FLEX BANNERS**  
**(THE RATE TO BE QUOTED BY THE BIDDER)**

Sl. No.	Hoarding size	Quantity	Maximum rate per Hoarding up to Rs.	Rate to be quoted by the bidder	Sl. No.	Flex Banner size	Quantity	Maximum rate per Flex Banner up to Rs. (Printing and mounting)	Rate to be quoted by the bidder
1.	150 Sq ft. (15ft. X 10 ft.)	5 Nos.	Rs. 5500/-		1.	18 Sq ft. (6ft. X 3 ft.)	1873 Nos.	Rs. 550/-	
2.	100 Sq ft. (12ft. X 8 ft.)	9 Nos.	Rs. 3300/-						
3.	50 Sq ft. (10ft. X 5 ft.)	148 Nos.	Rs. 1100/-						

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 Collector, Subarnapur

Memo No. 530 / dtd. 28/03/2021

Copy submitted to the District Informatics Officer, NIC, Subarnapur for information. He is requested to upload the advertisement in the District Web-Portal for wide Publication.

Copy to the Office Notice Board

Copy submitted to the Member Secretary, OSCBC, Odisha Bhubaneswar for favour of kind information.

*h. Oly*  
*28/03/21*  
ADM-cum-Nodal Officer, OSCBC,  
Subarnapur