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# PANCHAYAT SAMITI OFFICE, DUNGURIPALI

No. 365 Dt. 24.12.2020

## EXPRESSION OF INTEREST

Sealed expression of interest are invited from reputed registered firms/Authorised suppliers/Dealers /Manufactures, etc. having up to date dealership/agency for supply of the following items to Block Office, Dunguripali. The interested firms/supplier etc should submit their expression of interest along with rate , Xerox copy of valid registration certificate ,valid PAN Card, GST deposit certificate for the last year. The interested firms/Suppliers dealer etc should submit their expression of interest to the B.D.O,Dunguripali on or before dt.08.01.2020 through Regd. Post/Speed Post/ in Person and it shall be opened on the same day at. 3 PM, at office chamber of BDO, Dunguripali in presence of the quotationers or their authorised representative before the purchase /selection committee. Late receipt of expression of interest,beyond the fixed date and time will be rejected.

The undersigned reserves the right to reject any or all the expression of interest without assigning any reason thereof.

Sl.No	Name of the item	NOs	Specification
1.	Fly leaf	5000	A4 size,thick,cloth lining & metal hole
2.	Order Sheet	18000	A4 paper
3	Work Order	18000	A4 paper
4	Declartion Form	4500	A4 paper
5	Enquiry Report Format	4500	A4 paper
6	Consent Form	4500	A4 paper
7	Work register no4	30	
8	Tag	5000	
9	A4 Size Paper	2 box	70GSM
10	Stamp Pad	10	Fiber Castle
11	Stamp Ink	560hlt	
12	A4 Paper	5 box	
13	Stapler Pin	10 box	

### Terms and conditions:

1. The quotationers should have valid GST registration, income tax clearance and VAT clearance.
2. The approved supplier has to supply the above item in good condition as per requirement at Block office, Dunguripali at their own cost.
3. Taxes as applicable, if any be mentioned separately in Expressive of
4. The rate of taxes be charged as per prevailing govt. Notification.
5. The payment will be made after supply of material in good condition through NEFT/Account payee cheque.
6. No advance payment will be made.
7. The rate quoted should be in Indian Rupees and inclusive of all taxes.

8. Interested firms are To file two sealed cover i.e. one containing Technical bid in prescribed format and 2<sup>nd</sup> financial bid in prescribed format .The sealed cover must be marked as "Technical bid" and "Financial bid". First Technical bid will be opened and evaluated by the committee and then successful quotation in Technical bid, their financial bid will be taken into account.
9. The undersigned reserves the right to accept or reject all or any quotation without assigning any reasons thereof.

sd/-  
Block Development Officer,  
Dunguripali

Memo No. 3006 Dt. 24-12-2020

Copy to Tahasildar, Rampur/CDPO, Dunguripali/Panchayat Samiti notice board for information and necessary action.

Copy to DIO, NIC, Subarnapur for information with request to hoist the notice in the District website.

sd/-  
Block Development Officer,  
Dunguripali

Memo No. 3007 Dt. 24-12-2020

Copy submitted to Deputy Collector, Nizarat, Collectorate, Subarnapur/Dist. Information and Public Relation Officer, Subarnapur/Sub-Collector, Sonapur/Project Director, Subarnapur/ All B.D.O, Subarnapur District for information and necessary action.

sd/-  
Block Development Officer,  
Dunguripali