



ଝାଣ୍ଡୀୟ ବନାୟକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ସୁବର୍ଣ୍ଣପୁର ବନଖଣ୍ଡ, ସୁବର୍ଣ୍ଣପୁର

OFFICE OF THE DIVISIONAL FOREST OFFICER: SUBARNAPUR FOREST DIVISION

Near Collector Office, Pin Code- 767017, Dist:- Subarnapur, Odisha

Phone/Fax : 06654-295076 E-mail: dfosubarnapur@gmail.com

Letter No. ୨୩୫୫ /1F Acct./ Dt. ୨୧/୦୫/୨୦୨୩

To

The Deputy Director,
Information and Public Relation Department (Adv.)
& Deputy Secretary to Govt. of Odisha
Bhubaneswar.

Sub: - Publication of Advertisement for Tender Call Notice for supply of different planting materials by Subarnapur Forest Division during the year 2023-24.

Sir,

Enclosed, please find herewith copy of advertisement for Tender Call Notice for supply of different planting materials during the year 2023-24 in respect of Subarnapur Forest Division both in Hard and Soft Copy (Through email). I would request you to kindly make necessary arrangement for publication of the same at least in three leading Odia Daily Newspapers as early as possible.

The Concerned Advertisement Manager may kindly be instructed to send complimentary copies of the same newspapers containing the Advertisement to the undersigned immediately after its publication for records in this office.

An early action in this matter is requested.

Encl: As above.

Yours faithfully,


Divisional Forest Officer
Subarnapur Forest Division

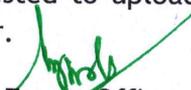
Memo No. ୨୩୫୫ /1F Acct./ Dt. ୨୧/୦୫/୨୦୨୩

Copy along with its enclosure submitted to the Additional Principal Chief Conservator of Forests, (IT & GIS), O/o the Principal Chief Conservator of Forests, Odisha, Bhubaneswar for information and necessary action. He is requested to upload the above Short Tender Notice in the Web-site of PCCF, Odisha at an early Date.


Divisional Forest Officer,
Subarnapur Forest Division

Memo No. 2387 /1F Acct./ Dt. 29/05/2023

Copy along with its enclosure submitted to the Officer-in-Charge, NIC, Subarnapur for his information and necessary action. He is requested to upload the above Short Tender Notice in the Web-site of District Portal, Subarnapur.


Divisional Forest Officer,
Subarnapur Forest Division

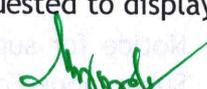
Memo No. 2388 /1F Acct./ Dt. 29/05/2023

Copy along with its enclosure submitted to the Regional Chief Conservator of Forests, Bhawanipatna Circle, Bhawaniptana for favour of his kind information and necessary action.


Divisional Forest Officer,
Subarnapur Forest Division

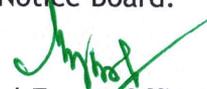
Memo No. 2389 /1F Acct./ Dt. 29/05/2023

Copy along with its enclosure forwarded to all Divisional Forest Officer (T & NT) Odisha for information and necessary action. It is requested to display the above Short Tender Call Notice in their office Notice Board.


Divisional Forest Officer,
Subarnapur Forest Division

Memo No. 2390 /1F Acct./ Dt. 29/05/2023

Copy along with its enclosures forwarded to the P.A to Collector & Dist. Magistrate, Subarnapur for favour of kind information of Collector Subarnapur. It is requested to display the above Short Tender Call Notice in the Office Notice Board.


Divisional Forest Officer,
Subarnapur Forest Division

Memo No. 2391 /1F Acct./ Dt. 29/05/2023

Copy forwarded to the Asst. Conservator of Forests/Head Clerk of Subarnapur Forest Division for their information and necessary action.


Divisional Forest Officer,
Subarnapur Forest Division

Memo No. 2392 /1F Acct./ Dt. 29/05/2023

Copy along with its enclosure forwarded to all Range Officers, Subarnapur Forest Division for information and necessary action. They are instructed to display the above Short Tender Call Notice in their Office Notice Board.


