

# OFFICE OF THE NOTIFIED AREA COUNCIL, BINKA

Dist: Subarnapur

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Phone/Fax: 06654-241113

Letter No. 1015 /Date. 16.05.2023

## QUOTATION CALL NOTICE

Sealed Quotations are invited from Registered Service Providers for providing (I) 35 (Thirty Five) Nos. Sweepers Male/Female (II) 1 No. of Male Supervisor (III) 04 Nos. of Drivers (Two Tractor & Two Auto Tipper) for sanitation work (IV) 02 Nos. of Electrician for maintenance of Office & Street Lights i.e from the date of finalization of quotation to 31.03.2024 with the following terms & conditions.

- 1.His/Her minimum wages shall not be less than the rate provided by minimum wages Act of Govt. of Odisha.
- 2.The Sweepers shall be engaged to sweep road, grass & brush cutting, drain cleaning, garbage loading/unloading to the tractors & transportation etc. as required in sanitation work of the town & night sweeping as and when required..
- 3.The Supervisor shall be responsible to supervise the work of sweepers, maintenance of records, distribution of work & maintenance of attendance register etc.
- 4.The Electrician shall be responsible for maintenance of the Office Light & Street lights.
- 5.The Drivers shall be responsible for transportation of garbage, water tanker, cesspool, maintenance of tractor with trolley
- 6.The Service Provider Shall quote their rates including taxes, P.F. ,ESI, etc quoting the rate separately for each category.
- 7.The quotation should submit the self attested copy of GST Registration certificate, PF Registration Certificate, ESI registration etc along with tender paper.
- 8.The quotation schedule shall be available in the office of NAC,Binka on payment of cost of Tender Paper (Non Refundable) of Rs.5000/- in shape of Demand Draft/Bankers Cheque drawn in favour of Executive Officer,NAC,Binka during office hour from 17.05.2023 to 29.05.2023 upto 1.00 PM. The authority shall not be responsible for any postal delay.The quotationer should submit the EMD for Rs.1,00,000/-(Rupees One Lakh)only in shape of Demand Draft/ NSC /KVP / duly pledged in favour of Executive Officer NAC, Binka.
9. The quotation details are also available in District website i.e.www.subarnapur.nic.in and NAC Binka website i.e. binkanac.in during the period from 17.05.2023 to 29.05.2023.
- 10.The last date of submission of quotation is Dtd.30.05.2023 up to 11.00 A.M. & shall be opened on the same day at 12.00 PM in presence of the quotationer or their authorized representatives The undersigned reserve the right to reject any or all quotation without assigning any reason thereof.

Memo No. 1016 /Dt. 16.05.2023

Copy submitted to the Joint Secretary/Advertisement Manager, I & P.R Department, Govt. of Odisha, Bhubaneswar(email:- [jpr.advt@gmail.com](mailto:jpr.advt@gmail.com)) for information with a request to publish the quotation notice in two Odia local daily newspaper & and one English daily newspaper for one day using the minimum space & size, approved rate and submit one copy of publication for reference and copy in duplicate along with the bill for making payment.

Executive Officer,  
NAC, Binka.  
**N. A. C., BINKA**

Executive Officer,  
NAC, Binka.  
**N. A. C., BINKA**

Memo No. 1017 /Dt. 16.05.2023

Copy submitted to the Collector, Subarnapur/P.D. DUDA Subarnapur/Sub-Collector, Subarnapur/ Tahasildar, Binka /B.D.O, Binka for kind information and requested to display the above notice in their notice board for wide publication.

Executive Officer,  
NAC, Binka.  
Executive Officer  
N. A. C., BINKA

Memo No. 1018 /Dt. 16.05.2023

Copy to Office Notice Board NAC Binka for wide circulation of tender call notice.

Executive Officer,  
NAC, Binka.  
Executive Officer  
N. A. C., BINKA

Memo No. 1019 /Dt. 16.05.2023

Copy to the DI & PRO, Subarnapur for information and necessary action with a request to ensure the publication.

Executive Officer,  
NAC, Binka.  
Executive Officer  
N. A. C., BINKA

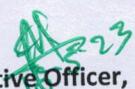
Memo No. 1020 /Dt. 16.05.2023

Copy to the DIO, NIC, Subarnapur for information with a request to publish the above notice in the district website.

Executive Officer,  
NAC, Binka.  
Executive Officer  
N. A. C., BINKA

**Terms and Conditions**

- 1). Garbage shall be collected from door to door W.N.01 to 12 including business establishment and govt. building & same to be carried out to the temporary dumping yard. The Sweeping/cleaning and garbage lifting shall be completed by 10 A.M. daily including Sunday & holiday and night sweeping as and when required.
- 2). Adequate number of sweepers and beat supervisor shall be deployed in each ward.
- 3). Adequate awareness among the citizen should be created.
- 4). Adequate arrangement should be made carrying & lifting of garbage to the temporary dumping yard for effective cleanness and sweeping by tendered.
- 5). The NAC Tractor, Cesspool can be used for this work by the party.
- 6). The tender shall produce the experience Registration Certificate (Contractor/Agency), Pan Card, GST Clearance Certificate, EPF Registration Certificate, ESI Registration Certificate, duly self attested.
- 7). The rate shall be quoted as per Govt. Schedule Rate along with EPF, ESI and other service charges. The lowest tender rate may be accepted subject to fulfillment of all conditions.
- 8). Before quoting the rate the tendered may visit the wards locality so as to ascertain the man power required for the purpose.
- 9). The Sealed tender shall be sent either by speed post/Courier service or by person so as to reach the office of the undersigned by 30.05.2023 by 11.00 A.M. The authority shall not be responsible for any postal delay .The tender received shall be opened on the same day at 12.00 P.M. in the presence of tenderer or their authorized representatives.
- 10). The EMD (Rs.1,00,000/-) and cost of tender paper amounting to Rs.5,000/- (Non Refundable) along with two passport size photograph should be attached with the quotation. It shall be refunded to unsuccessful quotationer and the EMD of the successful tenderer shall be refunded without interest after agreement period is over. The Work is to be contracted till 31.03.2024. If work found satisfactory by the authorities, question of extension may be considered by the Council.
- 11). Affidavit regarding declaration of not blacklisted and no any criminal cases pending against the agency.
- 12). The successful quotationer shall execute agreement with the undersigned.
- 13) The Agency has to submit the copy of EPF and ESI deposit of the employees in the first week of every month in the office of the undersigned for record. Payment shall not be released for subsequent months if previous EPF/ESI deposit receipts are not submitted.
- 14). The Department shall not be responsible for any financial loss or any injury to any person deployed by the manpower service provided in the course of their performing the functions/duties or for payment towards any compensation. Hence the agency requested to avail group insurance at their own cost.
- 15) The Agency will take attendance of Workers at different locations of NAC and will submit attendance report after countersigning by the Sanitary Inspector within the first week of every month.
- 16) The no. of sanitation staff shall be increased or decreased as per the requirement of the authority.
- 17) The Agreement may be terminated by either party upon giving one month's notice by either side.
- 18) In case, labour rate is hiked by Govt. of Odisha, payment will be made accordingly, considering the engagement of labour in the work duly certified by the Officer-In-Charge of the work.
- 19) The bidder shall make the payment to the workers engaged by him before 10<sup>th</sup> of every month without waiting for the payment from the Agency if payment delayed for any reason.
- 20). The authority reserves the right to reject any or all quotation without assigning any reason thereof.

  
Executive Officer,  
NAC, Binka  
**Executive Officer**  
**N. A. C., BINKA**