

## DISTRICT OFFICE SUBARNAPUR

(Civil Supplies Section)

Advertisement No 1789 /Dated 15.11.2021

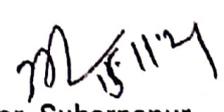
### ADVERTISEMENT FOR CONTRACTUAL ENGAGEMENT FOR "TECHNICAL SUPPORT STAFF"

In pursuance of Letter No. 13704/20.09.2021 of Food Supplies & Consumer Welfare Department, Government of Odisha, Bhubaneswar, application forms are invited from prospective eligible and experienced candidates for contractual engagement for the post of "TECHNICAL SUPPORT STAFF" for District Project Management Unit (DPMU), Subarnapur under Integrated Management of Public Distribution (IM-PDS) Scheme.

Information in details including job description, eligibility criteria & general instructions for submission of application(s) may be seen in District Website <https://Subarnapur.nic.in>, <https://www.foododisha.in> & <http://oscsc.in>.

The application shall be submitted through Speed Post/Registered Post only addressed to "Chief Civil Supplies Officer, Subarnapur, (near Tahasil Office, Sonapur), PO/Dist-Subarnapur (Odisha), PIN-767017

Closing date for submission of complete application in all respect is 30<sup>th</sup> November, 2021.

  
Collector, Subarnapur

## GENERAL INSTRUCTIONS

1. Eligible candidates are required to submit the detailed Curriculum Vitae (CV) accompanied by self attested copies of relevant testimonials, by Registered Post/Speed Post only, so as to be received in the Office of Chief Civil Supplies Officer, Subarnapur by 30.11.2021, 5 PM. Application received late after the closing date will not be considered. Also the applications received other than by Registered Post/Speed Post shall not be entertained at this end.
2. The application shall be addressed to :

**Chief Civil Supplies Officer  
Subarnapur (Near Tahasil Office), Sonepur  
PO/Dist- Subarnapur (Odisha), PIN-767017**

3. The envelope containing the application should be super- scribed with the name of the post applied for in bold letters.
4. The nature of the position advertised is purely contractual subject to various norms which may change from time to time.
5. The Contract to the selected candidate will be issued on annual basis. The contract may be extended subject to the project requirement and satisfactory performance of the incumbent based on the selected key performance indicators.
6. The extension of the contract cannot be claimed as a matter of right.
7. The candidature shall stand cancelled if found to be canvassing in any manner during the recruitment process. This office reserve the right to cancel the engagement process and/or the candidature of any/all candidates at any time, without assigning any reason thereof.

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## TERMS OF REFERENCE (ToR)

Government of India in association with Government of Odisha has implemented "Integrated management of PDS (IMPDS)" Scheme in the State. The Scheme is related with National level de-duplication of ration cards based on Aadhaar, National level portability (One Nation One Ration Card) and implementation of all e-Governance activities related to IM-PDS scheme.

For overseeing the entire operation, Subarnapur District shall engage one professional for the post of "Technical Support Staff" for District Project Management Unit (DPMU) at District level.

The details terms of reference (ToR) for the recruitment are as under.

1. The engagement of Technical support Staff for IM-PDS scheme shall be on contractual basis.
2. Initially, the contract to the selected candidate will be issued for financial year ending with **31.03.2022**.  
The contract may be extended subject to the project requirement and satisfactory performance of the incumbent based on the select key performance indicators. Any further extension of engagement tenure of Technical Support Staff, if necessary in future, shall be made with prior concurrence of Food Supplies & Consumer Welfare Department, Government of Odisha.
3. The candidates below 37 Years of age as on 01.01.2021 are eligible for the said engagement.
4. The qualification and other criteria are as under:

Name of the Post	Number of Staff	To be deployed at	Requisite Qualification	Monthly consolidated Remuneration
"Technical Support Staff" for IM-PDS scheme	01	In the Office and administrative control of CCSO/CSO-cum-District Manager, OSCSC Ltd., Subarnapur	BSc/BCA/Graduate with Diploma in Computer/ BE/ B. Tech/ MCA/ MBA with 2+ years' experience	Rs.40,000/-

5. The position shall be filled up through interview of shortlisted candidates.
6. The Roles and Responsibilities of the District Project Management Unit (DPMU) manned by the Technical Support Staff (TSS) are enclosed at Annexure-A.