Divisional Forest Officer,
Subarnapur Forest Division

Copy to Division Office Notice Board.

TENDER DOCUMENT

For supply of:

- 1. N.P.K (10:26:26)**
- 2. NPK Based Organic Fertilizer (Annapurnna)**
- 3. Vermicompost**
- 4. Insecticides (Chloropyriphos Dust)**
- 5. Neem Cake**
- 6. HDPE Hexagon Tree Guard**
- 7. Bamboo Gabion**
- 8. Bamboo Poles**

**Subarnapur Forest Division,
Dist- Subarnapur, Odisha
Year - 2023-24**



ଶତ୍ରୀୟ ବନାଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ସୁବର୍ଣ୍ଣପୁର ବନଖଣ୍ଡ, ସୁବର୍ଣ୍ଣପୁର
OFFICE OF THE DIVISIONAL FOREST OFFICER: SUBARNAPUR FOREST DIVISION
Near Collector Office, Pin Code- 767017, Dist:- Subarnapur, Odisha
Phone/Fax : 06654-295076 E-mail : dfosubarnapur@gmail.com

Notification No. 2 /IF-Accounts

Dated, Subarnapur the 29 th May - 2023

NOTICE INVITING TENDER FOR PROCUREMENT OF PLANTING MATERIALS

Sealed Tender are invited from intending Manufacturer / Supply Firm / Reseller / SHG / Co-operative Society having valid Supply License and Registration from the competent authority for Trade and supply of planting materials and all pre-requisite as specified in the Tender document used in the plantation and having experience of supply, GSTIN and PAN for supply of different planting materials to be procured by Subarnapur Forest Division during the planting season **2023-24**. The process of tender is open from the date of publication of the Tender in the District Web site and will last up to **13.06.2023 till 01.00 PM**.

The application form of tender containing General Bid information and terms and conditions for supplying materials will be available in the website <https://subarnapur.nic.in> and can also be obtained from the Head Clerk, Office of the Divisional Forest Officer, Subarnapur Forest Division on transaction details showing payment of Rs. 1000/- (Rupees One Thousand) only through online. The Amount of Rs.1000/- towards Tender Cost / Participation cost in the process is non-refundable.

The Tender will be received through off line in the Drop Box placed in the office of the undersigned / Registered Post / Speed Post only till **01.00 PM of 13.06.2023** and will be opened by the Tender committee of the Office of the Divisional Forest Officer, Subarnapur Forest Division on **16.06.2023 at 11.00 AM** in presence of the Tenderer who wish to participate. If two or more valid Tenderers are in equal quoted rate for same quality materials than transparent lottery will be held on Dtd. **16.06.2023 at 04.00 PM** in the office of the Divisional Forest Officer, Subarnapur Forest Division in presence of the Tenderer or their authorized agents.

In case any bidder is not able to get tender documents online due to any sort of unforeseen technical fault he/she may obtain the same from Head Clerk of the office, Subarnapur Forest Division and submit the same in the Drop Box, Post / Regd Post / Courier Service etc. so as to reach the undersigned on or before **01.00 PM of 13.06.2023**.

