



**OFFICE OF THE DISTRICT FISHERIES OFFICER, SUBARNAPUR.**

Tel. No. 06654-220094

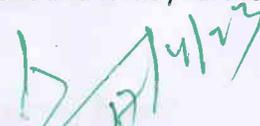
email: [adfsonapur@gmail.com](mailto:adfsonapur@gmail.com)

Order No. 1056 / Dated. 17.04.2023

Sealed tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one number of Non AC Petrol vehicles i.e. Tiago/Bolt & Celerio (Petrol) for **District Fisheries Office Subarnapur** having sitting capacity not more than five including driver, which shall conform to the Terms & Conditions (Annexure-II) for official use in **DISTRICT FISHERIES OFFICE SUBARNAPUR** on monthly rent basis:

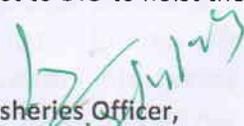
1. The vehicle must be on road worthy condition, shall not be more than 3 year old from the date of initial registration and must have valid **Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of upto date tax payment etc.** which are mandatory for plying vehicle.
2. The Driver of the vehicle must have a valid **Driving License** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved , gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the **District Fisheries Officer, Subarnapur** payable at Subarnapur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of 17kms. Per litre.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms. Covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender(Annexure-III)
8. The Quotation completed in all respect should reach the undersigned on or before **03.05.2023 by 11:00 AM** and shall be opened on the same day at **11.30 AM**. in the presence of the bides or their authorized representatives. The Quotations should be submitted through Regd. Post only.
9. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with office of the District Fisheries Office, Subarnapur on payment of Rs. 100/- from **18.042023 to 03.05.2023 upto 10.30 AM in all working days** or can be downloaded from Subarnapur District Website [www.subarnapur.nic.in](http://www.subarnapur.nic.in) from 19.042023 to 03.05.2023 In case the application form is downloaded from District website, the applicant shall furnish a DD for an amount of Rs. 100/- (Rupees One Hundred) only towards the cost of application. The DD must be attached with application.

10. The eligible bidder shall commence the services from the date of place of the order and shall continue to provide the services up to one year of agreement and it may further be extended after fulfillment of certain conditions.

  
Dist. Fisheries Officer,  
Subarnapur

**Memo No. 1057 / Date.17.04.2023**

Copy submitted to Dy. Collector , Nizarat, Collectorate , Subarnapur / RTO , Subarnapur / DIO, NIC, Subarnapur to affix the tender call notice in their notice board with a request to DIO to hoist the tender call notice in the Subarnapur District website wide publication .

  
Dist. Fisheries Officer,  
Subarnapur

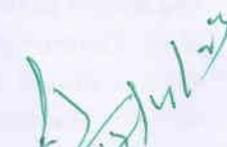
**Memo No. 1058 / Date.17.04.2023**

Copy submitted to the Director Of Fisheries Odisha Cuttack/ Dy. Director of Fisheries(BZ) Balangir for favour of kind information and necessary action.

  
Dist. Fisheries Officer,  
Subarnapur

**Memo No. 1059 / Date.17.04.2023**

Copy to notice board .

  
Dist. Fisheries Officer,  
Subarnapur

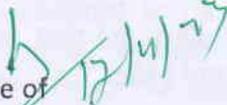
Annexure-II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms & conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registraion Certificate , Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of upto date tax payment etc. and DL of the driver available all the times. The Department/ Office hiring vehicles shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges of the vehicle to be paid on monthly basis is final , **but does not include cost of diesel/Petrol** , which is to be paid separately basing on actual consumption as per record of the vehicle log book . All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, Gear Box & differential Coolant, tyre & Tubes, Battery etc. will be borne by the bidder/vehicle provider(Service provider with Valid GST & GeM Registration.)
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of diesel(as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within 15 days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall be given one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement. It shall be mandatory upon him to grant one month notice before such withdrawal of services and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

**The hired Vehicles can not be used for any private / commercial purpose beyond office hours or during holidays .**

Signature of   
Quotation/Tender Calling Authority

**Annexure-III**

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle :-
2. Type of Vehicle(AC/Non-AC) :-
3. Year of manufacture:-
4. Model:-
5. Date of Registration:-
6. Name & complete address of the Owner of vehicle (With Mob. No.) :-
7. Fitness Certificate Validity :-
8. Permit Validity :-
9. Insurance Validity :-
10. Name/Address of the Driver (With Mob. No.) :-
11. D.L. No. & Validity of the D.L. of the driver :-
12. Proposed hire charge of the vehicle per month Excluding fuel cost :-
13. Rate of fuel consumption/Mileage per Litre :-
14. Contact Number of the service provider (Tender/Quotationer)

Mobile.....Telephone.....

“ Certified that the information submitted above is true to the best of my knowledge and belief.”

**Seal & Signature of the  
Quotationer/Tender**