

**DISTRICT OFFICE: SUBARNAPUR**  
**(Social Welfare Section)**  
Advertisement No. 756 Dtd. 21-03-2023

In pursuance of letter no.WCD-FE-MISC-0003-2023- 4138/WCD Dt.02.03.2023 of the Additional Secretary to Govt. Women & Child Development Odisha, application (in the prescribed format) are invited from the intended retired employee for re-engagement at District level as Junior Assistant (Statistics) as per details given below :

**Vacancy to be filled up**

Sl No	Name of the Post	Nos. of Vacancy
1	Junior Assistant (Statistics)	01

**Eligibility Criteria**

- (i) All retired employees should be posted only under the administrative control of the DSWO/CDPO offices where ever vacant to strengthen their working.
- (ii) Officers who have retired from govt. service on attaining the age of superannuation and below the age of sixty five years having good service records and are physically fit shall be eligible to be considered for re-employment.
- (iii) Officers against whom departmental proceedings or criminal cases are contemplated/pending or who have been penalized for misconduct during the period of preceding five years will not be eligible for consideration.

**Terms and Conditions:-**

- (i) The application should reach to the office of the DSWO Subarnapur on or before **28.03.2023 till 5.30** PM through Regd. Post/ Speed post. The application received after due date shall not be entertained.
- (ii) The engagement is proposed to be for a period of two years or till regular posting of such base level post, whichever is earlier. However in case of non-filling up of such base level post, their engagement may be further extended with the prior approval of the Department.
- (iii) Under no circumstances should the engagement be continued beyond the approved timeline.
- (iv) For the post of Junior Assistant (Statistics) any retired staff having experience of office work from any department may be considered. However, preference may be given to those who are skilled with computers.

- (v) Person engaged against Junior Assistants (Statistics) will be paid an amount of Rs.10,000/-(Level-4 under ORSP Rules,2017) as consolidated remuneration.
- (vi) Re-employed officers shall be governed by the provisions of Odisha Government Servants' Conduct Rules, 1957 and shall be liable to be proceeded against for their misconduct, omissions and commissions as per the provisions under the Odisha Pensions Rules, 1992.
- (vii) The re-employment can be terminated at any time by the respective appointing authority due to unsatisfactory performance of any of the re-employed officer by giving one month notice. On the contrary if any re-employed officer desires to resign he shall do so by giving one month's written notice to the competent authority.
- (viii) The undersigned reserve the right to reject any or all application without assigning any reason thereof .

By Order of Collector

*L. 21.3.2023*  
**Additional District Magistrate,  
Subarnapur**

**Memo No.** 757

**Date.** 21.03.2023

Copy to DIO, NIC Collectorate Subarnapur with a request to upload the Advertisement in the Dist. Portal for wide publicity.

*L. 21.3.2023*  
**Additional District Magistrate,  
Subarnapur**

**Memo No.** 758

**Date.** 21.03.2023

Copy forwarded to the Sub-Collector Sonepur/Birmaharajpur/All CDPO with a request to display the Advertisement in their Notice Board for wide publicity.

Copy to Notice Board of Collectorate Subarnapur.

*L. 21.3.2023*  
**Additional District Magistrate,  
Subarnapur**

**Memo No.** 759

**Date.** 21.03.2023

Copy to the Addl. Secretary to Govt. W & CD Deptt. Odisha for kind information.

*L. 21.3.2023*  
**Additional District Magistrate,  
Subarnapur**

APPLICATION FORM FOR THE POST OF \_\_\_\_\_

1. Name of the retired govt. servant :
2. Present Address :
3. Gender Male/Female :
4. Educational Qualification :
5. Name of the post from which retired :
6. Name of the Department :
7. Date of Superannuation :
8. Age as on 31.03.2023 :
9. Knowledge in Computer , Yes/No :
10. Date of Birth :
11. Physical fitness (Yes/No) :
12. Pending Departmental Proceeding/Criminal Case  
Or penalized for Misconduct during the period of  
preceeding five years (yes/No) :

Past port size  
photograph to  
be affixed

Certified that the information submitted above are true to the best of my knowledge and belief.

**Documents to be attached (Self attested zerox copies)**

1. Documents relating to Educational qualification.
2. Relieve order attending the age of superannuation.
3. Matriculation certificate.
4. Computer knowledge Certificate, if any :
5. Physical fitness Certificate from competent authority:
6. Sanction order of final pension.
7. One recent Pass post size photograph.

**Signature**