For more details please go to <https://subarnapur.nic.in>


Divisional Forest Officer
Subarnapur Forest Division

PRE-REQUISITE FOR PARTICIPATING IN TENDER FOR SUPPLY OF PLANTING MATERIALS

01. Manufacturing / supply License from the Director of Agriculture, Odisha for at least three years back in case of Individual Firm / Manufacturer / Supplier.
02. Marketing License from the Director of Agriculture, Odisha for at least two years back in case of Individual Firm / Manufacturer / Supplier.
03. One year old EPM / DGS and D rate contract Certificate in case of Individual Firm / Manufacturer / Supplier.
04. At least two testing report from OUAT of Govt. of Odisha testing laboratory in case of Individual Firm / Manufacturer / Supplier.
05. ISO Certificate in case of Individual Firm / Manufacturer / Supplier.
06. Consent order from Pollution control Board, Odisha in case of Individual Firm / Manufacturer / Supplier
07. Production Certificate from DIC, Odisha in case of Individual Firm / Manufacturer / Supplier.
08. Latest GST/IT clearance document in case of Individual Firm / Manufacturer / Supplier.
09. License / permission from Directorate of Factories / Boilers, Odisha to run the Factory in case of Individual Firm / Manufacturer / Supplier.
10. The Industry / Production Unit must have registered with Central Inspection Co-ordination Group (CICG) Frame Work.
11. GSTIN Registration with valid manufacturer relating Organic Fertilizer.
12. 100 % organic certification from any reputed organization in case of Individual Firm / Manufacturer / Supplier.
13. Must have past experience in supplying different planting materials to different Forest Divisions / Agriculture Offices other Agricultural sector.
14. Co-operative Societies involved in supply must have past experience in supplying planting materials and legal sources of procurement from the Parties having Valid License / GSTIN Registration and clearance for last three years / Income Tax Clearance for last three years.

Planting materials to be procured

1. **N.P.K (10:26:26)**
2. **NPK Based Organic Fertilizer (Annapurna)**
3. **Vermicompost**
4. **Insecticides (Chloropyriphos Dust)**
5. **Neem Cake**
6. **Fencing materials like**
 - (i) **HDPE Hexagon Tree Guard:-** 1.5 mtr. Height x 1.2 mtr. Girth with UPV having 400 GSM.
 - (ii) **Bamboo Gabion:-** To be fixed with 4 Round Bamboo re-enforced and rounded by bamboo cut blade. Size 5 Ft Height x 1.5 ft diameter Breadth from wall to wall (6 Ft circumference length) both in Circular or in Square shape as the case may be.
 - (iii) **Bamboo Poles:-** Specification 7'-6" Dis-40 mm.

Terms and Conditions:-

01. The Tenderer must have either manufacturers or Authorized Govt. Agencies with sound experience except the ULBs/Regd. SHGs of Subarnapur District as it may be verified in field.
02. Offering of best price by firms / suppliers / supply house / manufacturers should be submitted in the prescribed form provided in the Tender documents.
03. The tender shall have to submit quotations in two separate envelopes, one for "Technical" and other for "Financial Bids".
04. Financial Bids of only those bidders who shall qualify in the Technical bid criteria shall be opened.
05. Sample of the Product should be deposited in the O/o the Divisional Forest Officer, Subarnapur Forest Division with proper acknowledgement. The sample should be completely one Unit as to be supplied i.e. if the Packet of 50 KG is to be supplied a complete 50 KG sample of one Unit to be deposited. Sample in small quantity in poly pack or other pack will not be entertained.
06. The selected tenderer should supply the planting materials in good condition before 30.06.2023 from the date of placing order.
07. Delivery of the materials should be made in Range headquarters of this Division.
08. Damaged, expired materials should be replaced by the tenderer at their own cost.
09. All materials should be supplied as per the sample given and selection thereof, failing which the supply orders will be cancelled automatically.
10. The rate of materials should be quoted including all taxes.
11. Copy of GST clearance and Income Tax should be accompanied along with the tender.
12. Payment will be made through RTGS / MGNREGS Soft after receipt of all the materials ordered with checking of quality and quantity of the materials.
13. The tenderer should clearly mention the Bank A/c Number, Bank Address and IFSC Code in which the payment will be made.
14. A Firm is allowed to bid for more than one product, if is dealing with the same.
15. The Tender Documents incomplete in any aspect is liable for rejection.
16. The Tenders received after the scheduled date and time is also liable for rejection.
17. The Price quoted is inclusive of all taxes with site delivery at different Ranges of Subarnapur Forest Division including transportation.
18. The rate of successful bidder may be valid till next tender.
19. The undersigned reserve the right to reject / cancel any or all the tenders without assigning any reasons thereof and terminate the order in case of changes in the Government procedure of policy of instruction / direction and exigencies.
20. The payment will be made through FTO in PFMS / IFMS Module or through NEFT / RTGS after receipt of delivery challan and verification of physical quantity and quality of the article by the purchase Committee.
21. All legal disputes shall be subject to the jurisdiction of the Civil Court, Subarnapur.
22. The undersigned reserve the right to accept or reject the tender without assigning any reason thereof.
23. The Tender will be finalized by the Tender Committee of the Division taking into consideration the price quoted and quality of the Product and due comparison in the GeM Portal of Government of India, if ever available. Mere quoting lowest price for the product does not entitle a bidder for selection compromising the quality as decided by the Tender committee.
24. The decision of the Tender committee will be final and binding in any stage of the Tender Process.
25. The successful Tenderer shall be required to enter into an agreement with the undersigned for supplying the planting materials within 30th June, 2023.

