

**Annexure-I**

**OFFICE OF THE COLLECTOR & DIST. MAGISTRATE, SUBARNAPUR**  
**(Social Security Section)**  
**Quotation Call Notice**

18-49/2022 No:2080 /Dt. 09.12.2022

Sealed quotations/ tenders are invited from reputed Travel Agencies/ Tour Operators or private individuals for providing one **Tiago/Bolt/Celerio (Petrol)** commercial vehicles including driver, which shall conform to the Terms and conditions (Annexure – II) for official use in District Social Security Office (DSSO), Subarnapur on monthly rent basis for one year subject to availability of funds.

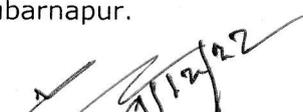
1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, GST registration Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for plying the vehicle.
2. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidder in shape of A/C payee and Bank Draft in favour of the Dist. Social Security Officer, Subarnapur and submitted along with the quotation as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
6. The vehicle must achieve a fuel efficiency of minimum **17 K.Ms** per liter.
7. Maximum hiring charges of the vehicle shall not exceed ₹.20,000/- (excluding fuel & GST) per month.
8. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure – III)
9. The Quotation completed in all respect should reach the undersigned through Registered/Speed post only **on or before Dt.26.12.2022 by 11.00 AM and shall be opened on the same day at 11.30 AM** in presence of the bidders or their authorized representatives.
10. The quotation paper received after due date and time shall not be entertained under any circumstances.
11. The undersigned reserved the right to cancel any or all quotations without assigning any reason thereof.

The application form of quotation/ tender containing General Bid Information & Terms and conditions for Hiring of the Vehicles etc. will be available with the O/o DSSO, Subarnapur on any working day on payment of ₹.100/- during office hour from **09.12.2022 to 23.12.2022** or can be downloaded from district website Subarnapur ([www.subarnapurnic.in](http://www.subarnapurnic.in)). In case the application form is downloaded from the district website, the applicant shall furnish a Demand Draft for an amount of ₹.100/- (Rupees one hundred) only in favour of Dist. Social Security Officer, Subarnapur towards the cost of application along with the application.

  
**Dist. Social Security Officer**  
**Subarnapur**

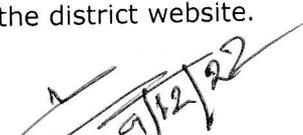
Memo No. 2081 /Dt. 09.12.2022

Copy to the Notice Board of DSSO, Subarnapur and Collectorate, Subarnapur.

  
**Dist. Social Security Officer**  
**Subarnapur**

Memo No. 2082 / Dt. 09.12.2022

Copy to District Informatics Officer, NIC, Subarnapur for information and necessary action. He is requested to upload the tender call notice (Annexure-I, II & III) in the district website.

  
**Dist. Social Security Officer  
Subarnapur**

Memo No. 2083 / Dt. 09.12.2022

Copy submitted to Sub-Collector, Sonepur/Birmaharajpur/ All BDOs of Subarnapur district for information and wide publicity in their Notice Board.

  
**Dist. Social Security Officer  
Subarnapur**

Memo No. 2084 / Dt. 09.12.2022

Copy submitted to Addl. Secretary to Govt. in SSEPD Deptt., Odisha, Bhubaneswar for information.

  
**Dist. Social Security Officer  
Subarnapur**

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle:
2. Vehicle to be used for :
3. Type of Vehicle( Non-AC):
4. Year of Manufacture:
5. Model:
6. Date of Registration:
7. Name & complete address of the owner of the vehicle:
8. Fitness Certificate validity:
9. Permit validity:
10. Insurance validity:
11. Name/ Address of the driver:
12. GST Registration Number:
13. D.L. No. & Validity of the D.L. of the Driver:
14. Proposed Hire Charge of the vehicle per month excluding GST, fuel & Lubricant cost:
15. Rate of fuel consumption/ Mileage per liter:
16. Contact number of the Service provider (Tenderer/ Quotationer):  
Mobile no..... Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of the  
Quotationer/ Tenderer