List of documents to be submitted along with the tender papers:

1. Detailed address of the Re-seller / Firm / Traders with Mobile No for contact.
2. Certificate of Registration with the competent authority to carry out the business of item for which Tender is call for along with Certification of Provisional Registration from GST REG-25.
3. Valid Account Number with details of Bank of the Firm / Trader.
4. GST Clearance Certificate of the Firm / Trader upto Last Quarters / Year.
5. Income Tax Return of Last three years of the Firm / Individuals.
6. Undertaking regarding supply of the article for which selected on or before 30.06.2023 positively, failing which the bid will be cancelled automatically.

How to submit Tender Documents:

1. Download the Tender Document from <https://subarnapur.nic.in> or obtain from Head Clerk showing transaction details for deposit of Rs.1000/- (Rupees one thousand) in DDO Account No **A/c No. 31085464645** of State Bank of India, Main Branch, Sonapur with **IFS Code SBIN0001085**.
2. In case the Tender Documents is downloaded from www.subarnapur.nic.in deposit an amount of Rs. 1000/- (Rupees One thousand) only in DDO Account No **A/c No. 31085464645** of State Bank of India, Main Branch, Sonapur with **IFS Code SBIN0001085** in favour of Divisional Forest Officer, Subarnpur Forest Division towards Tender Paper Cost / Participation Cost and submit the transaction details along with Tender Documents duly scanned in email ID provided for the purpose.
3. Submit the Annexure-I (Technical Bid) and Annexure-II (Financial Bid duly filled in and signed along with all other pre-requisite as specified in the Tender Document may be submitted in the Drop Box placed in the office of the undersigned for the purpose on or before **13.06.2023** up to **01.00 PM**.
4. Deposit the Sample of the product as specified in the Tender Notice in the Division Office, Subarnpur on or before **13.06.2023** with proper acknowledgement


Divisional Forest Officer
Subarnapur Forest Division

ANNEXURE -I

(TECHNICAL BID)

1	Name of the Tenderer (Individual / Firm / Dealer / Suppliers / Trader / VSS)	
2	Name of the Owner/Proprietor	
3	Name of the authorized representative	
4	Present address for communication	
5	Contact Mobile No	
6	E-Mail ID	
7	Aadhar Card No. (A copy to be submitted)	
8	PAN Card No. (A copy to be submitted)	
9	Trade License for carrying out the trade of the article to be supplied from the competent authority with GST Registration No. (A copy to be submitted)	
10	Whether Income Tax Return filed for last three years. If yes, please attach the document	

DECLARATION

I declare that, the particulars furnished above are true to the best of my knowledge and I shall accept all the terms and conditions of this tender without any objections. I have also submitted all the required documents as asked for in the tender process.

Place:

Date:

Full Signature of the Tenderer

ANNEXURE - II

(FINANCIAL BID)

**FOR SUPPLY OF PLANTING MATERIALS TO
SUBARNAPUR FOREST DIVISION DURING THE YEAR 2023-24**

Sl.No	Name of the Planting Material	Technical Specification	Rate quoted by the Firm inclusive of all taxes and transportation to point (in Rs)
1			
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15			
16			
17			
18			

Place:

Date:

Full Signature of the Tenderer